



# Corpus Christi

1201 Leopard St  
Corpus Christi, TX 78401  
CCtexas.com

## Meeting Agenda - Final City Council

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Tuesday, October 16, 2012

12:00 PM

Council Chambers

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### **Public Notice - - THE USE OF CELLULAR PHONES AND SOUND ACTIVATED PAGERS ARE PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL.**

*Members of the audience will be provided an opportunity to address the Council at approximately 4:00 p.m., or the end of the Council Meeting, whichever is earlier. Please speak into the microphone located at the podium and state your name and address. Your presentation will be limited to three minutes. If you have a petition or other information pertaining to your subject, please present it to the City Secretary.*

*Si Usted desea dirigirse al Concilio y cree que su inglés es limitado, habrá un intérprete inglés-español en todas las juntas del Concilio para ayudarle.*

*Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (at 361-826-3105) at least 48 hours in advance so that appropriate arrangements can be made.*

- A. Mayor Joe Adame to call the meeting to order.**
- B. Invocation to be given by Pastor Robert Perkins, Parkway Church of Christ.**
- C. Pledge of Allegiance to the Flag of the United States.**
- D. City Secretary Armando Chapa to call the roll of the required Charter Officers.**
- E. Proclamations / Commendations**
  - 1**    [12-00729](#)    Proclamation declaring October 18, 2012 as "International Credit Union Day"
  - Proclamation declaring October 19-21, 2012 as "52nd Annual Texas Jazz Festival"
  - Proclamation declaring October 26, 2012 as "70th Anniversary Day of Celebration of the Family Counseling Service"
- F. MINUTES: (NONE)**
- G. BOARDS & COMMITTEE APPOINTMENTS: (NONE)**

**H. EXPLANATION OF COUNCIL ACTION:**

*For administrative convenience, certain of the agenda items are listed as motions, resolutions, or ordinances. If deemed appropriate, the City Council will use a different method of adoption from the one listed; may finally pass an ordinance by adopting it as an emergency measure rather than a two reading ordinance; or may modify the action specified. A motion to reconsider may be made at this meeting of a vote at the last regular, or a subsequent special meeting; such agendas are incorporated herein for reconsideration and action on any reconsidered item.*

**I. CONSENT AGENDA: (ITEMS 2 - 16)**

*NOTICE TO THE PUBLIC: The following items are consent motions, resolutions, and ordinances of a routine or administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member or a citizen, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

**2      [12-00668](#)      **Professional services agreement for transporting liquid waste and sludge to wastewater treatment plant for disposal (Requires 2/3 vote)****

Motion approving a service agreement with Stump Enterprises, LLC, Rockport, Texas for the hauling of liquid waste and sludge in accordance with Bid Invitation No. BI-0201-12, based on lowest responsible bid, for an estimated annual expenditure of \$86,250 of which \$71,875 is required for the remainder of FY 2012-2013. The term of the contract shall be for twelve months with an option to extend for up to two additional twelve month periods, subject to the approval of the supplier, and the City Manager or designee. Funds have been budgeted by the Wastewater Department in FY 2012-2013.

**Sponsors:**      Purchasing Division and Wastewater Department

**3      [12-00671](#)      **Supply Agreement for material to be used for traffic sign manufacturing and installation program (Requires 2/3 vote)****

Motion approving supply agreements with the following companies in the following amounts for traffic sign blanks, sheeting/roll goods, and traffic sign posts/anchors in accordance with Bid Invitation No. BI-0216-12, based on lowest responsible bidder, for an estimated annual expenditure of \$146,232.89 of which \$121,860.74 is required for the remainder of FY 2012-2013. The terms of the agreements shall be for twelve (12) months with options to extend for up to two (2) additional twelve-month periods, subject to the approval of the suppliers and the City Manager or designee. Funds have been budgeted by Traffic Engineering in FY 2012-2013.

Allied Tube & Conduit Corp.

Harvey, Illinois

Group I

\$42,644.00

Vulcan Signs

Foley, Alabama

Groups II & III

\$103,588.89

Total: \$146,232.89

**Sponsors:** Purchasing Division and Engineering Department

**4**      [12-00696](#)      **Purchase of furniture for offices at water treatment plant (Requires 2/3 vote)**

Motion approving the purchase of furniture for the O.N. Stevens Facility Alteration Project from Business Interiors by Staples, Houston, Texas in the amount of \$98,422.94. The award is in accordance with the State's Cooperative Purchasing Program (TXMAS). Funds are available in the Water Department Fund No. 4088 - 2012 Capital Improvement Program (CIP) Fund.

**Sponsors:** Purchasing Division and Water Department

**5**      [12-00679](#)      **Service Agreement for City departments to utilize dump truck hauling of miscellaneous materials to designated areas throughout the city (Requires 2/3 vote)**

Motion approving a service agreement with Tahoe Trucking, Inc., Corpus Christi, Texas for dump truck hauling in accordance with Bid Invitation No. BI-0217-12, based on only bid, for an estimated annual expenditure of \$270,000.00 of which \$225,000.00 is required for the remainder of FY 2012-2013. The term of the agreement shall be for twelve (12) months with options to extend for up to two (2) additional twelve-month periods, subject to the approval of the supplier and the City Manager or designee. Funds have been budgeted by the Water, Storm Water, Street Operations and Solid Waste Operations Departments in FY 2012-2013.

**Sponsors:** Purchasing Division, Storm Water Department, Solid Waste Operations and Water Department

**6**      [12-00669](#)      **Purchase agreement for four (4) Ford F-150 Crew Cab 4 x 4 Pickup Trucks to be used for beach rescue operations (Requires 2/3 vote)**

Motion approving the purchase of four (4) Ford F-150 Crew Cab 4 X 4 pickup trucks from Philpott Motors, Nederland, Texas for a total amount of \$114,173.00. The award is based on the cooperative purchasing agreement with the Texas Local Government Purchasing Cooperative (TLGPC). Funds for the purchase of the Ford F-150 Crew Cab 4 X 4 pickup trucks are available in the Capital Outlay Budget of the Park and Recreation Department in FY [2012-2013](#).

**Sponsors:** Purchasing Division and Parks and Recreation Department

- 7      [12-00675](#)      **Payment authorization for Mary Rhodes Pipeline emergency repair (Requires 2/3 vote)**
- Motion to authorize payment of \$95,512.04 for Mercer Construction Company for emergency repair to Mary Rhodes Pipeline.
- Sponsors:**      Water Department and Purchasing Division
- 8      [12-00692](#)      **Lease Agreement with Boy Scout Troop sponsor for property located near McKenzie Rd. and Allison Drive (Requires 2/3 vote)**
- Ordinance authorizing the City Manager, or designee, to execute a three-year Lease Agreement with West Corpus Christi Rotary Club for the use of property near McKenzie Road and Allison Drive by Boy Scout troop sponsored by the Rotary Club, in consideration of the Rotary Club maintaining the premises and improvements; providing for severance; and declaring an emergency.
- Sponsors:**      Parks and Recreation Department and Wastewater Department
- 9      [12-00693](#)      **Authorization for application to State reimbursement program for beach maintenance expenditures (Requires 2/3 vote)**
- Resolution authorizing the City Manager or designee to execute all documents necessary to request continued financial assistance for beach cleaning and maintenance on North Padre Island and Mustang Island during FY [2012-2013](#) under the Texas General Land Office's Beach Cleaning and Maintenance Assistance Program.
- Sponsors:**      Parks and Recreation Department
- 10     [12-00694](#)      **Amendment to interlocal agreement for latchkey program (Requires 2/3 vote)**
- Resolution authorizing the City Manager or designee to execute an Amended Interlocal Agreement with the Corpus Christi Independent School District to operate the latchkey program with term of approximately five years.
- Sponsors:**      Parks and Recreation Department
- 11     [12-00690](#)      **State Interlocal agreement for failure to appear at Municipal Court (Requires 2/3 vote)**
- Resolution authorizing the City Manager to execute an Interlocal Cooperation Agreement with the Texas Department of Public Safety relating to the Failure To Appear Program
- Sponsors:**      Municipal Court Administration

- 12      [12-00697](#)      **Professional services contract for wastewater permitting process assistance (Requires 2/3 vote)**
- Motion authorizing the City Manager, or designee, to execute a Contract for Professional Services with RPS Espey of Austin, Texas in the amount of \$70,000.00 for the Wastewater Permit Assistance FY 2012.
- Sponsors:**      Wastewater Department and Engineering Department
- 13      [12-00703](#)      **Ratification of change order for improvements at the airport (Requires 2/3 vote)**
- Motion authorizing the City Manager, or designee, to ratify Change Order No. 2 with Beecroft Construction, LTD of Corpus Christi, in the amount of \$168,499.36 for the CCIA Communication Center, Perimeter Security, Standby Generator and Commercial Aviation Apron Lighting Upgrades - Rehabilitate Terminal Building FIS.
- Sponsors:**      Aviation Department and Engineering Department
- 14      [12-00691](#)      Resolution adopting the City of Corpus Christi's State legislative priorities for the 83rd Texas Legislature in 2013.
- Sponsors:**      Intergovernmental Relations
- 15      [12-00706](#)      **Second Reading Ordinance - Appropriating funds for equipment, cadets, and trainee intern program (1st reading 10/9/12) (Requires 2/3 vote)**
- Ordinance appropriating \$430,000 from the unreserved fund balance in No. 9010 Crime Control District Fund for "one-time" expenditures in the FY 2012-2013 operating budget, and changing the FY 2012-2013 operating budget adopted by Ordinance No. 029577 by increasing appropriations by \$430,000.
- Sponsors:**      Police Department
- 16      [12-00702](#)      **Second Reading Ordinance - Amending the Capital Improvement Budget transferring funds; rescinding/executing contract for North Beach archway (1st reading 10/9/12) (Requires 2/3 vote)**
- Ordinance amending the FY 2013 Capital Improvement Budget adopted by Ordinance No. 029565 to transfer \$40,000 in budgeted project savings from the Heritage Park Cultural Center Renovation Project to the North Beach Entry Development Project; increasing expenditures in the amount of \$40,000; rescinding the award of the North Beach Entry Development (Bond 2008) Re-Bid contract to Largin Construction Services, LLC. awarded on June 26, 2012 by Motion M2012-119; and authorizing the City Manager, or designee, to execute a construction contract with Barcom Commercial, Inc. of Corpus Christi, Texas in the amount of \$427,609.49 for the North Beach Entry Development (Bond 2008) Re-Bid for the Base Bid.

Sponsors: Parks and Recreation Department and Engineering Department

**J. EXECUTIVE SESSION: (ITEM 17)**

*PUBLIC NOTICE is given that the City Council may elect to go into executive session at any time during the meeting in order to discuss any matters listed on the agenda, when authorized by the provisions of the Open Meeting Act, Chapter 551 of the Texas Government Code, and that the City Council specifically expects to go into executive session on the following matters. In the event the Council elects to go into executive session regarding an agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer.*

- 17 [12-00738](#) Executive Session pursuant to Section 551.072 to deliberate the purchase, exchange, lease, or value of real property where deliberation in an open meeting would have a detrimental effect on the position of the City of Corpus Christi in negotiations with a third person with possible discussion and action in open session.

**K. PUBLIC HEARINGS: (ITEMS 18 - 22)**

- 18 [12-00677](#) **Public Hearing and First Reading Ordinance - Change of zoning from the "RS-TF" Two-Family District to the "ON" Office District at 5446 Lipes Boulevard (Requires 2/3 vote)**

Case No. 0812-03 Michael G. Winnie and Liza Winnie: A change of zoning from the "RS-TF" Two-Family District to the "ON" Office District, resulting in a change of future land use from medium density residential to professional office. The property to be rezoned is described as Corpus Christi Retirement Residence Addition, Block 1, Lot 2, located along the north side of Lipes Boulevard, approximately 800 feet west of South Staples Street (FM 2444).

Planning Commission and Staff Recommendation (August 15, 2012): Approval of the change of zoning from the "RS-TF" Two-Family District to the "ON" Office District.

Ordinance

Ordinance amending the Unified Development Code ("UDC") upon application by Michael G. Winnie and Liza Winnie, acting on behalf of Grace Bible Church of Corpus Christi, Texas ("Owner"), by changing the UDC Zoning Map in reference to Corpus Christi Retirement Residence Addition, Block 1, Lot 2, from the "RS-TF" Two-Family District to the "ON" Office District; amending the Comprehensive Plan to account for any deviations; providing a repealer clause; providing for penalties; and providing for publication.

Sponsors: Development Services

- 19 [12-00678](#) **Public Hearing and First Reading Ordinance - Change of zoning from the "RS-6" Single-Family 6 District to the "RM-1" Multifamily 1**

**District at 3226 Houston Street (Requires 2/3 vote)**

Case No. 0812-05: Nueces County Community Action Agency: A change of zoning from the "RS-6" Single-Family 6 District to the "RM-1" Multifamily 1 District, resulting in a change of future land use from low density residential to medium density residential. The property to be rezoned is described as Laughlin Addition, Block 3, Lot 25-A, located along the north side of Houston Street approximately 400 feet east of Kostoryz Road.

