



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 22, 2015  
Action Item for the City Council Meeting of September 29, 2015

**DATE:** September 22, 2015

**TO:** Ronald L. Olson, City Manager

**FROM:** Maria Pedraza, Procurement Manager  
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### Purchase of Meter Transmission Units

**CAPTION:**

Resolution finding that competitive bids are not required for a procurement from Aclara Technologies, LLC, and authorizing the City Manager, or designee, to execute an agreement with Aclara Technologies, LLC, for \$463,312 to purchase 7,384 meter transmission units.

**PURPOSE:**

This is a motion to approve the purchase of meter transmission units.

**BACKGROUND AND FINDINGS:**

Aclara Technologies LLC is the sole source manufacturer of the STAR® Fixed Network Automatic Meter Reading System which is currently installed throughout the City of Corpus Christi. The City currently has approximately 96,000 water meters, with an additional 2,000 anticipated to be needed through the rest of this year, due to normal growth. In addition, approximately 5,000 of the converted meters could potentially be in need of replacement due to hardware, software, connectivity, and environmental reasons, or due to damage from routine daily operations.

These MTU's are used to record and transmit customer consumption of water.

**ALTERNATIVES:**

Due to lead times in ordering and building the volume of needed MTU's, a forecast order must be placed that is large enough to satisfy our current and future demand. This will ensure that we have the necessary inventory that will be available in a timely manner to field technicians, so as not to impede daily operations.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Utilities Department.

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2014-2015</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$1,350,583.12	\$0	\$1,350,583.12
Encumbered / Expended Amount		\$720,006.98	\$0	\$720,006.98
This item		\$463,312.00	\$0	\$463,312.00
BALANCE		\$167,264.14	\$0	\$167,264.14

Fund(s): Utilities Department.

**Comments:**

**RECOMMENDATION:**

Staff recommends approval of the resolution as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Resolution  
Price Sheet