



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes - Final

### Animal Care Advisory Committee

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Wednesday, September 18, 2024

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

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#### A. Call To Order

The meeting was called to order by Jackie McCollough at 12:33p.m.

#### B. Roll Call

**Present:** 6 - Chair Jarvis J. Amaya, Ronald Smith, Diana Cardenas, Jackie McCollough, Robert Perkins, and Roland Dominguez

**Absent:** 1 - Monica Montalvo

#### C. Public Comment

None

#### D. Approval of Minutes and Action on Absences

[24-1495](#) Adoption of Minutes-Regular meeting August 21st,2024.

**Attachments:** [MeetingMinutes29-Aug-2024-10-54-43](#)

There was a motion to approve. The motion was seconded and passed unanimously

[24-1496](#) Approval of Absences from August 21st, 2024  
Jarvis Amaya

Tabled- Jarvis Amaya was not present yet. There was a motion to approve but the motion was not passed unanimously as Jarvis was not present at the time of the motion to advise the Board of his reason for his absence.

#### E. Committee Reports

None

**F. Staff Reports**[24-1497](#) Region 11 Zoonosis Report

Mr. Escobar advised the Board the Zoonosis is the same as the previous month and a new one should be available at the next meeting as the report is quarterly.

[24-1498](#) Monthly Shelter and Clinic Report

Attachments: [August](#)

Mr. Escobar went over the CCACS Comparison Shelter report. Mr. Smith inquired on inquired on "HFL" on the report, Mr. Escobar explained that is a Head for Lab for rabies testing. Mr. Perkins inquired on the violation summary for 6-101(1) Failure to Restrain Animal, Mr. Escobar explained an Officer can only cite if the owner is present at the time of the violation. Ms. Chapa added an example of a recent incident of an Officer that was in pursuit of a loose canine when the owner called the canine in and citations were issued at that time. Mr. Perkins inquired about fines collected, Ms. Martinez explained that we are the investigative arm not the punitive arm which is the municipal court. Ms. Cardenas inquired on the kennels, Ms. Martinez and Ms. Chapa explained it is Bond project and CCACS is looking for contractors with experience in building kennels needed for CCACS. Roland inquired on the Notice of Violations stats; Mr. Escobar explained that NOV's are not citations, but a Violation issued to allow the citizen to become in compliance before a citation is issued. Mr. Dominguez inquired on emergency situations, dog left in a hot car, Ms Chapa advised we are working to amend the current ordinance for that situation. Ms. McCollough inquired on the citations issued being low and if there were any changes to policy resulting in the lower numbers. Ms. Chapa advised there has not been a change in a particular policy, but Officers are aiming towards education first vs immediate citations issued. Officers are helping to putt up trolleys and documenting action to show progress. Mr. Perkins on the Average Length of Stay. Ms. Martinez explained that Officers focus on the sick, injured and public safety calls that can also cause an increase in Euthanasian numbers adding that as soon as an animal leaves and a kennel is available, another animal is impounded in that same empty kennel either over the counter or in the field. Ms. McCollough addressed her concern with friendly dogs on the hard date list on TRELLO for Public Safety, Ms. Chapa and Ms. Martinez advised the hard date was extended and is due to space. Ms. McCollough also inquired on any changes to unaltered adoptions, Ms. Chapa explained it is still only due for medical reasons. Ms. Matilda addressed the Board discussing the upcoming events for CCACS. Adding the success of the first pet Food Pantry. Ms. Martinez and Ms. Chapa advising the stats of approximately 1000 lbs of food, 110 families, 437 pets. Mr. Perkins inquired on TNR, Ms. Chapa advised we are working on a TNR program. Mr. Dominguez and Ms McCollough inquired on statics for the extended hours, those coming in to adopt, if they ended up adoption, if not, what was the reason. Ms. Chapa added most are looking for a particular breed, age. Ms. McCollough injured if a conversation is had with the citizens about what they are looking for, Kennel Staff that is available can suggestive alternatives. Mr. Dominguez inquired on working hours of CCACS Ms. Chapa advised it is a 24/7

operation with Officers schedules being 8-5 and 12-9 then on call hours outside that. Mr. Dominguez inquired on the requirements for kennel size at CCACS. Ms. Martinez advised the current kennels supersede the current size requirements. Ms. McCollough inquired on the results of the City Gate report, Sony advised it is expected in December

[24-1395](#) Introduction of Assistant Director of CCACS Cynthia Martinez

Ms. Martinez introduced herself to the Board adding her extensive experience in Animal Welfare

**G. Unfinished Business**

None

**H. New Business for Discussion and Possible Action**

[24-1500](#) Discussion on Grants

Ms. Chapa advised the Board that the Budget that was presented was adopted and CCACS can keep the two Kennel Tech positions, totaling 4 new positions. Ms. Chap informed the Board that Miguel Escobar is officially the current Program Manager after interviewing and accepting the position. There are 3 ACO investigator positions, one of which was accepted by a current ACO, Grace Peters and the other 2 are currently posted. There is one ACO position that is being sent out. Ms. Chapa advised she had starting working with City grant writers in March but there were not many CCACS qualify for since we do not have our own website and can not guarantee a "No Kill" status. We are working with PetSmart to possibly be able to get a transportation grant, also Petco love and Best Friends. Ms. Chapa has been in contact with Bissel who has given several recommendations. Ms. Chapa added that we are looking for further education for employees in relation the new certification pay program

[24-1501](#) Discussion on redacting property ownership records published for CCACS employees

Ms. Chapa advised that this is done through Nueces County and can apply to have personal info redacted from NCAD however there are other public ways to obtain information such as a Google search.

[24-1502](#) Discussion on deceased animal pick up by Solid Waste

Ms. Chapa advised that over the last 3 months there were 639 deceased animal picked up and were all mostly residential pick ups and could be any animal not just dogs/cats.

**I. Future Agenda Items**

[24-1499](#) Next Scheduled Advisory Board: October 16th, 2024

Discussion on changes and priorities being worked on at CCACS

**J. Adjournment**

The meeting was adjourned at 1:40p.m. All approved, and meeting was adjourned.