



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 9, 2014
Action Item for the City Council Meeting of September 16, 2014

DATE: September 9, 2014

TO: Ronald L. Olson, City Manager

FROM: Christela Morales, Procurement Manager
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Food Items

CAPTION:

Motion approving supply agreements with the following companies for the following amounts in accordance with the Coastal Bend Council of Governments Bid Invitation No. CBCOG-14-3 for food items which include canned and frozen fruit and vegetables; meats and condiments, for an estimated six month expenditure of \$235,260.88, of which \$117,630.43 is required for the remainder of FY 2013-2014. The terms of the contracts shall be for six months with options to extend for up to three additional months, subject to the approval of the Coastal Bend Council of Governments, the suppliers, and the City Manager or designee. Funds are available through the Meals on Wheels Grant.

LaBatt Food Service <u>Corpus Christi, Texas</u> 181 Line Items \$125,653.64	Performance Food Group <u>Victoria, Texas</u> 113 Line Items \$109,607.24
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Grand Total: \$235,260.88

PURPOSE:

These food items will be used by Senior Community Services for the Elderly Nutrition Program. The food is prepared at the Senior Community Service Kitchen and served at the Senior Citizen Centers and also delivered to households throughout the City. Approximately 160,714 meals will be prepared and served over the six month contract period.

BACKGROUND AND FINDINGS:

Each year the City receives funds from State and Federal grants. Several grants are structured to support the elderly in the community.

This award is a cooperative effort between the City of Corpus Christi and the following members of the Coastal Bend Council of Governments; Community Action Corporation of South Texas, Nueces County Senior Community Services, Refugio County Elderly Services, City of Corpus Christi, Bee Community Action Agency, Aransas Council of Aging, Kleberg County Human Services, Duval County Elderly Program, and Live Oak County Elderly Program.

ALTERNATIVES:

The bids submitted by LaBatt Food Service and Performance Food Group meet all of the City's bid requirements.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This supply agreement conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

Park and Recreation

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$641,205.00	\$117,630.45	\$758,835.45
Encumbered / Expended Amount		\$242,151.44		\$242,151.44
This item		\$117,630.43	\$117,630.45	\$235,260.88
BALANCE		\$281,423.13		\$281,423.13

Fund(s): Park and Recreation Grants.

Comments: Not Applicable.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Award Summary attached.