



Grant Administrator Services of Emergency Rental Assistance



City Council
May 25, 2021



Ordinance



Accepting and appropriating a grant in the amount \$9,868,157.30 from the U.S. Department of the Treasury and authorizing a one-year service agreement for Grant Administrator Services of Emergency Rental Assistance in an amount not to exceed \$980,680.00, with Hagerty Consulting Inc. of Evanston, Illinois, effective upon issuance of a notice to proceed; and amending the budget.



Emergency Rental Assistance



U.S. Department of the Treasury has awarded \$9,868,157.30 to the City of Corpus Christi for emergency rental assistance from the Coronavirus Stimulus & Relief Act as part of the Consolidated Appropriations Act, 2021.





Household Qualifications



- Someone in the household qualified for unemployment benefits or experienced a reduction in income, incurred significant costs, or experienced other financial hardship due to COVID-19
- Household can demonstrate a risk of homelessness or housing instability
- Household income is at or below 80% of the area median

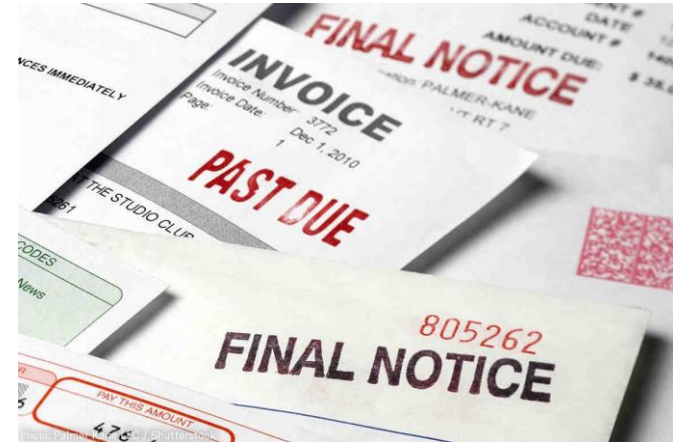




Available Assistance



- Rent
- Utilities
- Security deposits
- Rental fees
- Late fees
- Internet service
- Payments can be made for 12 months in arrears and 3 additional months if necessary for housing stability
- Payments are made to landlords and utility providers
- 1,200 applications are estimated





Procurement for Grant Administration



- Issued Request for Proposals on March 22, 2021
- Received five responses on April 7, 2021
- Conducted two interviews on April 19, 2021
- Evaluated on:
 - Firm's experience and qualification
 - Experience and qualifications of the project manager and key staff
 - Project approach and management plan
 - Capacity to meet the project requirements and timelines
 - Past performance



Service Agreement



- Award one-year service agreement with Hagerty Consulting Inc.
- Time and materials not to exceed \$980,680
- Includes online platform, call center, application processing, quality assurance and procedures to maintain compliance with rules and regs
- Contract drafted with performance measures

Phase	START DAYS Following Contract Execution	DURATION in Days
Phase 1: Program Initiation	1	5
Phase 2: Program Design	7	14
Phase 3: Program Training & Outreach	14	Ongoing
Phase 4: Program Launch	36	Ongoing
Phase 5: Compliance & Monitoring	21	Ongoing
Phase 6: Closeout	42	Ongoing



Hagerty Consulting, Inc.



- Extensive experience with federal emergency programming
- Turn-key product
- Substantial buildout of platform complete
- Tested operational structures for case management
- Program guidelines
- Application processes for online, call center and potential library presence
- Training program
- Reporting tools to meet federal requirements
- Not dependent on local nonprofit agencies for implementation
- City will provide outreach support through press releases, ongoing social media campaign and outreach to community service agencies

