



## AGENDA MEMORANDUM

Action Item for the City Council Meeting November 16, 2021

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**DATE:** November 16, 2021

**TO:** Peter Zanoni, City Manager

**FROM:** Peter Collins, Chief Information Officer of Information Technology  
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<b>Uninterruptible Power Supply Services</b>
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### **CAPTION:**

Motion authorizing a five-year service agreement with FreeIT Data Solutions of Austin, Texas, in an amount of \$201,636.22 for uninterruptible power supply professional services, batteries, hardware and support and maintenance for five-years effective upon issuance of a notice to proceed, with FY 2022 funding available in the Information Technology Fund.

### **SUMMARY:**

This motion authorizes a five-year agreement with FreeIT Data Solutions, Inc. through the Texas Department of Information Resources (DIR) Purchasing Cooperative. The agreement will provide uninterruptible power supplies (UPS) professional services, batteries, hardware and support and maintenance for five-years.

### **BACKGROUND AND FINDINGS:**

The IT Department currently has an existing UPS maintenance agreement with FreeIT for five locations. The UPS systems are critical to protect City's IT infrastructure from electrical spikes and provides short-term power when main power fails.

The UPS system for one of the locations has reached end-of-life and must be replaced. This agreement with FreeIT includes professional services, batteries, and hardware necessary to upgrade the end-of-life UPS system. Support and maintenance are included on this new system for five-years.

**PROCUREMENT DETAIL:**

The IT Department contacted the Procurement Division to issue a contract through the Texas Department of Information Resources (DIR) Purchasing Cooperative. Contracts awarded through the DIR Purchasing Cooperative have been competitively procured, in compliance with Texas local and state procurement requirements.

**ALTERNATIVES:**

The UPS solution is a critical system to protect IT Infrastructure. There is no alternative to this agreement.

**FISCAL IMPACT:**

The fiscal impact for the IT Department in FY2022 is an amount not to exceed \$201,636.22.

**FUNDING DETAIL:**

Fund:	5210	Information Technology
Organization/Activity:	40420	IT Tech Infrastructure Service
Mission Element:	241	Provide Support Technology Infrastructure
Project # (CIP Only):	n/a	n/a
Account:	520130	Maintenance and Repairs

**RECOMMENDATION:**

Staff recommends approval of this motion authorizing a five-year service agreement with FreeIT Data Solutions, Inc., as presented

**LIST OF SUPPORTING DOCUMENTS:**

Statement of Work  
Price Sheet