



## AGENDA MEMORANDUM

First Reading for the City Council Meeting of February 25, 2014  
Second Reading for the City Council Meeting of March 18, 2014

**DATE:** January 06, 2014  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Michael Armstrong, Chief Information Officer  
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Ordinance appropriating funds for the Infor Enterprise Resource Planning (ERP) implementation.

### **CAPTION:**

Ordinance appropriating \$1,212,449 from the Unreserved Fund Balance in the Municipal Information Systems Fund No. 5210 and \$1,311,979 from the Unreserved Fund Balance in the General Fund No. 1020, and transferring to and appropriating in the MIS Fund No. 5210 for the Infor Enterprise Resource Planning (ERP) implementation; changing the FY 2013-2014 Budget adopted by Ordinance No. 029915 to increase appropriations by \$2,524,428.

### **PURPOSE:**

To provide funding for the Infor ERP implementation for fiscal year FY2013-2014.

### **BACKGROUND AND FINDINGS:**

In April 2013 the City Council approved the purchase and implementation of Infor for the City's ERP solution. This ordinance will appropriate \$1,212,449 from the Unreserved Fund Balance in the Municipal Information Systems Fund No. 5210 and \$1,311,979 from the Unreserved Fund Balance in the General Fund No. 1020, and transfer and appropriate in the MIS Fund No. 5210 for FY2013-2014 to provide for funding to complete this implementation per contractual obligation.

### **ALTERNATIVES:**

Not applicable

### **OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

The proposed purchase conforms to the City’s policies and procedures

**EMERGENCY / NON-EMERGENCY:**

Non-Emergency

**DEPARTMENTAL CLEARANCES:**

Municipal Information Systems Department  
Finance Department  
Office of Management and Budget Department

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2013-2014</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$2,524,428	0	\$2,524,428
Encumbered / Expended Amount				
This item		\$2,524,428	0	\$2,524,428
BALANCE				

Fund: Municipal Information Systems Fund 5210 and General Fund 1020

**RECOMMENDATION:**

Staff recommends approval of the ordinance as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance