



AGENDA MEMORANDUM
for the City Council Meeting of June 12, 2012

DATE: 06/05/12
TO: Ronald L. Olson, City Manager
FROM: Celia Gaona, City Auditor
celiag@cctexas.com
826-3659

Approval of FY 2013 Annual Audit Plan

CAPTION:

Ordinance to approve the Annual Audit Plan for FY 2012-2013.

PURPOSE:

To have the Fiscal Year 2013 Annual Audit Plan approved by City Council in accordance with the Code of Ordinance Chapter 12 ½ City Auditor.

BACKGROUND AND FINDINGS:

On November 2, 2010, voters approved an amendment to the City Charter adding the position of City Auditor who shall be appointed by and report to the City Council. Article II, Section 29 (b) of the City Charter provides that the City Auditor shall report to the City Council and have such duties, responsibilities, and staff as determined by ordinance, including the responsibility to conduct, or cause to be conducted, financial, performance, investigative, and other audits following government auditing standards as promulgated by the Comptroller General of the United States.

On July 20, 2011, City Council approved an amendment to the City Code of Ordinance adding Chapter 12 ½ City Auditor. On November 15, 2011, Chapter 12 ½ City Auditor Ordinance was amended to establish a Council Audit Committee.

Chapter 12 ½ Section 2 (h) (1) of the City Code of Ordinance provides that no less than thirty (30) days prior to the beginning of each fiscal year the City Auditor shall submit an annual audit plan to the City Council through the Council Audit Committee for review and comment. In conformance, the City Auditor is presenting the Fiscal Year 2013 Audit Plan for City Council approval, which has been presented to and approved by the Council Audit Committee on May 29, 2012.

ALTERNATIVES:

NA

OTHER CONSIDERATIONS:

NA

CONFORMITY TO CITY POLICY:

Conformance with City Code of Ordinance Chapter 12 ½ City Auditor

EMERGENCY / NON-EMERGENCY:

Non-Emergency two readings

DEPARTMENTAL CLEARANCES:

Council Audit Committee

FINANCIAL IMPACT:

Operating Revenue Capital X Not applicable

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

Comments:

RECOMMENDATION:

Approval of Ordinance as presented

LIST OF SUPPORTING DOCUMENTS:

Exhibit A – Ordinance to approve the Annual Audit Plan for FY 2012-2013