



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes - Draft

### Sister City Committee

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Thursday, September 12, 2024

12:00 PM

Communications Conference Room - 3rd Floor

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#### A. Call to Order

Due to the absence of the chair and vice-chair, Intergovernmental Relations Director Ryan Skrobarczyk called the meeting to order. The committee elected Valerie Harbolovic as the Chairperson for the Day.

#### B. Roll Call

A quorum of the board was present to conduct the meeting. (Note: Members Cabrera and Harris participated online.)

**Present:** 8 - Adria Vasquez, Vice Chair Luis F. Cabrera, Valerie Harbolovic, Susane "Westi" Horn, Mourad Hasbaoui, Charles Harris, Heather Moretzsohn, and Ana Rivera-Soto

**Absent:** 1 - Joe Benavides

#### C. Public Comment

There was no Public Comment.

#### D. Approval of Minutes and Action on Absences

##### D. [24-1540](#) Approval of July minutes

The July 2024 minutes were approved.

##### D. [24-1541](#) Approval of August minutes.

A motion was made and approved to excuse the absences of Mourad Hasbaoui and Charles Harris at the August meeting. The August 2024 minutes were approved as amended to reflect the excused absences.

[24-1542](#) Approval of August Sign in sheet

The sign-in sheet was approved.

**E. Committee Reports**

City Secretary Rebecca Huerta reviewed council policies on boards and commissions as follows: 25% of unexcused absences can result in committee member being automatically removed; attendance online counts as being present, but doesn't count towards quorum; and there are no current vacancies. If Judge Benavides is re-elected, however, it will create a vacancy.

**F. Staff Reports**

Budget

Intergovernmental Relation Director Ryan Skrobarczyk is going to get the Chamber to send a report on how much of the money raised by fundraising is still available. \$20k will be available from the City.

The Sister Cities program will be transferring to the City Secretary's Office in October. Assistant City Secretary Stephanie Box will take over the responsibility of the agenda and taking minutes.

To accommodate everyone in October, the meeting will be moved to the first Thursday, October 3rd.

**G. Unfinished Business (None)**

**H. New Business for Discussion and Possible Action (None)**

**I. Future Agenda Items**

Elect new officers

Vote on Agen

US - Japan Summit

Discuss fundraising for next year

**J. Adjournment**

The meeting was adjourned at 1:09 PM