

## ARTS & CULTURAL COMMISSION

**One (1) vacancy with term to 9-1-22, representing the following preferred but not required category: 1 - Business Dev. Group/Corporate Rep. (*Mayoral appointment subject to confirmation by Council*).**

### Duties

The Arts & Cultural Commission recommends the use, location, lease or purchase of works of art to be considered a part of the beautification or cultural development of the City; to advise owners of private property in relation to beautification of their properties; to prepare specifications for the maintenance of works of art and to inspect such work for the guidance of the City departments concerned; to advise with respect to the design of buildings, bridges or other structures on city property if submitted to the Commission; to study and evaluate the activities in and the uses made of the Bayfront Arts & Science Park, and to plan the Park's development for future activities and uses.

### Composition

Nine (9) members appointed by the Mayor subject to confirmation by the Council for three-year terms to provide advice on beautification and cultural development of the City. Membership in one or more of the following categories is preferred but not required: Marketing representative, Economic Development/Tourism representative, Public Space/Public Art representative, Youth/Education representative, Performing Arts representative, Visual Arts representative, Architecture representative, Higher Education representative, and Business Development Groups/Corporate representative. The Commission may organize and elect a Chairman annually and adopt such administrative procedures as are necessary to accomplish its purposes.

<b>Member size</b>	<b>Term length</b>	<b>Term Limit</b>
9	3 years	6 years

Name	District	Term	Appt. date	End date	Appointing Authority	Position	Status	Category
Sharon Sedwick	District 5	2	8/27/2019	9/1/2022	Mayor with Council Confirmation		Resigned	Business Dev. Groups/Corporate Rep.
Jody Perkes Hughes	District 2	1	8/27/2019	9/1/2022	Mayor with Council Confirmation		Active	Public Art/ Public Space
James Moore	District 5	1	8/27/2019	9/1/2022	Mayor with Council Confirmation	Chair	Active	Performing Arts
Nicholas P. Gignac	District 4	2	12/19/2017	9/1/2023	Mayor with Council Confirmation		Active	Architecture
Carolyn M. Mauck	District 4	2	12/19/2017	9/1/2023	Mayor with Council Confirmation		Active	Higher Education
Simone Sanders	District 3	1	8/18/2020	9/1/2023	Mayor with Council Confirmation		Active	Youth/Education
Wallace W. Echols Jr.	District 4	1	7/16/2019	9/1/2024	Mayor with Council Confirmation		Active	Marketing
Sara Sells Morgan	District 4	1	8/10/2021	9/1/2024	Mayor with Council Confirmation		Active	Visual Arts
Abu N M Waheeduzzaman	District 5	2	2/26/2019	9/1/2024	Mayor with Council Confirmation		Active	Economic Dev./ Tourism

**ARTS & CULTURAL COMMISSION**

**Applicants**

<b>Name</b>	<b>District</b>	<b>Category</b>
Emily M Barrera	District 5	Marketing
Sylvia Campos	District 2	Public Art / Public Space
Johnny W Cotten	District 4	None of the above
Angela M Edwards	District 5	Public Art / Public Space Youth / Education Higher Education Economic Development / Tourism Marketing
John Garcia	District 5	Economic Development / Tourism
Christina Griffith	District 5	Marketing
Carol A Hayden	District 3	Visual Arts Public Art / Public Space Youth / Education Economic Development / Tourism Marketing Business Development Groups / Corporate Rep.
Mohan Mathew	District 5	Higher Education Economic Development / Tourism Marketing Business Development Groups / Corporate Performing Arts
Priscilla San Miguel	District 5	Economic Development / Tourism\, Business Development Groups / Corporate Representative
Maria L. Skidmore	District 4	Visual Arts Public Art / Public Space Youth / Education

**Application for a City Board, Commission, Committee or Corporation**

**Profile**

Emily

First Name

M

Middle Initial

Barrera

Last Name

[Redacted]

Email Address

3122 Mendocino Drive

Street Address

Corpus Christi

City

TX

State

78414

Postal Code

**What district do you live in? \***

District 5

**Current resident of the city?**

Yes  No

**If yes, how many years?**

38 (moved away 1-2x)

Mobile: (361) 290-7301

Primary Phone

Business: (361) 850-6836

Alternate Phone

Kleberg Bank

Employer

VP, Director of Marketing  
Communications

Job Title

**Work Address - Street Address and Suite Number**

5350 S. Staples Street

**Work Address - City**

Corpus Christi

**Work Address - State**

TX

**Work Address - Zip Code**

78411

**Work Phone**

361-850-6836

**Work E-mail address**

Emily.Barrera@KlebergBank.com

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

ARTS & CULTURAL COMMISSION: Submitted

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**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No, not currently serving on any other City board, commission or committee

**Education, Professional and/or Community Activity (Present)**

Bachelor of Science in Advertising Communications, University of Texas at Austin (1995), Masters of Business Administration, Texas A&M University - Corpus Christi (2011), Graduate of Leadership Corpus Christi - Class 48, United Way of the Coastal Bend Financial Stability Community Investment Committee, Leadership Corpus Christi Alumni Association, Veterans Memorial High School Booster Club, Kleberg Bank United Way Campaign Chair

## Why are you interested in serving on a City board, commission or committee?

To Whom It May Concern: I am attaching my application and resume for consideration for a position on the Arts and Culture Commission. I am very interested in serving on this commission. The celebration and appreciation of art and cultural diversity is an important driver of a healthy community. Both art and culture have the power to strengthen connections, stimulate important conversations, foster a community of critical thinkers, and attract and retain a more educated workforce. While municipal government may face funding challenges in prioritizing arts and culture because of its perceived subjective value, with a creative commission leading the charge, opportunities to engage a more broad audience and leverage local resources can help drive engagement and funding. I am currently employed by Kleberg Bank, an independent community bank serving Kingsville, Corpus Christi, and the surrounding South Texas region with total assets of \$564 million. I am in a Vice President, Director of Marketing Communications role, overseeing marketing and communications functions for the bank. My 20 years of experience in marketing includes work in the public sector in the education industry and in the private sector in the energy industry. I was born and raised in Corpus Christi, and have lived in larger cities including Austin (10 years), San Antonio (2 years), and Houston (3.5 years) - all cities with strong public art and cultural programs. My professional, educational and personal background has afforded me many responsibilities and experiences that will potentially contribute very positively to the Arts and Cultural Commission. My background in the successful development and implementation of communications, publications, advertising and public relations programs, combined with a Master's in Business Administration from Texas A&M University Corpus Christi, provides a desirable balance of the communications expertise, creative skills, and business acumen needed for success serving on this commission. I possess a consistent track-record with all of my past employers for implementing communications, publications, branding, marketing, and sales support activities that contribute positively to an organization's success. The resume submitted with my application details concrete examples of my professional contributions and recognition. I look forward to hearing from you so that we may further discuss my possible contributions to the Arts and Culture Commission. If you have additional questions or would like to speak with me in person or over the phone, please call me at 290-7301. I look forward to hearing from you.

Sincerely, Emily Barrera

[Upload a Resume](#)

## Are you an ex-Officio member of a City Board, commission or committee?

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

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## Demographics

### Gender

Female

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

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### Board-specific questions (if applicable)

Question applies to ARTS & CULTURAL COMMISSION

The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \*

Marketing

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## Verification

### City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

### City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

### Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

## Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree



# EMILY MONIQUE BARRERA

3122 MENDOCINO DR. CORPUS CHRISTI, TX 78411 • PHONE 361.290.7301 • [REDACTED]

## PROFESSIONAL SUMMARY

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Marketing, communications, and public relations professional driven to successfully lead and manage a comprehensive strategic marketing communications plan and related campaigns, including development and management of program-level budgets, that increase brand awareness, improve internal and external communications, and support revenue generation and business development. *Bilingual in Spanish.*

## PROFESSIONAL EXPERIENCE & HIGHLIGHTS

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### **Kleberg Bank**

#### **Director of Marketing Communications**

Corpus Christi, TX

3/18 – Current

*Responsible for oversight of marketing plan and communications strategy for an independent community bank serving Kingsville, Corpus Christi, and the surrounding South Texas region with total assets of \$564 million.*

- Manage the bank's overall brand including advertising campaigns, product literature, interior and exterior signage, and all other print materials.
- Manage the bank's social media presence to support marketing and advertising program objectives, and report on overall performance.
- Manage public relations including the development of press releases, seeking print and television coverage.
- Collaborate with content experts to execute on business unit product marketing strategy.
- Develop and manage content for the Bank's digital advertising.
- Plan and oversee customer events to support business units.
- Lead, coordinate, and manage the community involvement initiatives and team member engagement events to support the bank's culture and values.
- Manage the bank's customer experience survey program, including developing surveys and reporting results.
- Led project to revamp the bank's website and migrate it to a new content management system.
- Responsible for developing and implementing all aspects of branding for newly constructed, built from the ground-up banking center in the spring of 2019.

### **Enerflex Energy Systems Inc.**

#### **Marketing Specialist**

Houston, TX

1/15 – 3/18

*Responsible for marketing and communications plan success for the USA region of a publicly traded international manufacturing and service company in the energy industry with a market cap of \$1.5B.*

- Responsible for corporate communications that align with the Company's desired messaging, brand, image, and position for the USA business segment.
- Manage event and tradeshow planning and coordination for the USA region including providing strategic creative direction for the exhibit space, promotional material, print collateral, and digital media; coordinating vendor services; and serving as a representative of the Company providing on-site sales support. Develop and execute exhibit graphics for the Company's International regions.
- Provide editorial direction, design, execution, production, and distribution of all external facing communications for USA region across multiple channels including presentation, print, electronic, video, and social media.
- Provide guidance to business units in the areas of marketing, communications, and public relations, coordinating with subject matter experts to develop both internal and external facing communications and marketing materials that support the strategic objectives and focus areas of each business unit and the overall Company.
- Responsible for leading, coordinating, and developing a successful marketing campaign to promote the Company's standard product line for gas compression and gas processing, which includes developing the "FastTrack" program brand and photorealistic three-dimensional graphic renders for each product line.
- Lead, coordinate, and manage the corporate responsibility program and employee events committee for the USA region to support the Company's core values and to engage employees in social events and community initiatives.
- Responsible for coordinating aspects of re-branding the northern USA services branches in 2015 and re-branding of the contract compression business after its acquisition in 2017.
- Provide support and assistance to sales team including preparing request for qualifications, maintaining job experience lists, developing project profiles in both print and presentation format, creating and maintaining team resumes, and preparing presentations for customer meetings.

## **Education Service Center, Region 2**

Corpus Christi, TX

### **Associate Director**

1/13 – 12/14

*Oversaw personnel (13), operations, and budget for print shop; purchasing cooperative; research, planning, initiatives, and public information programs; publications cost center; distance learning program; educational media cooperative; facility rental program; and registration department with total combined revenues in excess of \$1 million.*

- Provided strategic direction and led team responsible for re-structuring the ESC-2 Multi-Regional Purchasing Program from a member fee based program to vendor fee based program free to members, including re-branding it as the GoodBuy Purchasing Program.
- Supervised team of creative professionals responsible for developing print, digital, and video marketing communications, including web and social media for a multitude of programs, services, and products, providing creative strategic direction and ensuring brand consistency.
- Led initiative and creative team that redeveloped ESC-2 website and Early Scholars Academy website.

### **Human Resources & Marketing Administrator**

7/10 – 1/13

*Directed and managed human resource activities to ensure legally sound and effective human resource management practices. Responsible for planning, developing, and executing marketing and communications plan for educational non-profit entity that services 42 public school districts.*

- Responsible for the development and implementation of human resource programs including leading employee training, recruitment, staffing, and communications.
- Interpreted and recommended personnel policies and regulations, including making employment recommendations, for the organization.
- Led, developed, and introduced the ESC-2 Personnel Services Cooperative in 2012, which included professional development offerings, coordinated assistance, and an annual Educators Job Fair, to support regional education human resources and personnel professionals.
- Conducted 2012-2013 Salary Study for ESC-2 which resulted in market driven pay grade adjustments in key areas.

### **Marketing Specialist**

8/01 – 7/10

*Responsible for planning, developing, and executing marketing and communications plan for educational non-profit entity that services 42 public school districts. Developed, implemented, and managed system for rental of organization's on-site meeting facilities to outside entities.*

- Served as key member of ISO 9001:2000 Quality Management System team for ESC-2.
- Responsible for the development, management, and promotion of ESC-2's initial entry into facilities rental market.
- Responsible for the successful development and implementation of ESC-2's first public relations program to secure positive media and improve awareness of the organization's mission and purpose, which included serving as the organization's primary media point of contact, seeking opportunities for positive PR, pitching news stories, organizing press conferences, and arranging television appearances.
- Developed marketing program recognized by Legislative Budget Board Review Team as a "Best Practice" amongst 20 regional service centers statewide.
- Concepted, designed, and executed marketing materials including copy for print collateral, press releases, website content, and other external communication pieces, ensuring brand and message consistency.
- Conducted training on organization's quality management system, marketing, publications, and customer service;

### **VR Systems, Inc.**

Corpus Christi, TX

#### **Marketing Manager**

1/99 – 8/01

*Responsible for planning, developing, and executing marketing and communications plan for gas compressor packaging company.*

- Responsible for company's initial entry into print and Internet mediums (www.gascompressor.com).
- Concepted, designed, and executed print advertisements including copy for print marketing collateral, including responsibility for media placement and buying.
- Presented with Citation of Excellence for advertisement done for VR Systems at American Advertising Federation-Corpus Christi Chapter 2000 Addy Awards.
- Promoted company to target market trade publications and internet vertical communities for editorial coverage.
- Coordinated, planned, and prepared company for industry trade shows.

