



## AGENDA MEMORANDUM

Public Hearing for the City Council Meeting of August 27, 2013

**DATE:** 7/22/2013

**TO:** Ronald L. Olson, City Manager

**THRU:** Susan Thorpe, Assistant City Manager  
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**FROM:** Rudy Bentancourt, CD Administrator  
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Public Hearing regarding a "Substantial Amendment" to the FY2013 CAAP to amend the programs which include allocation changes.

### **CAPTION:**

Public Hearing to amend the 2013 Consolidated Annual Action Plan (CAAP) approved by the U.S. Department of Housing and Urban Development (HUD) to increase the Community Development Block Grant Program by \$265,242, increase the HOME Investment Partnerships Program by \$6,880, and reduce the Emergency Solutions Grant Program by \$62,189; and to authorize the City Manager or designee, following the conclusion of the comment period required by HUD, to amend the FY2013 CAAP by accepting the allocation changes and recommendations by staff; and to execute all necessary documents with HUD and the CAAP grantees.

### **PURPOSE:**

Purpose of a Substantial Amendment is to abide by HUD requirements to amend an approved CAAP and to provide a "Citizen Comment Period" for citizens to provide comments on the recommended changes to the FY2013 CAAP.

### **BACKGROUND AND FINDINGS:**

On May 14, 2013, City Council approved an Ordinance to approve the FY2013-2014 Consolidated Annual Action Plan (CAAP) for the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships (HOME) Programs with staff proposed funding amounts. City Council requested that City staff review the La Retama Library Accessibility Project and return to City Council with recommendations. At the time, the U.S. Department of Housing and Urban Development (HUD) proposed that entitlement communities reduce each program by 5% of the FY2012 entitlement allocations. On May 29, 2013, HUD released its final entitlement allocations to its Participating Jurisdictions.

The CDBG Program received a 10.77% increase from the prior proposed amount. This additional \$265,242, along with the prior amount of \$222,645 which was not allocated in May account for \$487,887 of available CDBG funds. It is proposed that La Retama Central Library Accessibility be recommended for \$123,000, Engineering Department Accessible Routes in CDBG Residential Areas Phase 3 be recommended for \$200,000, Engineering Department Residential Traffic Management Program be recommended for \$25,000 and the Neighborhood Services Department Demolition Program be recommended for \$139,887.

The ESG Program received the largest reduction of 24.74% from the prior proposed amount. The ESG Program was reduced by \$62,189. Due to the percentage of reduction, City staff determined to reduce all approved projects by 24.74%. The attached table provides the amount adopted to the new amount proposed.

The HOME Program received a .0726% increase from the prior proposed amount. This \$6,880 will be reprogrammed into the FY2014 CAAP.

**ALTERNATIVES:**

None

**OTHER CONSIDERATIONS:**

None

**CONFORMITY TO CITY POLICY:**

City Council approval to amend CAAP is required for the completion of the project.

**EMERGENCY / NON-EMERGENCY:**

This item is non-emergency

**DEPARTMENTAL CLEARANCES:**

Legal  
Finance – Federal Grants and Office of Management and Budget

**FINANCIAL IMPACT:**            Operating Expense

<b>Fiscal Year: 2013-2014</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget				
Encumbered / Expended Amount				
This item		\$272,122		\$272,122
BALANCE		\$272,122		\$272,122

Fund(s):

**Comments:** This expense only impacts the FY2013-2014 as it consists of funding comprised of the final entitlement allocation from HUD.

**RECOMMENDATION:**

Staff recommends the approval of this agenda item.

**LIST OF SUPPORTING DOCUMENTS:**

CDBG Project List

Central Library Budget – Site work

Central Library Budget - Elevator

ESG Project List