



## AGENDA MEMORANDUM

Action Item for the City Council Meeting of December 13, 2016

**DATE:** December 8, 2016  
**TO:** Mayor and Council  
**FROM:** Rebecca Huerta, City Secretary  
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(361) 826-3105

### Mayoral Appointment of Mayor Pro Tems

#### **CAPTION:**

Motion to approve the Mayor Pro Tem service schedule for 2016-18.

#### **PURPOSE:**

Mayor McQueen is recommending a Mayor Pro Tem service schedule for Council confirmation.

#### **BACKGROUND AND FINDINGS:**

Article II, Section 4 of the City Charter provides that the city council shall nominate and confirm one of the council members who shall be known and designated as mayor pro tem. Historically, the practice has been that the Mayor recommends a rotating schedule that gives each Council member an opportunity to serve as Mayor Pro Tem. The Council confirms the schedule by motion.

Mayor McQueen is recommending the following schedule:

<b><u>Begin Date</u></b>	<b><u>End Date</u></b>	<b><u>Mayor Pro Tem</u></b>
12/13/16	3/10/17	Carolyn Vaughn
3/11/17	6/06/17	Lucy Rubio
6/07/17	9/02/17	Joe McComb
9/03/17	11/29/17	Michael Hunter
11/30/17	2/25/18	Ben Molina
2/26/18	5/24/18	Paulette Guajardo
5/25/18	8/20/18	Greg Smith
8/21/18	End of term	Rudy Garza

**CONFORMITY TO CITY POLICY:**

City Charter

**FINANCIAL IMPACT:**

☐ Operating      ☐ Revenue      ☐ Capital      ☒ Not applicable

<b>Fiscal Year: 2016-2017</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget			
Encumbered / Expended Amount			
This item			
BALANCE			

Fund(s): None

**Comments:** None

**LIST OF SUPPORTING DOCUMENTS:**

None.