



## AGENDA MEMORANDUM

Action Item for the City Council Meeting of December 10, 2019

**DATE:** December 10, 2019

**TO:** Peter Zaroni, City Manager

**FROM:** Bill Mahaffey, Director of Gas Operations  
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### Purchase of Two Mini Excavators for Gas Operations

#### **CAPTION:**

Motion authorizing a purchase of two John Deere 17G mini excavators from Doggett Heavy Machinery Services, LLC of Corpus Christi, Texas, for a total amount of \$79,236.00, as additions to the fleet, to be used daily by Gas Operations to dig trenches for the installation or repair of gas lines, effective upon issuance of letter of acceptance with funding available through the FY 2020 Gas Operations Fund.

#### **SUMMARY:**

This motion will allow the City to have two mini excavators on hand for Gas Operations procured through the Buy Board Cooperative. This equipment will be used to dig trenches for the installation, or repair of gas lines throughout the City.

#### **BACKGROUND AND FINDINGS:**

The Gas department has an operational need to purchase two John Deere 17G Mini Excavators, which will be used to dig trenches for the installation, or repair of gas lines. The mini excavators will be used to replace equipment that has already been taken out of service and sold at auction due to excessive repairs. Currently the need is being filled by rental units.

This procurement is through the Buy Board Cooperative. Contracts awarded through the Buy Board Cooperative have been competitively procured, in compliance with Texas local and state procurement requirements.

**ALTERNATIVES:**

An alternative is rent this equipment as needed. However, this would result in less construction work and slower response to emergency repairs, therefore creating a loss of service to City customers if equipment is not readily available.

**FISCAL IMPACT:**

The fiscal impact for Gas Operations is a total amount of \$79,236.00 for the purchase of two mini excavators to be used daily by Gas Operations.

**FUNDING DETAIL:**

Fund:	4130 Gas Fund
Organization/Activity:	34130 Gas Construction
Mission Element:	022 Gas Distribution System
Project # (CIP Only):	N/A
Account:	550020 Vehicles & Machinery

**RECOMMENDATION:**

Staff recommends approval of this motion authorizing the purchase of two mini excavators from Doggett Heavy Machinery as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet