



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Draft

Airport Board

Wednesday, August 28, 2024

3:30 PM

Airport Board Room
1000 International Blvd. C.C., TX. 78406

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A. Call To Order

The meeting was called to order by Chairman Hicks at 3:30 p.m.

B. Roll Call

Roll call was called a quorum was present.

Present: 9 - Kusumakar Sooda, Jeremy Taylor, Randall Hicks, Rey Saenz, Ricardo Talavera, Travis Patterson, Mike Culbertson, Board Member John LaRue, and Kristen Martinez

Absent: 3 - Rosie Collin, Brett Oetting, and Kimberly Barrientos

C. Public Comment

There was no public comment.

D. Approval of Minutes and Action on Absences

1. [24-1043](#) Approval of the Absences for the July 31st, 2024 Regular Airport Board Meeting

Attachments: [2024 AIRPORT BOARD ATTENDANCE](#)

Chairman Hicks moved to excuse Board Member Collin, Board Member Barrientos, Board Member Patterson, and Board Member Saenz for their absence at the July Airport Board meeting. Board Member LaRue seconded and the motion carried.

2. [24-1223](#) Approval of the Minutes for the July 31st, 2024 Regular Airport Board Meeting

Attachments: [07312024 - July Regular Airport Board Meeting Minutes - Unpublished](#)

Chairman Hicks moved to approve the minutes for the July 31st, 2024 Regular Airport Board meeting as written. Board Member Patterson seconded and the motion carried.

The minutes were approved.

E. New Business for Discussion and Possible Action

3. [24-1422](#) Presentation and Discussion of the Airport FY25 Budget

Attachments: [0828204 - Airport FY25 Budget](#)

Director Smith and Assistant Director Miller gave a presentation on the Airport's FY25 Budget. Discussion was heard on this item.

4. [24-1423](#) Presentation, Discussion, and Possible Action to recommend City Council approval of a second amendment to the ground lease agreement between the City of Corpus Christi and FDL-CC, LLC.

Attachments: [08282024 - USCG Lease Amendment](#)

Director Smith advised the Board that the Airport was recommending approval of a second amendment to the ground lease between the City and FDL-CC, LLC. He advised that the second amendment will extend the current lease term for a period of 40 years with two (2) five-year renewal terms, as long as the tenant continues to sublease the facility to the General Services Administration for use by the United States Coast Guard. Director Smith informed the Board that the rent would increase by \$20,000/year for the next 13 years equal to \$260,000 with a 3% annual increase for each year thereafter until the end of the term(s). Discussion was heard on this item. Chairman Hicks moved to approve the second amendment to the FDL-CC, LLC ground lease. Board Member Talavera seconded and the motion carried.

5. [24-1425](#) Presentation, Discussion and Possible action of upcoming Board Meetings

Director Smith advised the Board that he and Assistant Director Miller would be at the National Airports Conference and would not return in time for the September Board meeting. He also advised that the November Board meeting fell on the day before the Thanksgiving Holiday. Discussion was heard on this item. The consensus of the members was to hold the September 2024 meeting on October 2nd, the November 2024 Board meeting on December 10th, and cancel the December 2024 meeting.

F. Staff Reports

6. [24-1426](#) Staff Announcements:
- a. Introduction of Joseph [Rocky] Milot, Aviation Facilities Manager
 - b. CC Under 40 Honoree
 - c. Update on Assistant Director - Operations & Maintenance

Attachments: [08282024 - Staff Announcements](#)

Director Smith introduced Joseph [Rocky] Milot to the Board Members as the new Aviation Facilities Manager. He informed the Board that Lacey Guzman, Marketing and Air Service Development Manager, was awarded "Corpus Christi Under 40" Recognition

from the Young Professionals of the Coastal Bend. Director Smith informed the Board that the final interviews for the Assistant Director of Operations & Maintenance. He introduced Jeremy Valgardson to the Board, and advised that Mr. Valgardson had met with the City Manager earlier in the day for his final interview.

8. [24-1429](#) Monthly Air Service Report

Attachments: [08282024 - Monthly Air Service Report](#)

Director Smith reported on the monthly air service activity for July 2024. He also advised that Marketing Manager Guzman was working with InterVistas on an air service dashboard, and presented some examples of the dashboard to the Board. Discussion was heard on this item.

9. [24-1430](#) Financial Report

Attachments: [08282024 - Financial Report](#)

Assistant Director Miller reported to the Board Members on the finances for the month of July 2024. Discussion was heard on this item.

10. [24-1431](#) Capital Planning Report

Attachments: [08282024 - Capital Planning Report](#)

Director Smith reported to the Board Members on the Airport's on-going projects. Discussion was heard on this item.

11. [24-1432](#) Marketing Report

Attachments: [08282024 - Marketing Report](#)

Lacey Guzman, Marketing and Air Service Development Manager, reported on the Airport's marketing efforts regarding the "Fly Local" campaign, social media activity, website analytics, and events. Discussion was heard on this item.

G. Future Agenda Items

No items were presented for the future agenda.

H. Adjournment

As there was no further business, Chairman Hicks adjourned the meeting at 4:27 p.m.