



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of October 15, 2019
Second Reading Ordinance for the City Council Meeting of October 29, 2019

DATE: October 15, 2019

TO: Peter Zaroni, City Manager

FROM: Kevin Norton, Director of Water Utilities
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Purchase of Ten Trailers for Utilities

CAPTION:

Ordinance approving the purchase of ten replacement trailers not to exceed \$153,963.00 to be used daily by the Utilities Department to transport heavy equipment to worksites from H & V Equipment Service, Inc. via the Buy Board Cooperative; appropriating \$59,180.20 from the unreserved fund balance in the Water Fund, \$70,969.00 from the unreserved fund balance in the Wastewater Fund and \$23,813.80 from the unreserved fund balance in the Storm Water Fund; and amending the FY 2019-2020 operating budget to increase expenditures.

SUMMARY:

This ordinance authorizes a purchase from H&V Equipment Services, Inc. of Corpus Christi, Texas, for ten trailers that are replacements for units that are irreparably damaged or have exceeded their useful service life of 10 years. Three Eager Beaver 15HDB-PT Trailers are replacing two trailers that are 16 and 19 years old, plus an 8-year old trailer with irreparable damage. Seven Eager Beaver B6DOW Trailers are replacing seven trailers that are between 12 and 23 years old.

BACKGROUND AND FINDINGS:

The trailers are used daily by the Utilities Department to provide hauling services of backhoes, excavators, and other trailered heavy equipment to worksites around the City. These trailers allow for a more efficient and timely response to better serve the needs of citizens.

The procurement is through the Buy Board Cooperative. Contracts awarded through the

Buy Board Cooperative have been competitively procured and are in compliance with Texas Local and State procurement requirements.

ALTERNATIVES:

The equipment can be rented. However, this will not be cost effective for the long-term, and the equipment may not be readily available when needed. Another option is to operate equipment until it fails.

FISCAL IMPACT:

These ten replacement trailers are part of the FY18-19 Capital Outlay Future Replacement Budget and will be an outright purchase in the amount of \$153,963.00 to be paid from Water, Wastewater Funds, and Storm Water. This purchase with H&V Equipment Service Inc. is for replacement trailers used by Water Utilities Department daily to transport equipment to worksites.

Funding Detail:

Fund: 4010 Water Fund
Organization/Activity: N/A
Mission Element: N/A
Project # (CIP Only): N/A
Account: 251850 Unappropriable Fund Balance

Funding Detail:

Fund: 4300 Storm Water Fund
Organization/Activity: N/A
Mission Element: N/A
Project # (CIP Only): N/A
Account: 251850 Unappropriable Fund Balance

Funding Detail:

Fund: 4200 Wastewater Fund
Organization/Activity: N/A
Mission Element: N/A
Project # (CIP Only): N/A
Account: 251850 Unappropriable Fund Balance

RECOMMENDATION:

Staff recommends approval of this ordinance authorizing the purchase with H&V Equipment Service Inc. for the purchase of ten trailers as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Price Sheet