



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of June 9, 2015  
Action Item for the City Council Meeting of June 16, 2015

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**DATE:** May 19, 2015

**TO:** Ronald L. Olson, City Manager

**THRU:** Gustavo Gonzalez, P. E., Assistant City Manager of Public Works and Utilities  
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**THRU:** Mark Van Vleck, P. E., Executive Director of Utilities  
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**THRU:** Valerie H. Gray, P. E., Executive Director of Public Works  
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**FROM:** J. H. Edmonds, P. E., Director of Capital Programs  
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Approval of Professional Services Contract  
City of Corpus Christi Utilities Department  
Staff Augmentation Consultant Services

### **CAPTION:**

Motion authorizing the City Manager, or his designee, to execute Amendment No. 1 to the Professional Services contract between the City of Corpus Christi and LNV, Inc. in the amount of \$215,000, for a total restated fee not to exceed \$265,000, for staff augmentation to the Utility and Public Works Departments, including professional engineering services for projects management, programs management, and land development technical issues.

### **PURPOSE:**

The purpose of this Agenda Item is to obtain authority to execute Amendment No. 1 to the Professional Services Contract with LNV, Inc. for the staff augmentation to the Utility and Public Works Departments, including professional engineering services for projects management, programs management, and land development technical issues.

**BACKGROUND AND FINDINGS:**

The current growth in Corpus Christi exceeds existing staff resources. This contract allows the City to ramp up staffing levels with special skill sets and qualifications on an “as-needed” basis. City staff has conducted numerous employee searches without much success and therefore, sought out support from local firms. This contract provides for a senior licensed professional engineer with municipality experience and qualifications to support a myriad of potential duties and assignments for the Development Services Department and Utilities Department.

**ALTERNATIVES:**

1. Approve Amendment No. 1 to the Professional Services contract with LNV, Inc. as proposed. (Recommended)
2. Do not approve Amendment No. 1 to the Professional Services contract with LNV, Inc. as proposed. (Not recommended)

**OTHER CONSIDERATIONS:**

N/A

**CONFORMITY TO CITY POLICY:**

This conforms to city policy for procurement of professional services.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency

**DEPARTMENTAL CLEARANCES:**

Utilities Department

**FINANCIAL IMPACT:**

X Operating       Revenue       Capital       Not applicable

<b>Fiscal Year 2014-2015</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$265,000.00		\$265,000.00
Encumbered / Expended Amount				
This item		\$215,000.00		\$215,000.00
Future Anticipated Expenditures		\$50,000.00		\$50,000.00
<b>BALANCE</b>		<b>\$0.00</b>		<b>\$0.00</b>

Fund(s): Utilities Department Operating Funds

**COMMENTS:**

N/A

**RECOMMENDATION:**

City staff recommends the approval of Amendment No. 1 to the Professional Services Contract with LNV, Inc. for \$215,000.

**LIST OF SUPPORTING DOCUMENTS:**

Project Budget  
Contract  
Presentation