Planning Commission & Staff Recommendation (August 15, 2012): Approval of the change of zoning from the "RS-6" Single-Family 6 District to the "RM-1" Multifamily 1 District.

Ordinance

Ordinance amending the Unified Development Code ("UDC") upon application by Nueces County Community Action Agency ("Owner"), by changing the UDC Zoning Map in reference to Laughlin Addition, Block 3, Lot 25-A, from the "RS-6" Single-Family 6 District to the "RM-1" Multifamily 1 District; amending the Comprehensive Plan to account for any deviations; providing a repealer clause; providing for penalties; and providing for publication.

Sponsors: Development Services

20 [12-00698](#)

**Public Hearing and First Reading Ordinance - Change of zoning from the "RM-3" Multifamily 3 District to the "CG-2" General Commercial District at 5879 South Padre Island Drive (Requires 2/3 vote)**

Case No. 0912-02 Williams Airline Partners, Ltd.: A change of zoning from the "RM-3" Multifamily 3 District to the "CG-2" General Commercial District, resulting in a change of future land use from medium density residential to commercial. The property to be rezoned is described as being a 1.792-acre tract of land out of Lot H, Wilkey Addition Unit 2, located on the north side of Williams Drive and approximately 1,200 feet west of Airline Road.

Planning Commission and Staff Recommendation (September 12, 2012):

Approval of the change of zoning from the "RM-3" Multifamily 3 District to the "CG-2" General Commercial District.

Ordinance

Ordinance amending the Unified Development Code ("UDC") upon application by Williams Airline Partners, Ltd. ("Owner"), by changing the UDC Zoning Map in reference to a 1.792-acre tract of land out of Lot H, Wilkey Addition Unit 2, from the "RM-3" Multifamily 3 District to the



“CG-2” General Commercial District; amending the Comprehensive Plan to account for any deviations; providing for a repealer clause, penalties, and publication.

**Sponsors:** Development Services and Planning/Environmental Services

21 [12-00700](#)

**Public Hearing and First Reading Ordinance - Change of Zoning: Request for a Special Permit for the wholesale storage of motor oils and lubricants in the “IL” Light Industrial District, at 5440 Ayers Street (Requires 2/3 vote)**

Case No. 0912-01 Arnold Brothers Properties, L.P.: The applicant is requesting a Special Permit for the wholesale storage of motor oils and lubricants in the “IL” Light Industrial District, not resulting in a change of future land use. The property to be rezoned is described as being a 0.284-acre tract of land out of Lot 6, Holly Industrial Subdivision, located on the east side of Ayers Street (SH 286 Business) and approximately 1,000 feet north of Holly Road.

Planning Commission and Staff Recommendation (September 12, 2012):

Approval of the Special Permit in the “IL” Light Industrial District subject to specified conditions.

Ordinance

Ordinance amending the Unified Development Code (“UDC”) upon application by Arnold Brothers Properties, L.P. (“Owner”), by changing the UDC Zoning Map in reference to a 0.284-acre tract of land out of Lot 6, Holly Industrial Subdivision, by granting a Special Permit to the Owner in the “IL” Light Industrial District; amending the Comprehensive Plan to account for any deviations; and providing for a repealer clause, penalties, and publication.

**Sponsors:** Development Services and Planning/Environmental Services

22 [12-00701](#)

**Public Hearing and First Reading Ordinance - Change of Zoning from the “IL” Light Industrial District to the “CG-2” General Commercial District at 5218 Silverberry Drive (Requires 2/3 vote)**

Case No. 0912-03 Starplex Operating, L.L.C.: A change of zoning from the “IL” Light Industrial District to the “CG-2” General Commercial District, not resulting in a change of future land use. The property to be rezoned is described as being a 7.7-acre tract of land out of Lot 11, Block 3, S.P.I.C.E. Plaza, located along the east side of Silverberry Drive and along the south side of South Padre Island Drive (SH 358).

Planning Commission and Staff Recommendation (September 12, 2012):

Approval of the change of zoning from the “IL” Light Industrial District to the “CG-2” General Commercial District.



Ordinance

Ordinance amending the Unified Development Code ("UDC") upon application by Starplex Operating, L.L.C., acting on behalf of STORE SPE Starplex, LLC ("Owner"), by changing the UDC Zoning Map in reference to a 7.7-acre tract of land out of Lot 11, Block 3, S.P.I.C.E. Plaza, from the "IL" Light Industrial District to the "CG-2" General Commercial District; amending the Comprehensive Plan to account for any deviations; providing for a repealer clause, penalties, and publication.