### **Temporary Work**

1/98-12/98

*Held various temporary jobs during this time while I was looking for work in my field. Jobs included administrative work, sales for theme park, Chamber of Commerce membership sales, and public program manager for local hockey franchise.*

**Leasing Group, Inc.**  
**Regional Marketing Coordinator, Marketing Program Specialist**

Austin, TX  
6/96-12/97

*Responsible for computer business leasing program success within 35 stores of Central Midwest US region of CompUSA Inc. account.*

- Concepted, designed, and executed materials for print collateral and presentations including monthly publication.
- Co-developed training and other “first exposure” material for several large national accounts.
- Led sales team training sessions and promoted program to CompUSA store managers and corporate management.

## **EDUCATION**

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*Masters of Business Administration*  
*Bachelor of Science in Advertising Communications*

*Texas A&M University Corpus Christi, August 2011*  
*University of Texas at Austin, May 1995*

## **COMPUTER SKILLS**

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Microsoft Word, Works, Excel, PowerPoint, Publisher, FrontPage, CorelDraw, Adobe Photoshop, Adobe Illustrator, Adobe In-Design, Adobe Premiere, Adobe Acrobat, Adobe Contribute, Autodesk 3DS Max, and PeopleSoft. Proficient in Windows Operating Systems

# Application for a City Board, Commission, Committee or Corporation

## Profile

Sylvia

First Name

Campos

Last Name

[Redacted]

Email Address

4410 Fir

Street Address

Corpus Christi

City

TX

State

78411

Postal Code

What district do you live in? \*

District 2

Current resident of the city?

Yes  No

If yes, how many years?

20

Mobile: (361) 687-7259

Primary Phone

Mobile: (361) 687-7259

Alternate Phone

N/A

Employer

Retired Medical Biller

Job Title

Work Address - Street Address and Suite Number

N/A

Work E-mail address

N/A

Preferred Mailing Address

Home/Primary Address

Which Boards would you like to apply for?

ARTS & CULTURAL COMMISSION: Submitted

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## Interests & Experiences

Are you a registered voter?

Yes  No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

High School Graduate. I have been an advocate for tree planting for 20 years or so. Our group has adopted Carroll Lane Park and have planted approximately 20 trees in this park. Served in the Park and Recreation Board 10 years ago?

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

Park and Recreation Board

Why are you interested in serving on a City board, commission or committee?

I've lived here all my life and want to see our city prosper and to serve the community. Corpus Christi has enriched my life. I deeply care about our fellow citizens and volunteering for any board would be a privilege and an honor. I further believe we can achieve more if we include the Arts and Culture to every part of our city.

[Upload a Resume](#)

Are you an ex-Officio member of a City Board, commission or committee?

Yes  No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes  No

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## Demographics

Gender

Female

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

Yes  No

**Do you, your spouse, your business or your spouse's business have a City contract?**

Yes  No

**Does your employer or your spouse's employer have a City contract?**

Yes  No

**Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?**

Yes  No

**Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?**

Yes  No

**Do you or your spouse have a pending claim, lawsuit or proceeding against the City?**

Yes  No

**If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.**

N/A

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### **Board-specific questions (if applicable)**

Question applies to ARTS & CULTURAL COMMISSION

**The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \***

Public Art / Public Space

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

**(For Port of CC) Are you a resident of the Port Authority district and an elector\* of Nueces County?**

Yes  No

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

**(For Port of CC) Have you been a resident of Nueces County for at least 6 months?**

Yes  No

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## Verification

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I Agree

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I Agree

### Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

### Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree



# Sylvia Campos

4410 Fir Street • Corpus Christi, Texas 78411 • 361-887-7259

## OBJECTIVE:

I would like to continue to work for a company that value its employees and wants to make our world a better place.

## EXPERIENCE:

For more than forty years, I have worked in the healthcare industry. I started out as a PBX Operator and worked myself up to work in the business office. I am familiar with HMO'S, PPO'S, and Commercial Plans with particular emphasis on the financial field dealing with Medicare, Medicaid, CHIPS Program. My last job was working as an Insurance Specialist at the Corpus Christi Heart Clinic. I handled insurance appeals, rejections, re-bills and answered patient accounting calls. I am familiar with all managed cares, obtaining authorizations, posting payments, verifying eligibility, handled appeals and sending all Medicaid claims electronically. I used the Nextgen system and recently migrated to EcW, have worked on Centricity System, Medisoft, Meditech, Patient Keeper, Medical Manager, ICD-10 and CPT coding, Microsoft Word, Excel, PowerPoint and Publisher.

## PROFESSIONAL HISTORY:

January 2017 to October 2017      **Insurance Specialist**  
**Corpus Christi Heart Clinic, LLC**  
1213 Third Street  
Corpus Christi, Texas 78404  
361-883-3962

August 2009-March 2016      **Medicaid Specialist**  
**Coastal Bend Women's Center**  
7121 South Padre Island Suite 200  
Corpus Christi, Texas 78412  
361-993-6000

June 2008-August 2009      **Benefit Adviser**  
**HRT (Hospital Resource Technologies)**  
3533 South Alameda at Driscoll Hospital  
Corpus Christi, Texas 78411  
361-658-4064

May 1997-June 2008      **Owner/Operator of physician billing service**  
**MEDBILL**

September 2005-January 2007      **Graffiti Wipe Out Coordinator**  
**Volunteer Center of Coastal Bend**  
400 Mann St., Suite 402  
Corpus Christi, Texas 78411  
361-887-8282 Fax 361-887-8286

August 2004-2005

**AmeriCorps VISTA Volunteer**  
**Volunteer Center of Coastal Bend**  
400 Mann St., Suite 402  
Corpus Christi, Texas 78411  
361-887-8282 Fax 361-887-8286

January 1998-September 2002 **Eligibility Specialist for Bay Area Hospital and Heart Hospital - American Health First**

4925 Everhart Suite 101  
Corpus Christi, Texas 78411

May 1997-January 1998 **Part Time-Billing/Receptionist**

**Macy Kinzel, PhD**  
3434 South Alameda  
Corpus Christi, Texas 78411  
361-855-2710

December 1995-April 1997 **Billing and Collection Coordinator**

**South Texas Psychiatric Associates**  
4234 Weber Rd.  
Corpus Christi, Texas 78411  
361-854-2001

February 1988-December 1995 **Patient Accounts Coordinator**  
**Charter Hospital of Corpus Christi**

