



AGENDA MEMORANDUM

Future Item for the City Council Meeting of June 14, 2016
Action Item for the City Council Meeting of June 21, 2016

DATE: June 14, 2016

TO: Margie C. Rose, Acting City Manager

FROM: Stacie Talbert Anaya, Assistant Director of Parks and Recreation
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<p align="center">Service Agreements for Bayfront Parks and Medians Turf and Grounds Maintenance and Storm Water Improved Rights-of-Way Mowing</p>

CAPTION:

Resolution finding the lowest, responsive, responsible bidder for mowing services by grouped acreage in response to Bid Event No. 104, 110, 111, 112, 113, 114 and 115; awarding a service agreement to the lowest, responsive, responsible bidder for each acreage group; and authorizing the City manager or designee to execute a service agreement with the lowest, responsive, responsible bidder for each acreage group for a total cost of \$288,905.73 of which \$72,226.43 is required for the remainder of FY 2015-2016. Agreements will be for one year with an option to extend for up to four additional one year terms, subject to the approval of the Contractor and the City Manager or designee. Funds have been budgeted by the Parks and Recreation Department in FY 2015-2016.

Cut Masters Lawn Service
Corpus Christi, Texas
\$13,692.00

Dorame General Repair & Lawn
Corpus Christi, Texas
\$139,349.13

Texas Gulf Coast Contracting
dba Gulf Coast Maintenance
Corpus Christi, Texas
\$98,381.00

La Med Facility maintenance, Inc.
San Antonio, Texas
\$37,483.60

PURPOSE:

The service agreements will provide mowing for the Bayfront Parks and Medians Turf and Grounds Maintenance.

- Cut Masters Lawn Service, Corpus Christi, Texas is the lowest, responsive, responsible bidder for Group 1 in Bid Event No. 104 in the amount of \$13,692.00.
- Dorame General Repair & Lawn, Corpus Christi, Texas is the lowest, responsive, responsible bidder for Group 1A and Group 4 in Bid Event Nos. 110 and 113 in the amounts of \$66,304.74 and \$73,044.39 respectively for a total of \$139,349.13.
- Texas Gulf Coast Contracting, dba Gulf Coast Maintenance, Corpus Christi, Texas is the lowest, responsive, responsible bidder for Group 2 and Storm Water Group 3 for Bid Event Nos. 111 and 115 in the amounts of \$83,916.00 and \$14,465.00 respectively for a total of \$98,381.00.
- La Med Facility Maintenance, Inc., San Antonio, Texas is the lowest, responsive, responsible bidder for Group 3 and Storm Water Group 2 for Bid Event Nos. 112 and 114 in the amounts of \$22,083.60 and \$15,400.00 and respectively for a total of \$37,483.60.

The total cost for a one year of contract mowing is \$288,905.73 (Parks = \$259,040.73; Storm Water = \$29,865.00).

BACKGROUND AND FINDINGS:

Award recommendation is based on lowest, responsive, responsible bids. These contract locations include some high profile areas as well as some back yard parks. Bidders for high-profile areas must have experience working in Parks & Recreation Department's high-profile/landscape intensive areas. Currently, these locations are being serviced by contractors using Purchasing Orders at a higher cost per acre until this contract is awarded.

The cost for the Parks & Recreation Department to execute the same or similar work with in-house crews would be \$364,563.91 for the parks and \$58,174.83 for storm water mowing for a total cost of \$422,738.74. In this case, it is beneficial for the City to contract out these mowing parcels.

ALTERNATIVES:

If not approved, these parcels would continue under a more costly temporary contract until a re-bid occurs.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Parks and Recreation Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$1,247,952.64	\$216,679.30	\$1,464,631.94
Encumbered / Expended Amount		\$1,007,562.91	\$0	\$1,007,562.91
This item		\$72,226.43	\$216,679.30	\$288,905.73
BALANCE		\$168,163.30	\$0	\$168,163.30

Fund(s): Parks and Recreation General Fund, Visitor Facility Fund and Storm Water Fund

Comments: The \$288,905.73 financial impact shown above represents the annual cost of these agreements. \$72,226.43 have been allocated in the FY2015-2016 budget of which \$44,059.43 is from the Parks General fund; \$20,945.00 is from the Visitor Facility Fund; and \$7,222.00 is from the Storm Water Fund.

RECOMMENDATION:

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

- Resolution
- Award Summary
- Maps of Service Areas
- Service Agreements followed by Form 1295 for each