



AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 15, 2018

Action Item for the City Council Meeting of May 22, 2018

DATE: May 15, 2018

TO: Keith Selman, Interim City Manager

FROM: E. Jay Ellington, Director of Parks and Recreation Department
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Playground Equipment and Installation at Lt. Alexander Park

CAPTION:

Motion authorizing the purchase and installation of playground equipment at Lt. Alexander Park from GameTime by Total Recreation Products, Inc. of Cypress, Texas via BuyBoard for a total amount not to exceed \$76,273.62.

PURPOSE:

To approve the purchase of playground equipment and installation at Lt. Alexander Park.

BACKGROUND AND FINDINGS:

This playground is a replacement for the playground that had been removed due to reaching the end of its life cycle. Funding for this purchase is from the Community Enrichment fund.

The equipment identified will allow for use by all age groups and meets goal three of the 2012 Parks and Recreation Master Plan by providing additional opportunities and a fitness station.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Parks and Recreation

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$1,065,797.96	\$0.00	\$1,065,797.96
Encumbered / Expended Amount	\$245,919.73	\$0.00	\$245,919.73
This item	\$76,273.62	\$0.00	\$76,273.62
BALANCE	\$743,604.61	\$0.00	\$743,604.61

Fund(s): Community Enrichment

Comments:

The full amount of the purchase is budgeted in the FY2017-2018 Community Enrichment Fund.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet