



AGENDA MEMORANDUM

Future Item for the City Council Meeting of July 28, 2015
Action Item for the City Council Meeting of August 11, 2015

DATE: July 28, 2015

TO: Ronald L. Olson, City Manager

FROM: Gabriel Maldonado, Interim Procurement Manager
gabrielm@cctexas.com
(361) 826-3169

Mark Van Vleck, P.E., Executive Director of Utilities Department
markvv@cctexas.com
(361) 826-1874

Service Agreement for Preventative Maintenance of Breakpoint Chlorination System

CAPTION:

Motion approving a service agreement with Grace Water Services, LLC, of Katy, Texas based on Local Government Code Sec. 252.022 General Exemption, a procurement necessary to preserve or protect the public health or safety of the municipality's residents, for a total amount of \$194,660.00. The term of the contract will be for twenty-four months with options to extend for up to three additional twelve-month periods, subject to the approval of the Contractor and the City Manager or designee. Funds have been budgeted by the Utilities Department in FY 2014-2015.

PURPOSE:

This is a motion to approve a service agreement for Preventative Maintenance of the Breakpoint Chlorination System.

BACKGROUND AND FINDINGS:

LNV, Inc. was contracted by the City in 2010 to develop and design an interim process at the Oso Wastewater Treatment Plant, referred to as breakpoint chlorination (BPC), which could be implemented over the short-term to reduce ammonia discharges, and ultimately meet more stringent permit limits. BPC is the process of feeding high dosages of sodium hypochlorite to oxidize/remove the excess ammonia in the effluent prior to discharge. The intent of the project was to limit capital investment while also developing a master plan for implementation of a long-term biological nutrient removal (BNR) process to meet future anticipated discharge requirements. Grace Water Services, LLC, of Katy, Texas is the vendor that currently provides this service to the City. This is a new agreement to continue to provide the same service.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

None.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department.

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$208,135.00	\$0	\$208,135.00
Encumbered / Expended Amount		\$13,475.00	\$0	\$13,475.00
This item		\$194,660.00	\$0	\$194,660.00
BALANCE		\$0		\$0

Fund(s): Wastewater System Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Service Agreement