



AGENDA MEMORANDUM

Action Item for the City Council Meeting September 20, 2022

DATE: September 6, 2022

TO: Peter Zaroni, City Manager

FROM: Wesley Nebgen, Director of Water System Infrastructure
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<p style="text-align: center;">Electrical Services for Sunrise Beach, Wesley Seale Dam and Rincon Pump Station</p>

CAPTION:

Motion authorizing a two-year service agreement, with three one-year options, with Scott Electric Company, of Corpus Christi, for on-call electrical services as needed at Sunrise Beach, Wesley Seale Dam, and Rincon Pump Station, in an amount not to exceed \$97,625.00, with a potential amount not to exceed \$244,062.50 if options are exercised, with FY 2022 funding of \$8,135.42 from the Water Fund.

SUMMARY:

This service agreement will provide on-call electrical maintenance, repair and installation service for Sunrise Beach, Wesley Seale Dam and Rincon Pump Station.

BACKGROUND AND FINDINGS:

Electrical repairs are critical to the operations at Sunrise Beach, Wesley Seale Dam and Rincon Pump Station. The on-call service minimizes down-time in relation to electrical services at these locations, especially Sunrise Beach where customers use electricity for their campers and recreational vehicles on a daily basis.

PROCUREMENT DETAIL:

The Finance-Procurement Department conducted a competitive Request for Bids process to obtain bids for a new contract. The City received one responsive, responsible

bids and staff is recommending the award to Scott Electric Company. The incumbent was Nesmith Electrical Service, LLC. The hourly rates on this contract have remained steady since 2019.

ALTERNATIVES:

An alternative to securing a long-term service agreement would be for Corpus Christi Water to obtain quotes on an as-needed basis. This process will require the issuance of individual service agreements and purchase orders. However, this method of doing business may not be as cost effective and efficient due to the delay in procuring the individual services as the need arises. By having an on-call agreement in place, Corpus Christi Water can minimize down-time in regard to electrical services, as well as secure the unit price throughout the term of the contract.

FISCAL IMPACT:

The fiscal impact for Corpus Christi Water in FY 2022 is \$8,135.42.

FUNDING DETAIL:

Fund: 4010 Water
Organization/Activity: 30205 Sunrise Beach
Mission Element: 061 Manage raw-water storage
Project # (CIP Only): N/A
Account: 530215 Maintenance and Repairs – Contracted
Cost: \$5,694.80 – 70%

Fund: 4010 Water
Organization/Activity: 30200 Wesley Seale Dam
Mission Element: 061 Manage raw-water storage
Project # (CIP Only): N/A
Account: 530215 Maintenance and Repairs – Contracted
Cost: \$1,220.31 – 15%

Fund: 4010 Water
Organization/Activity: 30280 Rincon Bayou Pump Station
Mission Element: 061 Manage raw-water storage
Project # (CIP Only): N/A
Account: 530215 Maintenance and Repairs – Contracted
Cost: \$1,220.31 – 15%

RECOMMENDATION:

Staff recommends approval of this service agreement with Scott Electric Company as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement