



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes - Final

### Airport Board

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Wednesday, July 31, 2024

3:30 PM

Airport Board Room  
1000 International Blvd. C.C., TX. 78406

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#### A. Call To Order

The meeting was called to order by Chairman Hicks at 3:30 p.m.

#### B. Roll Call

Roll was called and a quorum was present.

**Present:** 8 - Kusumakar Sooda, Brett Oetting, Jeremy Taylor, Randall Hicks, Ricardo Talavera, Mike Culbertson, Board Member John LaRue, and Kristen Martinez

**Absent:** 4 - Rosie Collin, Rey Saenz, Travis Patterson, and Kimberly Barrientos

#### C. Public Comment

There was no public comment.

#### D. Approval of Minutes and Action on Absences

1. [24-0832](#) Approval of the Absences for the May 29th, 2024 Regular Airport Board Meeting

**Attachments:** [2024 AIRPORT BOARD ATTENDANCE](#)

Chairman Hicks moved to excuse Board Member Barrientos for her absence at the May Airport Board meeting. Board Member LaRue seconded and the motion carried.

2. [24-1007](#) Approval of the Minutes for the May 29th, 2024 Regular Airport Board Meeting

**Attachments:** [05292024 - May Regular Airport Board Meeting Minutes - Unpublished](#)

Board Member LaRue moved to approve the minutes for the Regular May 29th, 2024 Airport Board meeting as written. Board Member Talavera seconded and the motion carried. The minutes were approved.

**E. New Business for Discussion and Possible Action**

3. [24-1040](#) Presentation and Discussion on the Airport Campus Project

**Attachments:** [07312024 - Airport Campus Project](#)

Director Smith updated the Board Members on the Airport Campus Project. Discussion was heard on this item.

4. [24-1042](#) Presentation, Discussion, and Possible Action to recommend City Council approval to amend the Code of Ordinances, Chapter 9, Aviation, Section 9-35 - Parking Rates, by revising the parking rate for long-term and short-term parking at the Corpus Christi International Airport

**Attachments:** [07312024 - Chapter 9 Parking Revisions](#)

Director Smith informed the Board Members of the changes to the Code of Ordinances increasing parking fees. He presented revenue data from 2022 through 2027 indicating a \$2.5M increase in future revenue from the parking fees increase as well as several additional areas including fuel flowage fee, auxiliary terminal revenue, new leases and business development agreements. He also presented data showing a five-year plan on raising the parking fees incrementally. He stated that these increases are comparable to other same size airports in Texas. Discussion was heard on this item. Chairman Hicks called for a motion. Board Member Taylor moved to approve the increase in parking fees in the Code of Ordinances. Board Member Talavera seconded and the motion carried.

5. [24-1081](#) Presentation and discussion of an Airport Parking Policy for Airport Board Members.

**Attachments:** [07312024 - Airport Board Member Parking Policy](#)

Director Smith advised that an Airport Parking Policy for Airport Board Members was created after a question arose from a Board Member. The Board Members reviewed the policy and made several recommendations and revisions. Director Smith advised that he would make the requested revisions and would send to the City Legal Department for review and approval.

**F. Staff Reports**

6. [24-1044](#) Staff Announcements:
- Introduction of Tracy Streeter, Airport Property Manager
  - Retirement of Larry Thormaehlen, Facilities Manager
  - Resignation of Tyler Miller, Deputy Director of Aviation
  - Update on vacant Assistant Director position
  - Update on Marketing Manager position title

Director Smith introduced Tracy Streeter to the Board Members as the new Airport

Property Manager. He also advised that Larry Thormaehlen, Facilities Manager, had retired, and that Tyler Miller, Deputy Director, had submitted his resignation. Director Smith advised that the Deputy Director title had been changed to Assistant Director of Operations and Maintenance. He reported that applicants had been selected and interviews conducted. He stated that the two (2) finalists will interview with the City Manager. Director Smith reported to the Board that Lacey Guzman's title had been changed to Marketing and Air Service Development Manager. He reported that Ms. Guzman will assist with air service development for the Airport.

7. [24-1046](#) Airport Conferences Update

**Attachments:** [07312024 - Airport Conferences Update](#)

Director Smith updated the Board Members on Airport Staff attendance at the AAAE Annual Conference in Nashville, TN; South Central Chapter - AAAE Annual Conference in Wichita, KS; JumpStart Air Service Development Conference in Washington, DC, and visits to the American Airlines and Southwest Airlines Headquarter offices in Dallas, Texas. Discussion was heard on this item.

8. [24-1047](#) Governmental Affairs Trip (CB to DC) Update

**Attachments:** [07312024 - Governmental Affairs \(CB to DC\) Trip](#)

Director Smith reported that he attended the Governmental Affairs (CB to DC) Trip in Washington, DC. He reported that the group met with key members of Congress and the Senate to discuss critical issues impacting the City and the airport. Discussion was heard on this item.

9. [24-1048](#) Awards

- a. AAAE - Project of the Year Award
- b. AAAE - Commercial Airport Professional of the Year

**Attachments:** [07312024 - Awards](#)

Director Smith advised the Board Members that CCIA received the 2024 "Project of the Year" award for the Terminal Rehabilitation Project from the South Central Chapter of American Association of Airport Executives (AAAE). Additionally, the South Central Chapter of the AAAE awarded Tyler Miller, Deputy Director, the "Commercial Airport Professional of the Year" award.

10. [24-1049](#) Master Plan Public Information Workshop Update

**Attachments:** [07312024 - Master Plan Public Information Workshop](#)

Director Smith advised the Board Members that on June 12th, 2024 a Master Plan Public Information Workshop was held for the general public. Discussion was heard on this item.

11. [24-1050](#) Employee Engagement Survey

**Attachments:** [07312024 - Employee Engagement Survey](#)

Director Smith advised the Board Members that the City conducted an Employee Engagement Survey among City employees. He reported that the Airport had 66% participation and were two (2) employees short of meeting the goal. Discussion was heard on this item.

12. [24-1051](#) Monthly Air Service Report

**Attachments:** [07312024 - Monthly Air Service Report PKT](#)

Director Smith advised the Board Members that a press conference was held on July 15th, 2024 on the new air service through Aerus. Aerus will provide a direct flight from CCIA to Monterrey, Mexico. Director Smith also reported on the monthly air service activity for May and June 2024. Discussion was heard on this item.

13. [24-1052](#) Financial Report

**Attachments:** [07312024 - Financial Report](#)

Assistant Director Miller reported to the Board Members on the finances for the month of June 2024. Discussion was heard on this item.

14. [24-1053](#) Capital Planning Report

**Attachments:** [07312024 - Capital Planning Report](#)

Director Smith reported to the BoardMembers on the Airport's on-going projects. Discussion was heard on this item.

15. [24-1054](#) Marketing Report

**Attachments:** [07312024 - Marketing Report](#)

Lacey Guzman, Marketing and Air Service Development Manager, reported on the Airport's marketing efforts regarding the "Fly Local" campaign, social media activity, website analytics, and events. Discussion was heard on this item.

**I. Future Agenda Items**

No items were presented for the future agenda.

**J. Adjournment**

As there was no further business, Chairman Hicks adjourned the meeting at 4:41 p.m.