



AGENDA MEMORANDUM

Future Item for the City Council Meeting of October 9, 2012
Action Item for the City Council Meeting of October 16, 2012

DATE: 10/9/2012

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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Liquid Waste/Sludge Hauling

CAPTION:

Motion approving a service agreement with Stump Enterprises, LLC, Rockport, Texas for the hauling of liquid waste and sludge in accordance with Bid Invitation No. BI-0201-12, based on lowest responsible bid, for an estimated annual expenditure of \$86,250 of which \$71,875 is required for the remainder of FY 2012-2013. The term of the contract shall be for twelve months with an option to extend for up to two additional twelve month periods, subject to the approval of the supplier, and the City Manager or designee. Funds have been budgeted by the Wastewater Department in FY 2012-2013.

PURPOSE:

This service agreement will be used by the Wastewater Department to transport liquid waste and sludge from the Oso Wastewater Treatment Plant to the Greenwood Wastewater Treatment Plant.

BACKGROUND AND FINDINGS:

The Oso Wastewater Treatment Plant is currently under construction to build a sludge biosolids handling facility. This contract will be utilized to transport biosolids to the Greenwood Wastewater Treatment Plant where the sludge will be treated and disposed of in accordance with regulatory requirements.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This supply agreement conforms to all City purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Not applicable.

DEPARTMENTAL CLEARANCES:

Wastewater Department

FINANCIAL IMPACT:

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$100,000.00	\$14,375.00	\$114,375.00
Encumbered / Expended Amount		\$0.00		\$0.00
This item		\$71,875.00	\$14,375.00	\$86,250.00
BALANCE		\$28,125.00		\$28,125.00

Fund(s): Current year: Wastewater Department

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation