



## AGENDA MEMORANDUM

Action Item for the City Council Meeting May 17, 2022

**DATE:** May 17, 2022

**TO:** Peter Zanoni, City Manager

**FROM:** Tracey Cantu, Interim Director of Neighborhood Services  
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### Getac K120 Tablets for Code Enforcement

#### **CAPTION:**

Motion authorizing the purchase of Getac K120 Tablets for Code Enforcement to replace out of warranty tablets from Southern Computer Warehouse of Marietta, Georgia, for \$122,323.57 through the TIPS Cooperative with FY 2022 funding available through the General Fund and CDBG Grants.

#### **SUMMARY:**

This purchase from Southern Computer Warehouse includes 31 Getac K120 tablets, office docks, vehicle adapters and Keyboards for Code Enforcement to replace out of warranty tablets.

#### **BACKGROUND AND FINDINGS:**

Code Enforcement Officers use tablets to remotely perform their daily functions which include taking pictures, data entry, utilizing the code management software and as a resource means for conducting property owner research, such as Nueces County Appraisal District (NCAD), Infor Public Sector (IPS), etc.

The tablets serve as a vital resource tool to the code enforcement process, documentation, and research. The existing tablets are failing, and warranty has expired.

This purchase will replace the out of warranty tablets with the latest supported version which are compatible with all existing software as well as the new ticket writing software for Code Enforcement. Due to supply chain issues, the expected lead time is 12 weeks to receive the equipment once ordered.

**PROCUREMENT DETAIL:**

This procurement is being facilitated through the TIPS Cooperative. Contracts awarded through the TIPS Cooperative has been competitively procured in compliance with Texas Local and State procurement requirements. The discount on this TIPS Cooperative is 20% which is a savings of \$31,335.12.

**ALTERNATIVES:**

No alternative. This purchase is necessary to ensure functionality and support for Code Enforcement field staff.

**FISCAL IMPACT:**

This 2022 budget initiative purchase totaling \$122,323.57 to replace the Code Enforcement tablets is budgeted in the General Fund and CDBG Grants for FY2022

**FUNDING DETAIL:**

Amount: \$ 90,599.27  
Fund: 1020  
Organization/Activity:11500  
Mission Element: 157  
Project # **(CIP Only)**:  
Account: 520110

Amount: \$ 31,724.30  
Fund: 1059  
Organization/Activity: **852208F**  
Mission Element: 157  
Project # **(CIP Only)**:  
Account: 520110

**RECOMMENDATION:**

Staff recommends approval of this motion to purchase tablets as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet