



AGENDA MEMORANDUM

For the City Council Meeting of September 17, 2013

DATE: September 9, 2013

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
mikeb@cctexas.com

Sandra Thaxton, Assistant Director of Strategic Management
Sandra@cctexas.com

Assessment of the Efficiency and Effectiveness of the City of Corpus Christi Fire Department

CAPTION:

Motion authorizing the City Manager or designee to execute a consultant agreement with MGT of America, Inc. to provide an assessment of the efficiency and effectiveness of the City of Corpus Christi Fire Department for an amount not to exceed \$97,950. Funding is available in the Fire Department Budget for fiscal year 2013/2014.

BACKGROUND AND FINDINGS:

The objective of the study is to obtain an overall assessment of the overall efficiency and effectiveness of Corpus Christi Fire Department operations, including results of benchmarking against operations of other municipalities and against industry standards. Aspects of the assessment will include reviewing service demands and responses to demands, distribution of resources, response performance, and reasonableness of costs. A specific purpose is to describe how the City of Corpus Christi Fire Department can best meet its mission while cost-effectively delivering services.

This study is being conducted as part of the City's overall continuous improvement program to periodically review and improve City operations. Eight consulting firms responded to the City's request for proposal issued on August 2, 2013. Four firms were short-listed and invited to make presentations on September 5, 2013 to the City selection team. After studying proposals and interviewing the proposing consultants, the selection team deemed MGT of America, Inc. as the most responsive.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

This purchase conforms to all City policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

N/A

DEPARTMENTAL CLEARANCES:

Management & Budget

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$ 97,950		\$ 97,950
Encumbered / Expended Amount				
This item		\$ 97,950		\$ 97,950
BALANCE		0		0

Fund(s):

Comments:

RECOMMENDATION:

Staff recommends approval.

LIST OF SUPPORTING DOCUMENTS:

Consultants responding to Request for Proposal and firms short-listed