



## AGENDA MEMORANDUM

Action Item for the City Council Meeting February 28, 2023

**DATE:** January 31, 2023

**TO:** Peter Zaroni, City Manager

**FROM:** Robert Dodd, Director of Parks & Recreation  
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### Ordinance for Select Parks and Recreation Grants and Food and Food-Related Supplies Purchase for the Elderly Nutrition Program

#### **CAPTION:**

Ordinance appropriating \$1,967,995.46 from the following Parks and Recreation Grants: Elderly Nutrition Program, \$1,222,223.54; Senior Companion Program, \$442,122.00; Retired & Senior Volunteer Program, \$176,160.00; Texans Feeding Texans, \$75,517.59; Summer Food Service Program-Deferred Revenue, \$28,880.33; Beat the Heat Cooling Centers, \$12,000.00 and After School Snacks, \$11,092.00; authorizing the purchase of up to \$450,000 in food supplies for the senior nutrition program through the participation in the TEXAS 20 Purchasing Cooperative beginning October 1, 2022, which includes up to \$410,000.00 from Labatt Food Service LLC and \$40,000.00 from Hill Country Dairies Inc.

#### **SUMMARY:**

This ordinance appropriates \$1,967,995.46 in the Parks Grants Fund No. 1067 for select Parks and Recreation grants; and the FY 2022-23 Operating Budget adopted by Ordinance No. 032855 is amended to increase revenues and expenditures by \$1,967,995.46. This ordinance also authorizes food and food-related supplies purchases for FY 2023 for up to \$450,000 via the Elderly Nutrition Program Grant for the Parks and Recreation Department through the Coastal Bend Council of Governments' (CBCOG) participation in the Texas 20 Purchasing Cooperative. These purchases are essential in providing food supplies to prepare meals for nutrition programs for seniors.

#### **BACKGROUND AND FINDINGS:**

For many years, the City has applied for and received grants with the Area Agency on Aging of the Coastal Bend for the Elderly Nutrition Program, the Corporation for National and Community Service for the Retired & Senior Volunteer Program and the Senior Companion Program, grants from the Texas Department of Agriculture for the Texans Feeding Texans Program and Afterschool Snack Program, and a grant from Reliant NRG for the Beat the Heat Cooling Centers. The grants received fund programs that benefit the community citywide and serve a diverse range of ages. The After School Snack Program is offered to at-risk youth up to the age of 18 at four recreation centers: Lindale, Oso, Joe Garza, and Oak Park recreation centers during the school year. The program is a federally assisted nutritional food service that fills the afternoon hunger gap for school aged children.

The Beat the Heat Cooling Centers are in-person cooling centers, where residents can rest, cool

off, receive a snack, and participate in indoor activities. In addition, curbside pick-up stations are also available so residents can stay cool in their own homes during the summer months. Each cooling kit includes a snack, indoor activities, and a personal cooling device. The Beat the Heat locations include Broadmoor, Lindale, Oveal Williams and Ethel Eyerly Senior Centers.

## **Fund 1067 Parks & Recreation Grants**

### **Grants Summary**

| <b>Grant Description</b>                       | <b>Grant Award</b>    | <b>City Match</b>   | <b>Residents Served</b> |
|--|-----------------------|---------------------|-------------------------|
| Elderly Nutrition Program FY 22-23             | \$1,222,223.54        |                     | 1,981                   |
| Senior Companion Program FY 22-23              | \$442,122.00          | \$64,469.00         | 130                     |
| Retired & Senior Volunteer Program FY 22-23    | \$176,160.00          | \$79,173.00         | 285                     |
| Texans Feeding Texans FY 22-23                 | \$75,517.59           |                     | 822                     |
| Summer Food Service Program - Deferred Revenue | \$28,880.33           |                     | N/A                     |
| Beat the Heat Cooling Centers FY2 2-23         | \$12,000.00           |                     | 3,911                   |
| After School Snacks FY 22-23                   | \$11,092.00           |                     | 238                     |
| <b>Total Funds</b>                             | <b>\$1,967,995.46</b> | <b>\$143,642.00</b> | <b>7,367</b>            |

The Elderly Nutrition Program Grant is awarded to the City through the Coastal Bend Area Agency on Aging. The Coastal Bend Area Agency on Aging is a division of the CBCOG. The City is one of 11 meal service providers in the area that receive grant funds for the Elderly Nutrition Program through the Area Agency on Aging of the CBCOG. The Elderly Nutrition Program Grant has been offered by the City of Corpus Christi since 1973. The City of Corpus Christi is the largest meal service provider under the CBCOG and receives the highest percentage of funds available based on age 60+ census numbers. The Elderly Nutrition Program consists of congregate meals, which are meals served at senior centers, and home delivered meals, which are commonly referred to as “Meals on Wheels.”