3126 Rodd Field Rd.  
Corpus Christi, Texas 78412

July 1985-February 1988 **Collections**  
**Southside Community Hospital**

4626 Weber Rd.  
Corpus Christi, Texas 78411

April 1984-July 1985 **Owner, Sylvadora's Vintage Shop**

1305 Morgan  
Corpus Christi, Texas 78411

September 1979-April 1985 **Manager/Assistant Manager**

**County Seat Stores**  
1106 Baybrook Mall  
Friendswood, Texas

September 1975-May 1979 **Admissions/PBX Operator**

**Physicians & Surgeons Hospital**  
4626 Weber Rd.  
Corpus Christi, Texas 78411

**CIVIC INVOLVEMENT:**

Board Member, City of Corpus Christi Parks and Recreation Board, 2008,  
Chair for 12,000 trees for 2012 Tree Campaign, former Secretary League of Women Voters.  
Former President of Corpus Christi Barrios Association.

**EDUCATION:**

Foy H. Moody High School, Corpus Christi, Texas, Graduate Class of 1975

Del Mar College, Corpus Christi, Texas, lifelong student.

**PERSONAL:** Proud daughter, sister, wife, mother, grandmother, aunt, cousin, friend, neighbor and Native Corpus Christian. Recent member of Toastmasters International.

**References :**

Sabrina Alvord- Practice Manager @ Corpus Christi Heart Clinic. Her cell# is 614-778-4197. Her work # is 361-883-3962 x117

Noemi Rubio/Former employee of Corpus Christi Heart Clinic Her cell# is 361-737-3046

Suzanne Zinda- Insurance supervisor @ Coastal Bend Women's Center. Her cell is 361-726-9493. Her work# is 361-993-6000

Terri Schultze- Insurance biller @ Coastal Bend Women's Center. Her cell is 361-877-3520 and her work # is 361-993-6000.

**Personal References:**

Joy Miller/Legal Assistant 361-533-0998

Darcy Shaw/Rural Business Advisor 361-215-6963

Sandy Bockelman/Retired Attorney 361-548-5616

# Application for a City Board, Commission, Committee or Corporation

## Profile

Johnny

First Name

W

Middle Initial

Cotten

Last Name



Email Address

8206 Seashore Dr

Street Address

Corpus Christi

City

TX

State

78412

Postal Code

### What district do you live in? \*

District 4

### Current resident of the city?

Yes  No

### If yes, how many years?

55

Mobile: (361) 877-4493

Primary Phone

Home: (361) 991-6478

Alternate Phone

Cotten Architects

Employer

Architect & Interior Designer

Job Title

### Work Address - Street Address and Suite Number

8206 Seashore Dr

### Work Address - City

Corpus Christi

### Work Address - State

Texas

### Work Address - Zip Code

78412

**Work Phone**

3618774493

**Work E-mail address**

[REDACTED]

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

ARTS & CULTURAL COMMISSION: Submitted

**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No

**Education, Professional and/or Community Activity (Present)**

B of Architecture, University of Texas, Austin

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

No multiple boards

**Why are you interested in serving on a City board, commission or committee?**

To help enhance the city of Corpus Christi's awareness of Arts and it's cultural heritage.

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes  No

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## Demographics

Gender

Male

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

---

## Board-specific questions (if applicable)

Question applies to ARTS & CULTURAL COMMISSION

The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \*

None of the above

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## Verification

### City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

### City Code Requirement - Attendance

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I Agree

### Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

### Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree



# Application for a City Board, Commission, Committee or Corporation

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## Profile

Mrs	Angela	M	Edwards
<small>Prefix</small>	<small>First Name</small>	<small>Middle Initial</small>	<small>Last Name</small>



Email Address

6618 Theda Dr

Street Address

Corpus Christi

City

TX

State

78412

Postal Code

What district do you live in? \*

District 5

Current resident of the city?

Yes  No

If yes, how many years?

4

Mobile: (318) 332-7058

Primary Phone

Mobile: (361) 548-3027

Alternate Phone

CCISD

Employer

English Teacher

Job Title

Work Address - Street Address and Suite Number

Veterans Memorial High School

Work Address - City

3750 Cimarron Blvd

Work Address - State

TX

Work Address - Zip Code

78414

**Work Phone**

361/878-7900

**Work E-mail address**

angela.edwards@ccisd.us

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

ARTS & CULTURAL COMMISSION: Submitted

**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

None

**Education, Professional and/or Community Activity (Present)**

I am a dedicated teacher with 15 years of experience. I also sponsor the Interact Club (Rotary Club at the high school level at Veterans, where I teach). We are parented by the Southside Rotary Club.

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

None

**Why are you interested in serving on a City board, commission or committee?**

I believe that having grown up in Natchitoches, LA, followed by a long residency on the Mississippi Gulf Coast, I bring a plethora of ideas and experience to the table.

Upload a Resume

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

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Yes  No

---

### Demographics

Gender

Female

---

### Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

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Yes  No

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Yes  No

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N/A

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### Board-specific questions (if applicable)

Question applies to ARTS & CULTURAL COMMISSION

**The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \***

- Public Art / Public Space
- Youth / Education
- Higher Education
- Economic Development / Tourism
- Marketing

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## **Verification**

### **City Code Requirement - Residency**

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- I Agree

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I Agree

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I Agree

### Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

**Angela M. Edwards**  
6618 Theda Dr.  
Corpus Christi, TX 78412  
Cell: (318)332-7058

**Email:** [REDACTED]

**OBJECTIVE:**

I am seeking a position on the Arts and Cultural Commission.

**EDUCATION:**

I received my BA in Sociology with a minor in English from Northwestern State University in 1998. I am 6 course hours and 100 internship hours away from my MA in School Guidance Counseling. I earned my teaching credentials via the MAPQT alternate route to certification provided by the State of Mississippi. I am currently certified to teach English in Grades 7-12.

**EMPLOYMENT HISTORY:**

**08/17-present**

**Veterans Memorial High School**

I currently hold the position of English and AVID Elective Teacher. I teach students from grade 9 to 12. I am responsible for preparing students to be successful with both the curriculum and STAAR. With The AVID Elective position, I get the opportunity to bridge the gap for students who will be first generation college students. These students show the individual motivation to meet criteria necessary to enter college, but lack the support system at home regarding application processes, etc., due to parents'/guardians' lack of experience in navigating higher education.

**08/14-5/17**

**North Gulfport Middle School**

I held the position of 7<sup>th</sup> and 8<sup>th</sup> Grade ELA teacher. I was responsible for preparing students to succeed with the English curriculum, as well as the MS State Testing Criteria.

**01/14-5/14**

**Hancock Middle School**

I currently teach a multi-aged, multi-handicapped, self-contained Special Education Class. My lesson plans are led by the goals stated in my students' IEPs. I prepare IEPs and conduct IEP meetings in accordance with IDEA2 regulations. I ensure that each student on my roster receives the accommodations and modifications deemed appropriate for him/her by the IEP committee. I am responsible facilitating success to the best of my ability.

**10/13-12/13**

**D'Iberville High School-D'Iberville, MS**

Under the Gear Up grant, I worked with Seniors who still hadn't passed all their SATP2s. I tutored students in all subjects. This part-time position allowed for me to complete my 50 clock hour requirement for my Master's program in School Guidance Counseling.

**08/11-05/13**

**Gulfport School District-Gulfport, MS**

I held the position of Special Education Teacher at Gulfport High School. I performed inclusion duties in 2 blocks of Integrated Math 1 and 2 (Math on the common core curriculum), and taught 2 blocks of 9<sup>th</sup> grade learning strategies. I was responsible for preparing IEPs, as well as scheduling and conducting IEP meetings in accordance with IDEA2 regulations. I participated in the administrations of SATPs, particularly serving as a read-aloud accommodator, as well as the ACT and ACT Plan. I provided after-school tutoring at least once per week to those students who demonstrate need.

**08/09-05/11**

**Bay-Waveland School District-Bay St. Louis, MS**

I held the position of English II teacher at Bay High School. I taught 3 sections per semester of the course on block schedule. I was responsible for preparing students for the English SATP in both the Writing and Multiple Choice, tests students must pass in order to graduate, and whose scores impact the school's rating and funding.

**12/7-05/09**

**Bay-Waveland School District-Bay St. Louis, MS**

During these two years I held the position of Special Education teacher at Bay High School. I prepared IEP's and conducted IEP meetings in accordance with IDEA2 regulations. I ensured that each student on my roster received the accommodations and modifications deemed appropriate for him/her by the IEP committee. I was responsible for assisting students on my roster in all subject areas, facilitating success to the best of my ability. During all my years at Bay High School I performed many other duties. I participated in the conducting of state testing every year. I was the ACT Special Testing administrator for all four years of my employment with Bay High. I provided afterschool tutoring for those students demonstrating need. I attended many workshops and presented the learned information to my department. I sponsored the Senior Class, Freshmen Class, Prom, Spirit Club, and worked the ticket booth at all home football games.

**04/06 – 12/07**

**Weyerhaeuser, Inventory Control Specialist-Gulfport, MS**

I reported directly to the manager. I ran inventory and financial reports, analyzed the data, and made purchasing decisions accordingly. I was responsible for ensuring that the center maintained inventory levels to accommodate the market's need while not being overstocked. I was responsible for purchasing inventory and monitoring its' appropriate shipping and receiving. I was responsible for bringing the center into compliance with company online pricing policy and maintaining correct pricing published on the internet for internet clients.

**09/04 - 10/05**

**State of LA-Division of Youth Services, Juvenile Probation and Parole Officer-Natchitoches, LA**

I supervised a caseload of approximately 45 adjudicated juveniles. I was responsible for participating in juvenile court hearings. I created and maintained case files documenting clients' progress. I met with each probationer and his/her family on a scheduled basis to identify youths' risks/needs and make appropriate referrals to community resources if necessary. It was my duty to communicate with City Court officials, local law enforcement agencies, school officials, counselors, and other outside agencies in regards to the youths in my caseload. I was responsible for filing court documents, and ensuring that all court orders were fulfilled. I performed drug screens. I made aftercare plans and connected youths and their families with available community resources to assist them.

**09/01 – 09/03**

**NPS/National Center for Preservation Technology and Training-Natchitoches, LA**

I prepared many reports ranging from Board Reports to spreadsheets and schedules. I assisted in many bulk mailings and material preparation for workshops, etc. I assisted with the organization and maintenance of the grants program. I made travel arrangements for administration, and prepared expense reports. I scheduled meetings, did overflow typing, and performed various other common office support tasks.

**05/00 – 05/01**

**Gulfport Job Corps Center, Career Development Specialist-Gulfport, MS**

I was responsible for forming partnerships with businesses in the community that provided Job Corps graduates with employment opportunities while providing the community with well-trained employees. I taught employability skills class. I managed a revolving caseload of about 80 students as they neared completion of the program. I maintained files on students' progress, including risk/needs assessments relative to the students achieving the goal of independence, and made referrals to appropriate available community resources, providing the students with a support system upon leaving the center. I was responsible for tracking the employment activity of graduates for one year after program completion, offering job placement services for them during that period, as well.

**01/00 – 05/00**

**YMCA, Camp Director-Ocean Springs, MS**

I supervised a staff of 5-7 counselors working with children aged 5-12. I was responsible for accountability of all children and staff, ensuring the safety of all. I planned and scheduled activities, and ensured that they were properly carried out. I was responsible for behavior management, including parent conferences. I was responsible for working with children

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with special needs children, including some with diagnosed behavioral disorders requiring their medication be dispensed at camp. I was responsible for accepting weekly payments for camp, and preparing employees' time sheets for payroll.

**01/99 – 01/00**

**State of LA-Division of Youth Services, Juvenile Probation and Parole Officer-New Orleans, LA**

Duties performed were the exact same as listed during most recent dates of employment with this employer.

**REFERENCES:**

Kimberly James, Chief of Staff of CCISD.

[Kimberly.James@ccisd.us](mailto:Kimberly.James@ccisd.us)

(361)695-7200

Scott Walker, Head Principal of VMHS.

[Scott.Walker@ccisd.us](mailto:Scott.Walker@ccisd.us)

(361)878-7900

Stephanie Contreras, AP of VMHS.

[Stephanie.Contreras@ccisd.us](mailto:Stephanie.Contreras@ccisd.us)

(361)878-7900



**Application for a City Board, Commission, Committee or Corporation**

**Profile**

Mr. John Garcia  
Prefix First Name Last Name

[Redacted]

Email Address

1515 Ennis Joslin Apt 101  
Street Address Suite or Apt

CORPUS CHRISTI TX 78412  
City State Postal Code

**What district do you live in? \***

District 5

**Current resident of the city?**

Yes  No

**If yes, how many years?**

45

Mobile: (361) 444-9566 Business: (361) 991-7100  
Primary Phone Alternate Phone

Comfort Suites Near Texas A&M DIRECTOR OF SALES  
Employer Job Title

**Work Address - Street Address and Suite Number**

1814 ENNIS JOSLIN ROAD

**Work Address - City**

CORPUS CHRISTI

**Work Address - State**

TX

**Work Address - Zip Code**

78412

**Work Phone**

361-991-7100

**Work E-mail address**

[REDACTED]

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

ARTS & CULTURAL COMMISSION: Submitted

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**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

NO

**Education, Professional and/or Community Activity (Present)**

SEE ATTACHED RESUME

**Why are you interested in serving on a City board, commission or committee?**

be involved in the city to make it a better community

[Upload a Resume](#)

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes  No

---

**Demographics**

Gender

Male

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**Code of Ethics - Rules of Conduct/Conflicts of Interest**

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

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Yes  No

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Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

n/a

---

**Board-specific questions (if applicable)**

Question applies to ARTS & CULTURAL COMMISSION

The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \*

Economic Development / Tourism

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## Verification

### City Code Requirement - Residency

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I Agree

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I Agree

## Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

## Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

John Garcia  
317 Peoples Street Apt#205  
Corpus Christi, TX 78401  
Cell: 361.444.9566  
Email: [REDACTED]

John Garcia has been active in the hospitality industry for 19 years. Born and raised in Corpus Christi, Garcia's first opportunity arose when he started at the Ramada Inn Bayfront & Conference Center in 1997. This experience adds supplemental familiarity with conventions sales, hospitality, and strong community involvement. During his first 6 years at the Ramada Inn, he became a member of numerous organizations: Corpus Christi Chamber of Commerce (Ambassador), Corpus Christi Hispanic Chamber (Embajador), Hospitality Sales Marketing Association (Vice President, 2004) (HSMA Member of the Year 2004), and Harbor Lights Festival (Committee member) Dress for Success Volunteer, Transportation Advisory Committee Board member, NAACP Banquet Committee member, Corpus Christi Greater Hospitality Association member, Girl Scouts of South Texas, Westside Business Association member and the Corpus Christi Transportation Advisory Board.

John also accomplished a graduate, certification course from the prestigious Dale Carnegie. Garcia's experience as Sales Manager gave him an opportunity to advance in the hotel industry. In June 2003, he became Director of Sales & Marketing at the Ramada Limited Airport Hotel on McBride Lane and Interstate 37. In April 2005 an opportunity arose at the Corpus Christi Convention Visitor Bureau as Destination Sales Manager for the sports & Mexico market for the city. Is currently Director of Sales for a couple hotels in the greater Corpus Christi area. John holds a great appreciation for the power of community, and his continued involvement and support is evident in his work performance

# Application for a City Board, Commission, Committee or Corporation

## Profile

Ms. Christina Griffith  
Prefix First Name Last Name

[Redacted]  
Email Address

7140 Premont Dr. #13  
Street Address Suite or Apt

Corpus Christi TX 78414  
City State Postal Code

### What district do you live in? \*

District 5

### Current resident of the city?

Yes  No

### If yes, how many years?

19

Home: (361) 442-8697 Business: (361) 887-0151  
Primary Phone Alternate Phone

Corpus Christi Metro Ministries Development Director  
Employer Job Title

### Work Address - Street Address and Suite Number

1919 Leopard St.

### Work Address - City

Corpus Christi

### Work Address - State

TX

### Work Address - Zip Code

78408

**Work Phone**

361-887-0151 x:229

**Work E-mail address**

cgriffith@ccmetro.org

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

ARTS & CULTURAL COMMISSION: Submitted

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**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

N/A

**Education, Professional and/or Community Activity (Present)**

Graduated Texas A&M- CC 2007 Corpus Christi Under 40 Award Recipient 2019 Leadership Corpus Christi Class 49 Graduate 2021 Member of Corpus Christi Downtown Rotary Club 2018- Present

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

N/A

**Why are you interested in serving on a City board, commission or committee?**

I am interested in serving on the Arts & Cultural Commission because the Arts and quality of life for our entire community is very important and near and dear to my heart. Growing up in Houston provided me many opportunities to experience Art and Culture in my youth and young adulthood. I want to afford my children and our community the same opportunities to enrich their lives and experience far away places close to home. The Arts are a vital part of who we are as a community and moving forward I believe our city should be showcased for the wonderful creative hub we are on a State and National level.

[Upload a Resume](#)

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No



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Yes  No

---

## Demographics

Gender

Female

---

## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

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Yes  No

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Yes  No

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N/A

---

## Board-specific questions (if applicable)

Question applies to ARTS & CULTURAL COMMISSION

**The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \***

Marketing

---

## Verification

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I Agree

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I Agree

## Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

# Christina R. Griffith

7140 Premont Dr. #13, Corpus Christi, TX 78414  
(361) 442-8697, cgriffith@ccmetro.org

## EDUCATION

**Texas A&M University- Corpus Christi**

Graduation: May 2007

Bachelor of Arts in Communication with a Minor in Public Relations

## SKILLS PROFILE

Strong capabilities in special events planning, fundraising and establishing, building and sustaining professional relationships; effective leadership/management/relational skills and ability to work with and motivate in house and remote teams; detail oriented with strong written communication, verbal communication and public speaking skills; knowledge of and experience with digital technology and social media; proficient in web research, RaisersEdge, Blackbaud and the latest version of Microsoft Office; works well independently and collaboratively executing multiple priorities simultaneously

## PROFESSIONAL WORK EXPERIENCE

**Corpus Christi Metro Ministries**

November 2017 – Present

***Development Director***

Corpus Christi, TX

- Liaison between Volunteers, Board of Directors, Donors, and potential Donors.
- Responsible for identifying funding challenges and increasing sustainable funding to Metro Ministries through the Sustainable Funding Model (Benevon) including “Metro Matters” tours, Ambassador Program, signature events, grant writing and grant reporting.
- Plans and implements the Sustainable Fundraising Events, which include twice-monthly Metro Matters tours, Ask Event held in May, Day of Giving, Poor Man’s Supper, and Appeal campaigns
- Design events correspondence.
- Responsible for cultivation plans for current and future donors.
- Attend annual Sustainable funding training.
- Along with a part time contract grant writer, research grants, write and submit grants, and responsible all grant reporting for agency programs and operations.
- Donor Acknowledgements, and Gift Batching
- Responsible for Agency social media accounts

**Church Unlimited**

March 2012 – October 2017

***Director of Special Events and First Impressions***

Corpus Christi, TX

- Lead and grew the First Impressions Ministry from 50 volunteers to 220 volunteers over the course of 1 year
- Executed all organizational special events including but not limited to: Christmas, Easter, Chick Night (Women’s Event), Welcome Dinner, Baptisms, Volunteer Appreciation and various sermon series related events
- Managed budgets for both Special Events and First Impressions departments
- Recruited and assimilated new volunteers
- Held position on organization’s Creative Team from 2013-Present. Brain stormed, developed and executed different event concepts with the goal of connecting guests to the church
- Designed, decorated and furnished multiple staff and volunteer spaces over 8 multisite locations
- Supervisory role over Ministry Assistants/Reception