Sponsors: Development Services and Planning/Environmental Services

**L. REGULAR AGENDA: (ITEM 23)**

*The following items are motions, resolutions and ordinances that will be considered and voted on individually.*

**23 [12-00722](#) Agreement to manage the American Bank Center (Requires 2/3 vote)**

Motion authorizing the City Manager or his designee to execute a new five year agreement with SMG to manage the American Bank Center under new fees, terms and conditions, including a new base management fee and incentive fee formula, new performance requirements, and new food and beverage service provisions.

Sponsors: ACM - Business Support Services

**M. FIRST READING ORDINANCES: (ITEMS 24 - 26)****24 [12-00699](#) First reading ordinance - Utility easement closure to develop property located on the southwest corner of Ocean Drive and Airline Road (Requires 2/3 vote)**

Ordinance abandoning and vacating a 14-foot wide portion of a 38-foot wide utility easement out of Lots 1 and 2, Ocean Village Estates Unit 1, and Lot 3, Block 1, Ocean Village Estates; and requiring the owner, Airline and Ocean Investments, L.P., to comply with the specified conditions.

Sponsors: Development Services

**25 [12-00705](#) First Reading Ordinance - Approving Type A agreement and appropriating funds for constructing two plants at the port (Requires 2/3 vote)**

Ordinance approving a Type A Incentives Agreement between the Corpus Christi Business and Job Development Corporation ("Type A Corporation") and M&G Resins USA, LLC ("M&G") to provide a grant of

up to \$3,000,000 for constructing two plants in the inner harbor, investing \$751 million, creating 220 full-time jobs, and paying at least \$11.7 million in annual wages and authorizing the City Manager, or designee, to execute a Project Support Agreement with the Type A Corporation to administer the M&G Type A Incentives Agreement and appropriating \$3,000,000 from the unreserved fund balance in the No. 1140 Business/Job Development Fund for a business incentive grant from the Type A Corporation to M&G for constructing two plants in the inner harbor, investing \$751 million, creating 220 full-time jobs, and paying at least \$11.7 million in annual wages; Changing the FY 2012-2013 operating budget, adopted by Ordinance No. 029565, by increasing proposed expenditures by \$3,000,000.

**Sponsors:** Economic Development

26      [12-00710](#)      **First Reading Ordinance - Use privilege agreement to allow communications cable to cross city right-of-way for private business operations (Requires 2/3 vote)**

Ordinance authorizing the City Manager to execute a use privilege agreement with Super Commercial Properties, LLC, and Gates E&S North America, Inc. ("Permittees"), to install, operate, maintain, and remove an aerial fiber optic communications cable across the 44th Street public right-of-way from 134 44th Street to 123 44th Street, subject to Permittees' compliance with the specified conditions.

**Sponsors:** Development Services

N.      **FUTURE AGENDA ITEMS: (ITEMS 27 - 32)**

*The following items are for Council's informational purposes only. No action will be taken and no public comment will be solicited.*

27      [12-00695](#)      **Lease-Purchase of Six (6) Side Loading Refuse Trucks for city-wide automated collection process**

Motion approving the lease-purchase of six (6) side-loading refuse trucks from Rush Truck Centers of Texas LP, Houston, Texas for a total amount of \$1,576,127.60 of which \$84,438.57 is required for the remainder of FY 2012-2013. The award is based on the cooperative purchasing agreement with the Texas Local Government Purchasing Cooperative (TLGPC). All units are replacements to the fleet and will be used by the Solid Waste Department. Financing for the lease-purchase of the vehicles will be provided through the City's lease-purchase financing program.

