



AGENDA MEMORANDUM

First reading for the City Council Meeting of February 19, 2013
Second reading for the City Council Meeting of February 26, 2013

DATE: 02/11/13
TO: Ronald L. Olson, City Manager
FROM: Kimberly Houston, Senior Auditor
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826-3657

Approval of Amendment to City Auditor Ordinance

CAPTION:

Ordinance amending Chapter 12 ½ of the City Code of Ordinances regarding City Council Audit Committee, Audit follow-up reports, Peer review, and City Auditor vacancy and selection process.

PURPOSE:

To obtain approval of amendments to City Auditor Ordinance regarding when Mayoral appointments to City Council Audit Committee can be made, the earliest and latest period to perform follow-ups to audit reports, effective date for which 3-year Peer Review is measured by, and process for filling City Auditor vacancy.

BACKGROUND AND FINDINGS:

On November 2, 2010, voters approved an amendment to the City Charter adding the position of City Auditor who shall be appointed by and report to the City Council. Article II, Section 29 (b) of the City Charter provides that the City Auditor shall report to the City Council and have such duties, responsibilities, and staff as determined by ordinance, including the responsibility to conduct, or cause to be conducted, financial, performance, investigative, and other audits following government auditing standards as promulgated by the Comptroller General of the United States.

On July 20, 2011, City Council approved an amendment to the City Code of Ordinance adding Chapter 12 ½ City Auditor. On November 15, 2011, Chapter 12 ½ City Auditor Ordinance was amended to establish a Council Audit Committee.

On February 7, 2013, Council Audit Committee agreed upon recommended amendments to Chapter 12 ½ City Auditor Ordinance regarding Mayoral appointments to Council Audit Committee, determining periods for follow-up audits, redefining the selection process of City Auditor, providing for appointment of interim City Auditor, and reformulating peer review requirements.

ALTERNATIVES:

NA

OTHER CONSIDERATIONS:

NA

CONFORMITY TO CITY POLICY:

Conformance with City Code of Ordinance Chapter 12 ½ City Auditor

EMERGENCY / NON-EMERGENCY:

Non-Emergency one reading

DEPARTMENTAL CLEARANCES:

Council Audit Committee

FINANCIAL IMPACT:

Operating Revenue Capital X Not applicable

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

Comments:

RECOMMENDATION:

Approval of Ordinance as presented

LIST OF SUPPORTING DOCUMENTS:

Exhibit A – Ordinance Amending City Auditor Ordinance No. 029287