***Children’s Ministry Director/ Nursery Director***

- Assisted in launching new satellite church location by establishing, growing and leading a team of ministry volunteers from 0 to 60+ over 13 months
- Supervisory role over Ministry Interns

**Moffitt & Associates, Inc.**

April 2006 - December 2012

***Administrative Assistant, Office Manager, Petroleum Landman***

Corpus Christi, TX

- Primarily responsible for managing public relations with clients and independent contractors
- Review all invoices turned in by independent contractors for errors in billing
- Perform numerous Executive Assistant duties including management of, executive calendar, planning & decorating for marketing and social events
- While working in the field as a Petroleum Landman, completed title research in county courthouses, built abstracts for Oil & Gas Attorneys and created mineral and surface ownership flowcharts

**VOLUNTEERISM**

- 2005** Volunteer HEB Feast of Sharing.
- 2007-2011** Volunteer at Billy Sandifer Big Shell Beach Clean Up.
- 2009-2011** Volunteer with Mayor Adame's city wide "Pride Committee" clean ups.
- 2009-2012** Student ministry volunteer and summer camp counselor for Bay Area Fellowship.
- 2011-2013** Liaison between Bay Area Fellowship homeless outreach and Salvation Army mobile food canteen.
- 2015-Present** Active volunteer parent at The Montessori School of Corpus Christi.
- 2018-Present** Corpus Christi Downtown Rotary Member:
- Salvation Army Bell Ringer.
  - KEDT Auction Bid Taker.
  - KEDT On Air Auction Announcer
  - Rotary Day of Service participant at Travis Elementary.
  - 2018 Youth World Sailing Championship Volunteer.
  - Flags for Heroes prep team.
  - Rotary Youth Leadership Award weekend preparations and logistics team.
  - 2019-2020 Internal Events Co-Chair
- 2018-Present** Active parent participant in Cub Scout Pack 255.
- Oct. 2018** Volunteer at the United Way Golf Tournament Putting Contest.
- Nov. 2018** Volunteer at Drop Everything and Read Day at Gloria Hicks Elementary.
- Nov. 2018** Commit to Commerce Campaign team for United Corpus Christi Chamber Volunteer
- Spring 2020** Co-Chair CCU40 2020 Awards
- March 2020** 2021 CITGO Distinguished Scholars Judge

**PROFESSIONAL ACHIEVEMENTS**

- 2019** Corpus Christi Under 40 Award Recipient
- 2020- 2021** Leadership Corpus Christi Class XLIX graduate

# Application for a City Board, Commission, Committee or Corporation

## Profile

Ms Carol A Hayden  
Prefix First Name Middle Initial Last Name

[Redacted]

Email Address

4008 Oak Forest Dr Unit E

Street Address

Corpus Christi

City

TX

State

78413

Postal Code

**What district do you live in? \***

District 3

**Current resident of the city?**

Yes  No

**If yes, how many years?**

40

Home: (361) 687-6630

Primary Phone

Home: (361) 687-6630

Alternate Phone

Self Employed

Employer

Benefits Agent

Job Title

**Work Address - Street Address and Suite Number**

4008 Oak Forest Dr Unit E

**Work Address - City**

Corpus Christi

**Work Address - State**

Texas

**Work Address - Zip Code**

78413

**Work Phone**

361 687 6630

**Work E-mail address**

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

ARTS & CULTURAL COMMISSION: Submitted

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**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

N/A

**Why are you interested in serving on a City board, commission or committee?**

Time for real diversity and innovative ideas.

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

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**Demographics**

**Gender**

Female

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**Code of Ethics - Rules of Conduct/Conflicts of Interest**

**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

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### Board-specific questions (if applicable)

Question applies to ARTS & CULTURAL COMMISSION

**The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \***

- Visual Arts (painting, sculpture, arts media)
- Public Art / Public Space
- Youth / Education
- Economic Development / Tourism
- Marketing
- Business Development Groups / Corporate Representative



**Are you a registered voter?**

Yes  No

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**Verification**

**City Code Requirement - Residency**

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

**City Code Requirement - Attendance**

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

**Consent for Release of Information**

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

## Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

# Application for a City Board, Commission, Committee or Corporation

## Profile

Mohan

First Name

Mathew

Last Name

[Redacted Email Address]

Email Address

4218 Lake Apache Drive

Street Address

Corpus Christi

City

TX

State

78413

Postal Code

### What district do you live in? \*

District 5

### Current resident of the city?

Yes  No

### If yes, how many years?

14

Home: (832) 741-3244

Primary Phone

Home: (832) 741-3244

Alternate Phone

None

Employer

None

Job Title

### Work Address - Street Address and Suite Number

None

### Preferred Mailing Address

Home/Primary Address

### Which Boards would you like to apply for?

ARTS & CULTURAL COMMISSION: Submitted

## Interests & Experiences

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No

**Why are you interested in serving on a City board, commission or committee?**

I would like to know more about city board - how it works, services provided by them, how they serve the community etc.

Upload a Resume

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

---

## Demographics

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### Code of Ethics - Rules of Conduct/Conflicts of Interest

**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

Yes  No

**Do you, your spouse, your business or your spouse's business have a City contract?**

Yes  No

**Does your employer or your spouse's employer have a City contract?**

Yes  No

**Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?**

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

---

### Board-specific questions (if applicable)

Question applies to ARTS & CULTURAL COMMISSION

**The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \***

- Higher Education
- Economic Development / Tourism
- Marketing
- Business Development Groups / Corporate Representative
- Performing Arts (music, dance, drama, film)

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

**Have you resided in the City for at least 3 years?**

Yes  No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

**Have you held public office during the past 3 years?**

Yes  No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

**Are you over 25 years of age?**

Yes  No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

**Are you a U.S. Citizen**

Yes  No

Question applies to CORPUS CHRISTI COMMUNITY IMPROVEMENT CORPORATION / LOAN REVIEW COMMITTEE

**The CCCIC/Loan Review Committee must include representatives from certain categories. Do you qualify for any of the following categories? \***

- Legal
- None of the above

Question applies to CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

**Are you a qualified voter\* residing in the Authority? (Note: Authority includes the following services areas: Nueces County and the municipalities, Bishop, Corpus Christi, Driscoll, Gregory, Banquete, Agua Dulce, San Patricio, Port Aransas and Robstown)**

