



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 18 , 2012  
Action Item for the City Council Meeting of September 25, 2012

**DATE:** September 4, 2012  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Floyd Simpson, Chief of Police  
[floyds@cctexas.com](mailto:floyds@cctexas.com)  
886-2604

Accepting and appropriating the Victims of Crime Act (VOCA) grant within the Police Department for Year 13

### **CAPTION:**

Authorizing the City Manager or designee to execute all documents necessary to accept a grant from the State of Texas, Criminal Justice Division in the amount of \$79,188.69 to continue the Victims of Crime Act (VOCA) grant within the Police Department for Year 13, with a City match of \$16,731.84, in-kind match of \$4,000 in the No. 1020 Police General Fund; and appropriating the \$79,188.69 in the No. 1061 Police Grants Fund to continue the VOCA grant in the Police Department and authorizing the transfer of \$16,731.84 from the No. 1020 Cash Contribution to Grants and appropriating in the No. 1061 Police Grants Fund as grant matching funds for a total project cost of \$99,920.53.

### **PURPOSE:**

Accept the grant and appropriate the funds.

### **BACKGROUND AND FINDINGS:**

Year 13 funding is available from the State of Texas, Criminal Justice Division, which provides funds to projects with the primary mission of providing direct services to victims of crime. The grant continues the Victim Assistance Program that provides assistance to victims and family members with the goal of lessening the short and long-term trauma experienced as a direct result of victimization. Victims and their family members are provided with information, reassurance, and guidance for resolving problems and referrals to other social service agencies.

The grant covers the salary/ benefits for two Victim Case Managers, equipment, supplies, training, and mileage. The case managers provide services to victims including information and referral, criminal justice support and case information, assistance with filing forms for benefits available through the Crime Victims' Compensation under the Texas Crime Victims Compensation Act, informing victims of their rights as victims, advocating on victims behalf with other agencies and within the criminal justice system, and transportation to shelter or to court. Primary and secondary victims of crime are assisted in an effort to stabilize their lives after victimization, help victims to understand and participate in the criminal justice system, and

provide victims of crime with a measure of safety and security. The case managers also work closely through coalitions and with other agencies in an ongoing effort to identify needs and to improve the quality and continuity of services to victims in the community. Additionally, they provide training to community groups regarding victimization issues and available resources, thereby increasing community awareness.

The State provides \$79,188.69 for the salary/benefits of two Victim Case Managers, equipment, supplies, training, and mileage. Volunteer hours contribute \$4,000 as an in-kind contribution, and the City contributes \$16,731.84 for training, travel, supplies and miscellaneous equipment as the required 20% match. The funding is not on a declining percentage or ending funding cycle. This grant period will be 9/1/2013 – 8/31/2014.

**ALTERNATIVES:**

None

**OTHER CONSIDERATIONS:**

None

**CONFORMITY TO CITY POLICY:**

Conforms to all city policies.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2012-2013</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		20,731.84		20,731.84
Encumbered / Expended Amount				
This item		79,188.69		79,188.69
BALANCE		99,920.53		99,920.53

Fund(s): Police General Fund, Police Grants Fund

**Comments:**

**RECOMMENDATION:**

Staff recommends accepting the grant and appropriating the funds.

**LIST OF SUPPORTING DOCUMENTS:**

Grant award document