



Meeting Minutes

Animal Care Advisory Committee

Wednesday, February 18, 2026

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

The City of Corpus Christi promotes participation regardless of race, color, national origin, sex, age, religion, disability or political belief. Reasonable accommodation is provided upon request and in accordance with the Americans with Disabilities Act. For assistance or to request a reasonable accommodation, contact (361) 826-3300 at least 48 hours in advance. Upon request, this information can be available in larger print and/or in electronic format.

A. Call To Order

The meeting was called to order by Chair Jackie McCollough at 12:34pm

B. Roll Call

Roll was called, and a quorum was confirmed.

Jackie McCollough (Chair)

Roland Dominguez (Vice-Chair)

Monica Montalvo

Kylie Long

C. Public Comment

Karen Hauz spoke on education on feral and stray cat monitoring and evaluating cat population management interventions available at CCACS or with partners.

D. Approval of Minutes and Action on Absences

26-0261

Approval of Absences

Approval of Absences from January 21st.

Monica Montalvo – stated she was ill.

Motion to approve, the motion was seconded and passed unanimously.

[26-0258](#)

Adoption of Minutes - Regular Meeting January 21, 2026

Attachments: [January 2026 Minutes](#)

Adoption of Minutes – Regular Meeting February 18, 2026

Dominguez motioned to approve. McCollough seconded the motion and was passed

unanimously.

E. Committee Reports

F. Staff Reports

[26-0262](#)

Directors Report

Director Kathleen Chapa provided an update to the Advisory Committee, focusing on staffing efforts, and ACS positive developments.

Regarding staffing, ACS currently has twelve vacancies and four job offers pending. The veterinary assistant and adoption counselor positions have been filled. Both administrative assistant roles are occupied and undergoing training. With the assistance of Citygate, a training program was developed to emphasize the importance of customer service and standard operating procedures for front staff. Two offers have been extended for kennel technician positions, and interviews are ongoing to fill the remaining vacancy. Additionally, two offers have been extended for animal care officer roles. Chapa emphasized that ACS is actively engaged in recruiting to fill vacant positions and is seeking qualified candidates.

Chapa also noted that the advisory committee vacancy has been posted, with the application process closing on March 3rd. The appointment is scheduled for March 17th.

Regarding the recent ACS positive developments, during the latest cold weather events, twelve new foster placements were established. Of these, ten have been either adopted or transferred to rescue partners, while the remaining two animals are still in foster care. Timmy, a long-term shelter resident having been in care for over thirty days, participated in the Doggy Day Out event and was subsequently adopted by the volunteers. The Doggy Day Out initiative continues to expand, with a total of nine outings in January and already ten in mid-February, representing only half of the month's duration. In total, volunteers contributed forty-seven hours onsite. Furthermore, our community partnership initiatives have collected over 100 pounds of treats, food, blankets, and towels, resulting in twelve additional pet adoptions.

[26-0263](#)

Monthly Shelter Clinic Report

Assistant Director Cynthia Martinez presented the board with the Animal Activity report of January 2026.

Dominguez asked if ACS observes or impounds any exotic animals. Martinez responded that they do, with the most recent being roosters, and explained how exotic animals are housed if impounded.

Dominguez also inquired about what the court-ordered euthanasia designation

entails. Martinez explained that court-ordered euthanasia is ordered by a judge due to legal circumstances.

Martinez reviewed the calls for service and introduced Acting Program Manager Jason Hunt, who provided an explanation of the pack tracker log. He stated that this initiative has facilitated ACS in monitoring large groups of dogs, communicating with neighborhood residents about these animals, and addressing safety concerns, issuing citations, as well as educating the public on city ordinances and available resources.

G. Unfinished Business

H. New Business for Discussion and Possible Action

[26-0091](#)

Intake Process Overview

Martinez presented an overview of the intake procedures conducted by officers in the field as well as those in the facility classified as over-the-counter intakes.

I. Future Agenda Items

J. Adjournment

Motion to adjourn at 1:06pm