The Parks and Recreation Department provides congregate meals to eight senior centers including home-delivered meals to homebound elderly individuals through its “Meals on Wheels,” program. This program serves residents at eight senior centers are Broadmoor, Ethel Eyerly, Garden, Greenwood, Lindale, Northwest, Oveal Williams, and Zavala. All meals are prepared on-site at the City’s Nutrition Education Service Center. Approximately 1,000 meals are prepared per day for the senior nutrition program. For FY 22, the total number of meals served were 66,923 consisting of 1,981 clients. The total number of meals served at each senior center for FY 22 were as follows: Broadmoor, 8,209 units; Ethel Eyerly, 6,624 units; Garden, 8,794 units; Lindale, 7,325 units; Northwest, 9,153 units; Oveal Williams, 7,163 units; and Zavala, 5,615 units. For FY 21, the total number of meals served was 279,770, a 76% year-over-year decrease. This reduction can be attributed to the impact of COVID19 and the associated spike in demand for curbside meals in FY 21. The grant funding from the Elderly Nutrition Program grant is based on per-meal served unit rate reimbursements.

For FY 2023, the Parks and Recreation Department will make its food and food-related supply purchases of up to \$450,000 for the Meals on Wheels Program through the CBCOG’s participation in the Texas 20 Purchasing Cooperative. These funds will pay for food and food-related supplies

purchases through vendors in the Texas 20 Purchasing Cooperative's database. The Parks and Recreation Department purchases directly from the Texas 20 Purchasing Cooperative's vendors that have provided the best pricing to Texas 20 Purchasing Cooperative. The Texas 20 Purchasing Cooperative's vendors include, but are not limited to, Labatt Food and Hill Country Dairy. If approved, the up to \$450,000 will be paid directly to the Texas 20 Purchasing Cooperative's vendors for the items to be purchased.

### **Selection Process: Texas 20 Purchasing Cooperative**

The participation agreement with the Texas 20 Purchasing Cooperative was initiated by the Coastal Bend Area Agency on Aging in 2015. The Coastal Bend Area Agency on Aging is part of the CBCOG. The agreement is available for use by all senior meal program vendors with grants administered by the Area Agency on Aging, for which the Parks and Recreation Department qualifies. Prior to participating in the Texas 20 Purchasing Cooperative, the Area Agency on Aging (AAA) had historically used a multi-vendor process of using a local bidding method and awarding the low bid by line item. The AAA compared pricing from the AAA bid and the Texas 20 Purchasing Cooperative and found there was considerable cost savings as well as administrative savings by utilizing the Texas 20 Purchasing Cooperative.

The Texas 20 Purchasing Cooperative consists of 135 member agencies and is the second largest in Texas, with Dallas being the largest. The Texas 20 Purchasing Cooperative follows the rules and guidelines of the Texas Department of Agriculture (TDA), and the TDA audits the procurement process of the Texas 20 Purchasing Cooperative every year to ensure compliance with federal nutrition program standards. The Texas 20 Purchasing Cooperative utilizes a competitive solicitation process that ensures member agencies get best value pricing based on volume discounts, access to a greater variety of food products, readily available substitutes, and a more rotational food schedule to enhance menu planning. In addition to cost, other factors taken into consideration include delivery, market value, nutritional value, taste, and availability.

The Parks and Recreation Department uses the Texas 20 Purchasing Cooperative because of its ability to utilize the collective buying power of multiple agencies to help secure the most competitive prices on a variety of foods and food-related supplies and services, and because it uniquely satisfies all grant and program administration requirements. The Texas 20 Purchasing Cooperative offers over 700 items that adhere to the nutritional guidelines established by various food-related grant programs, to include the Elderly Nutrition Program. There is no other entity that can meet all of these requirements.

The \$450,000 is essential in providing food supplies to prepare meals for the Parks and Recreation Department's Meals on Wheels program. The food and food-related supplies to be purchased include meats, fruits, vegetables, bread, condiments, dairy, seasonings, paper goods, cleaning products, gloves, hairnets, and aprons.

For FY 2022, approximately \$440,000 was spent for the food and food-related supplies purchase for the City's Senior Centers and Meals on Wheels Program.

### **ALTERNATIVES:**

The alternative to utilizing the CBCOG is to use the City's Procurement and Contracts Department to process the annual bids for the food programs. This alternative would not provide as much access to large volume purchasing as the Texas 20 Purchasing Cooperative provides which would result in higher food prices and compromised nutritional value.

### **FISCAL IMPACT:**

The fiscal impact is not to exceed \$450,000.00 in food supplies for FY 2023. The purchases not to exceed \$450,000.00 will be made through the Elderly Nutrition Program Grant. The food for each program is budgeted within the grant and calculated as part of the meal price. Grant

revenues are received as reimbursements per meals served. 100% of the funding is from the Coastal Bend Area Agency on Aging, which is a division of the CBCOG.

**Funding Detail:**

Fund: 1067  
Organization/Activity: 810823F  
Mission Element: 142  
Project # **(CIP Only)**: N/A  
Account: 520070 Food and Food Supplies

**RECOMMENDATION:**

Staff's recommendation is to approve this ordinance appropriating the various Parks and Recreation Grants and authorizing the City to purchase food and food-related supplies for the City's Senior Centers and Meals on Wheels Program through the CBCOG's participation in the Texas 20 Purchasing Cooperative, as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance  
CBCOGs' Non-Governmental Contract with the Texas 20 Purchasing Cooperative