**Sponsors:** Purchasing Division and Solid Waste Operations

- 28      [12-00708](#)      **Approving purchase of electronic ticket writers for traffic officers**
- Motion approving the purchase of fifteen (15) hand held ticket writers for the Corpus Christi Police Department in the amount of \$69,419, from Brazos Technologies, College Station, Texas based on General Services Administration Contract No GS-35F-0096X. Funds are available through the 2012 Edward Byrne Justice Assistance Grant.
- Sponsors:**      Police Department
- 29      [12-00709](#)      **Professional services contract for geotechnical study for water line, gas line, and management information system conduit from Laguna Shores Boulevard to Padre Island Drive**
- Motion authorizing the City Manager, or designee, to execute a Contract for Geotechnical Engineering Services with Kleinfelder Central, Inc. of Corpus Christi, Texas in the amount of \$70,000.00 for the Padre Island Water Supply Study.
- Sponsors:**      Water Department and Engineering Department
- 30      [12-00716](#)      **Master agreement for job order contracting for minor construction services and repair of city facilities**
- Motion authorizing the City Manager or designee to execute a Master Agreement for Job Order Contracting (JOC) with Barcom Commercial, Inc. for a two-year term with option to renew administratively for up to three one-year periods, with no guaranteed minimum and a maximum aggregate of \$2,000,000.00 in any one year; authorizing the City Manager or designee to execute all Job Order Contracts thereunder not exceeding \$500,000.00; authorizing the City Manager or designee to execute a Master Agreement for Job Order Contracting (JOC) with CAS Companies, LP for a two-year term with option to renew administratively for up to three one-year periods, with no guaranteed minimum and a maximum aggregate of \$2,000,000.00 in any one year; authorizing the City Manager or designee to execute all Job Order Contracts thereunder not exceeding \$500,000.00.
- Sponsors:**      Engineering Department
- 31      [12-00726](#)      **Certification of the 2012 Property Tax Levy**
- Motion approving the 2012 Property Tax Levy of \$81,245,941.65 based on the adopted property tax rate of \$0.570557 per \$100 valuation, in accordance with Section 26.09 (e) of the Texas Property Tax Code.
- Sponsors:**      Financial Services Department
- 32      [12-00713](#)      **Professional services contract for survey and design work to re-route power lines that cross water treatment plant**

Motion authorizing the City Manager, or designee, to execute a contract for professional services with AEP Texas Central Company in the amount of \$400,000.00 for the O.N. Stevens Water Treatment Plant Transmission Line Relocation Project.

**Sponsors:** Water Department and Engineering Department

### **FUTURE CORPORATION MEETING (ITEM 33)**

- 33**      [12-00727](#)      Board of Director's Meeting of the Corpus Christi Community Improvement Corporation (CCCIC)
1. Call the Meeting to Order
  2. Secretary Armando Chapa calls roll
  3. Approval of the minutes of September 25, 2012
  4. Treasurer's Report
  5. Motion to approve loan commitments for the Palms at Leopard project
  6. Motion to approve loan commitments for the Hacienda Senior Apartments project
  7. Public Comment
  8. Adjournment

**Sponsors:** Neighborhood Services

### **O.      UPDATES TO CITY COUNCIL: (ITEM 34)**

*The following items are for Council's informational purposes only. No action will be taken and no public comment will be solicited.*

- 34**      [12-00707](#)      Corpus Christi Regional Economic Development Corporation  
Semi-Annual report to the City Council

**Sponsors:** Economic Development

- P.      PUBLIC COMMENT FROM THE AUDIENCE ON MATTERS NOT SCHEDULED ON THE AGENDA WILL BE HEARD AT APPROXIMATELY 4:00 P.M., OR AT THE END OF THE COUNCIL MEETING, WHICHEVER IS EARLIER. PLEASE LIMIT PRESENTATIONS TO THREE MINUTES. A recording is made of the meeting; therefore, please speak into the microphone located at the podium and state your name and address. If you have a petition or other information pertaining to your subject, please present it to the City Secretary.**

**PLEASE BE ADVISED THAT THE OPEN MEETINGS ACT PROHIBITS THE CITY COUNCIL FROM RESPONDING AND DISCUSSING YOUR COMMENTS AT LENGTH. THE LAW ONLY AUTHORIZES THEM TO DO THE FOLLOWING:**

- 1. MAKE A STATEMENT OF FACTUAL INFORMATION.**
- 2. RECITE AN EXISTING POLICY IN RESPONSE TO THE INQUIRY.**
- 3. ADVISE THE CITIZEN THAT THIS SUBJECT WILL BE PLACED ON AN AGENDA AT A LATER DATE.**

**PER CITY COUNCIL POLICY, NO COUNCIL MEMBER, STAFF PERSON, OR MEMBERS OF THE AUDIENCE SHALL BERATE, EMBARRASS, ACCUSE, OR SHOW ANY PERSONAL DISRESPECT FOR ANY MEMBER OF THE STAFF, COUNCIL MEMBERS, OR THE PUBLIC AT ANY COUNCIL MEETING. THIS POLICY IS NOT MEANT TO RESTRAIN A CITIZEN'S FIRST AMENDMENT RIGHTS.**

**Q. CITY MANAGER'S COMMENTS:**

**\* Update on City Operations**

**R. ADJOURNMENT**