



AGENDA MEMORANDUM
for the City Council Meeting of June 12, 2012

DATE: June 12, 2012
TO: Ronald L. Olson, City Manager
FROM: Michael Barrera, Assistant Director of Financial Services
(361) 826-3169
Mikeb@cctexas.com

Emergency/Disaster Response Services

CAPTION:

Recommendation: Motion approving a service agreement for Emergency/Disaster Response Services with Garner Environmental Services, Inc. of Deer Park, TX for a total amount of \$406,667.74. The term of the agreement is four years. The award is in accordance with the General Services Administration's (GSA) Federal Supply Schedule 84 Cooperative Purchasing Program.

BACKGROUND AND FINDINGS:

This is a pre-positioned contract that will be utilized only in the event of an emergency or disaster. It will provide the City with a readily available supply of emergency response equipment and services. Included in the contract are generators, cabling, pumps & hoses, restroom and shower units, fuel tanks, fuel, comfort stations and a variety of other emergency-related equipment and services.

ALTERNATIVES:

In the event of an emergency or disaster, the City may secure the required equipment and services on an as-needed basis. However, due to the exigent nature of an emergency/disaster, doing so may result in higher prices, sourcing difficulties and the inability to secure insurance and indemnification protections available under the terms of the service agreement recommended herein.

OTHER CONSIDERATIONS:

Expenditure of funds under this contract will occur only in the event of its activation in response to an emergency or disaster. The City is required to initially fund expenditures under this service agreement, which will be followed by reimbursement of qualifying expenditures by the Federal Emergency Management Agency (FEMA).

The \$406,667.74 total award amount is the minimum dollar amount expected to be expended through the recommended contract on a per-emergency basis. Therefore, should more than one emergency/disaster occur during the four-year term of the service agreement, each emergency/disaster is expected to result in this minimum expense.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Not Applicable

DEPARTMENTAL CLEARANCES:

Fire Department

FINANCIAL IMPACT:

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$0	\$0	\$0
Encumbered / Expended Amount		\$0	0	\$0
This item		\$0	\$0	\$0
BALANCE		\$0	\$0	\$0

Fund(s): Various

Comments: Expenditure of funds under this contract will occur only in the event of its activation in response to an emergency or disaster.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet

Approvals: Veronica Ocañas, Assistant City Attorney
Robert Rocha, Fire Chief
Constance Sanchez, Director of Financial Services
Eddie Houlihan, Assistant Director of Management and Budget
Margie C. Rose, Assistant City Manager