



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 11, 2018
Action Item for the City Council Meeting of September 18, 2018

DATE: September 11, 2018

TO: Keith Selman, Interim City Manager

FROM: E. Jay Ellington, Director of Parks and Recreation Department
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Purchase of Three John Deere Tractors

CAPTION:

Motion authorizing the purchase of three John Deere Tractors from Deere & Company, of Cary, North Carolina, via Buy Board cooperative for \$162,091.63.

PURPOSE:

This item is to approve the purchase of three John Deere Tractors for the Parks and Recreation Department.

BACKGROUND AND FINDINGS:

The purchase of the three John Deere Tractors are replacement units for the Parks and Recreation department and are currently used by the Park Operations Storm Water crews for daily operations.

The three tractors being replaced are unit number 4834 a 2005 John Deere tractor, unit number 4836 a 2004 John Deere tractor, and unit number 4853 a 2008 John Deere tractor which have reached the end of their life cycles.

The total cost for this equipment is based on Buy Board Contract 529-17 for Grounds Maintenance Equipment, Supplies, Parts and Accessories. The purchase of these tractors will be paid for in FY2017-18.

ALTERNATIVES:

No alternatives.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Parks and Recreation

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$284,916.30	\$0.00	\$284,916.30
Encumbered / Expended Amount	\$49,615.32	\$0.00	\$49,615.32
This item	\$162,091.63	\$0.00	\$162,091.63
BALANCE	\$73,209.35	\$0.00	\$73,209.35

Fund(s): StormWater

Comments: None

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet