



AGENDA MEMORANDUM
Action Item for the Audit Committee Meeting of January 13, 2026

DATE: January 7, 2026

TO: Roland Barrera, Audit Committee Chair

FROM: George Holland, CIA, CISA, CCA, City Auditor
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**Motion to approve the 2026 Proposed Audit Committee Meeting
Calendar**

CAPTION:

Motion to approve the 2026 Proposed Audit Committee Meeting calendar.

PURPOSE:

Discuss the proposed Audit Committee meetings for the calendar year 2026.

BACKGROUND:

Chapter 12½-3 Section 2(c) of the City Code of Ordinances directs that the Audit Committee shall meet as needed to perform its duties.

- 1) A majority of the members of the Audit Committee shall constitute a quorum.
- 2) The minutes of each meeting are to be prepared and sent to the committee members and approved at subsequent meetings.
- 3) In compliance with the Texas Open Meetings Act, the Audit Committee will hold Executive Sessions with the City Auditor and external auditors as deemed appropriate.

ALTERNATIVES:

The Audit Committee may reject all or part of this proposed calendar.

FISCAL IMPACT:

N/A

FUNDING DETAIL:

N/A

RECOMMENDATION:

Staff recommends that the Audit Committee accept the 2026 Proposed Audit Committee Meeting calendar.

LIST OF SUPPORTING DOCUMENTS:

- 2026 Proposed Audit Committee Meeting Calendar