



## **AGENDA MEMORANDUM**

First Reading Ordinance for the City Council Meeting of November 1, 2016  
Second Reading Ordinance for the City Council Meeting of November 15, 2015

**DATE:** 10/18/16  
**TO:** Margie C. Rose, City Manager  
**FROM:** Arlena Sones, City Auditor  
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826-3661

### **Approval of 2017 Annual Audit Plan**

**CAPTION:** Ordinance to approve the 2017 Annual Audit Plan.

**PURPOSE:** To request approval of the 2017 Annual Audit Plan by City Council in accordance with the Code of Ordinance Chapter 12 ½ City Auditor.

#### **BACKGROUND AND FINDINGS:**

In developing this audit plan, we sought input from the Mayor, City Council, the City Manager and the Executive Team. We developed this plan based on areas considered to be of highest risk to the City.

The proposed audit plan was approved by the Audit Committee on October 11, 2016.

Chapter 12 ½ Section 2 (h) (1) of the City Code of Ordinance requires the City Auditor to submit an annual audit plan to the Audit Committee for review and comment prior to submitting it to the full City Council for approval.

**ALTERNATIVES:** City Council could revise this plan by adding or removing audit projects.

**OTHER CONSIDERATIONS:** N/A

**CONFORMITY TO CITY POLICY:** Conformance with City Code of Ordinance Chapter 12 ½ City Auditor

**EMERGENCY / NON-EMERGENCY:** Non-Emergency two readings

**DEPARTMENTAL CLEARANCES:** Audit Committee

**FINANCIAL IMPACT:**☐ Operating☐ Revenue☐ Capital☒ Not applicable

<b>Fiscal Year: 2016-2017</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

**Comments:****RECOMMENDATION:** Approval of Ordinance as presented**LIST OF SUPPORTING DOCUMENTS:**Ordinance to approve the 2017 Annual Audit Plan  
2017 Annual Audit Plan