



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 26, 2013
Action Item for the City Council Meeting of April 9, 2013

DATE: March 21, 2013

TO: Ronald L. Olson, City Manager

FROM: Daniel Biles, P. E., Director of Engineering Services
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Michael Morris, Director of Parks and Recreation
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Execute Contract for Professional Services

Community Park Development and Improvements – Parker Park
Bond Issue 2012

CAPTION:

Motion authorizing the City Manager, or designee, to execute a Contract for Professional Services with CLK Architects & Associates, Inc. of Corpus Christi, Texas in the amount of \$63,940.00, for Community Park Development and Improvements – Parker Park for design, bid, and construction phase services **BOND ISSUE 2012**.

PURPOSE:

The purpose of this Agenda Item is to execute the Contract for Professional Services with CLK Architects & Associates, Inc. for Community Park Development and Improvements – Parker Park.

BACKGROUND AND FINDINGS:

The scope of this project includes Replacement of play equipment and play area, clearing of existing vegetation and replacement with topsoil and seeded with drought tolerant low water consumption Bermuda Grass, repair walking trail, upgrade irrigation, design new shade structure next to play area, benches, picnic tables, lighting and repair accessible route to play area from parking areas in compliance with the Parks and Recreation Open Space Master Plan.

CLK Associates, Inc. of Corpus Christi, Texas was selected for this project as a result of RFQ No. 2012-03 Bond Issue 2012 and CIP Projects, dated August 31, 2012.

ALTERNATIVES:

1. Execute the Contract for Professional Services with CLK Architects & Associates, Inc. as proposed.
2. Do not execute the Contract for Professional Services with CLK Architects & Associates, Inc. as proposed.

OTHER CONSIDERATIONS:

This project was approved November 6, 2012 in the Bond Issue 2012 Package under Proposition No. 4 – Parks and Recreation Improvements

CONFORMITY TO CITY POLICY:

The Contract for Professional Services and selection process comply with the Professional Procurement Act and City Policy. CLK Architects & Associates, Inc. was selected based upon qualifications, wide working knowledge of applicable project fundamentals, and understanding of project requirements.

EMERGENCY / NON-EMERGENCY:

Not applicable

DEPARTMENTAL CLEARANCES:

Parks and Recreation

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$1,250,000.00	\$3,750,000.00	\$5,000,000.00
Encumbered/Expended Amount				
This item		\$63,940.00		\$63,940.00
Future Anticipated Expenditures This Project		\$536,060.00	\$0.00	\$536,060.00
BALANCE		\$650,000.00	\$3,750,000.00	\$4,400,000.00

Fund(s): Parks and Recreation Bond Issue 2012

Comments: The Contract for Professional Services will result in the expenditure of an amount not to exceed \$63,940.00.

RECOMMENDATION:

City Staff recommends the approval of the Contract for Professional Services CLK Architects & Associates, Inc.

LIST OF SUPPORTING DOCUMENTS:

Project Budget
Location Map
Contract