



AGENDA MEMORANDUM

One-Reading Action Item for the City Council Meeting of November 10, 2015

DATE: October 28, 2015
TO: Ronald L. Olson, City Manager
FROM: Mike Markle, Interim Chief of Police
Mikema@cctexas.com
886-2603

One-Reading Action Item Amending Ordinances to add section regarding return of funds to the Criminal Justice Division to comply with grant requirements

CAPTION:

Ordinance amending Ordinance 030636 which accepted a grant from the State of Texas, Criminal Justice Division in the amount of \$84,795.95 for the 3rd project year of the Victims of Crime Act (VOCA) Outreach Program and Ordinance 030637 which accepted a grant in the amount of \$188,264.42 to continue the Victims of Crime Act (VOCA) grant within the Police Department for the 16th and 17th project years, to add a section regarding return of funds in event of loss or misuse of funds in order to comply with grant requirements.

PURPOSE:

The ordinances must be amended to add a section as required by the Texas Administrative Code.

BACKGROUND AND FINDINGS:

The Texas Administrative Code requires the following:

Applications from non-profit corporations, local units of governments and other political subdivisions must include a resolution that contains the following:

- (1) authorization for the submission of the application to CJD that clearly identifies the project for which funding is requested;
- (2) a commitment to provide for all applicable matching funds;
- (3) a designation of the name or title of an authorized official who is given the power to apply for, accept, reject, alter, or terminate a grant (if this designation changes during the grant period, a new resolution must be submitted to CJD); and
- (4) a written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

The State requires the resolution from the governing body to reflect the information listed above. Item #4 must be added to the ordinance.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

Conforms to all city policies.

EMERGENCY / NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Finance
Legal

FINANCIAL IMPACT:

Operating Revenue Capital x Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s): Police Grants Fund

Comments:

RECOMMENDATION:

Staff recommends amending the ordinances.

LIST OF SUPPORTING DOCUMENTS:

Ordinance