Yes  No

Question applies to CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

**The City Council designates at least one of its appointees to represent the interests of the “transportation disadvantaged”. “Transportation disadvantaged” is defined as meaning the elderly, persons with disabilities, and low-income individuals. State law does not mandate that the board member be transportation disadvantaged. Can you represent the interests of the “transportation disadvantaged”?**

Yes  No

Question applies to CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

**Explain how you represent the interests of the transportation disadvantaged. (If No, enter "N/A")**

N/A

Question applies to HUMAN RELATIONS COMMISSION

**The Human Relations Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \***

None of the above

Question applies to LIBRARY BOARD

**The Library Board preferred representatives from certain categories. Do you qualify for any of the following categories? \***

La Retama Club Nominee

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

**(For NCAD) Are you a resident and qualified elector\* of the District (Nueces County)?**

Yes  No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

**(NCAD) Have you resided in the District for at least 2 years?**

Yes  No

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

**(For Port of CC) Are you a resident of the Port Authority district and an elector\* of Nueces County?**

Yes  No

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

**(For Port of CC) Have you been a resident of Nueces County for at least 6 months?**

Yes  No

Question applies to TRANSPORTATION ADVISORY COMMISSION

**The Transportation Advisory Commission must have at least one member who represents the bicycling community. Do you qualify for this category?**

Yes  No

Question applies to WATERSHORE AND BEACH ADVISORY COMMITTEE

**The Watershore & Beach Advisory Committee must include members representing certain categories. Do you qualify for any of the following categories? \***

- Engineer
- Environmentalist
- Corpus Christi Convention and Visitors Bureau Member

Question applies to multiple boards

**Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?**

Yes  No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

**Are you a registered voter?**

Yes  No

Question applies to REINVESTMENT ZONE NO. 5 (Boco) BOARD

**Are you 18 year or older?**

Yes  No

Question applies to REINVESTMENT ZONE NO. 5 (Boco) BOARD

**The Reinvestment Zone No. 5 must include a landowners in the Zone or agent of the landowner in the Zone. Do you qualify?**

Yes  No

Question applies to CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

**The Capital Improvement Advisory Committee must include representatives from certain industries. Do you qualify for any of the following industries? \***

None of the above\,

**One member shall be a representative of the City's extraterritorial jurisdiction if impact fees are proposed. Do you qualify?**

Yes  No

---

### **Verification**

#### **City Code Requirement - Residency**

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I Agree

#### **City Code Requirement - Attendance**

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I Agree

#### **Consent for Release of Information**

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree



## Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

## MOHAN MATHEW, PMP

Phone: (832) 741-3244

### SUMMARY

- Extensive experience in IT Infrastructure, Application Development, Enhancements, Migrations, Maintenance and Production Support projects
- In-depth knowledge of Banking and Financial, Telecommunications, Healthcare, and Retail domains
- Experience in both Agile and Waterfall processes
- Extensive experience using SAFe, Kanban and scrum frameworks
- Involved in implementing Business Continuity Process (BCP) and Disaster Recovery (DR) for various organization
- Experience working with cloud sites, cloud server, cloud files and colocations.
- Strong familiarity with Microsoft Products
- Involved in designing, creating and managing databases, data modeling, creating data objects and partial DBA activities
- Implemented ITIL Process for Help Desk / Incident Management / Problem Management / Change Management / Capacity Management
- Expertise in making presentations, publishing status reports, capturing issues and risks, creating best practices and lesson learnt document
- Full knowledge of System Development Life Cycle (SDLC), test, implementation, installation and support

### EDUCATION

Master of Business Administration (MBA), Texas A&M University

Master of Science (Computer Applications), National Institute of Technology, India

### CERTIFICATIONS

- Project Management Professional (PMP) from Project Management Institute (PMI)
- Certified Scrum Master (CSM) from Scrum Alliance; PSM1, PSPO1 from Scrum.org
- ITIL v3 Foundation
- Black Belt in Six Sigma
- Certified Software Quality Analyst (CSQA) & Certified Software Testing Expert (CSTE) from QAI

### TOOLS USED

- Project Management Clarity, SharePoint, Service Now (SNOW)
- Scrum Jira, Confluence, Rally
- BI Power BI, Genisys
- Reporting Crystal Reports, Tableau, Workday

### EXPERIENCE

**WELLS FARGO BANK - Texas**  
**03/2021**

**7/2020 -**

**Project Manager - Customer Remediation COE / Data Analytics Team**

Customer Remediation Center of Excellence (COE) helps customers with designing, overseeing and executing consistent, timely and effective remediation efforts when they have been impacted by Wells Fargo. The team works closely with the line of business and partners across the Enterprise, to address customer impacts, rebuild trust, and repair and strengthen Wells

Fargo's reputation. I am working as a Project Manager for the Customer Data Analytics team. The team identifies impacted system, determines customer populations that have been impacted, calculates remediation amounts and oversees compliance with enterprise standards. As a Project Manager, I was involved in day-to-day activities like conducting meetings with both onsite and offshore, talking to stakeholders to gather the requirement, sending weekly status report to the stakeholders, coming out with a detailed risk and issue (RAID) document, doing budgeting, conduct end user trainings etc.

**CAPITAL ONE BANK - Plano, Texas**

**03/2018 - 6/2020**

**Project Manager & Scrum Master - Data Center Exits (Cloud Migration)**

Worked as a Project Manager for Data Center Exit (DCE) project. The project involved migration of all Capital One on- premise data centers (DCs) to Cloud. Amazon AWS was used for all Cloud related services. The work started with identifying all the applications that are to be migrated to cloud. Once identified, the next step was to do the actual migration to Cloud. This was followed by a "go dark" period, which involved switching off the network from the on-premise servers and moving all the business processing to cloud. The changeover from on-premise to cloud was done with minimal impact to business. The last and the final step of migration was to decommission all the voice and data circuits from the data centers. The work also involved setting-up a point to point (P2P) connection between Capital One and multiple AWS sites.

As a Scrum Master, I was involved in day-to-day activities like conducting stand-up meetings, organizing sprint planning, sprint review, backlog refinement, retrospectives etc. The project was done using SAFe framework. JIRA/Confluence was used for scrum activities.

- Program Increment Planning (PI) meeting with the stakeholders and team members. This was done on a quarterly basis
- Organizing stand-up meetings, sprint planning, retrospective, backlog refinement meeting etc. with team and Product Owner
- Remove impediments if any, from the team
- Scheduling demo sessions with the product owner and business users
- Act as a scrum coach to team and stakeholders
- Also, was involved in doing the financial reporting - creating forecast report, cumulative savings report, expense report etc.

**TOYOTA MOTORS - Plano, Texas**

**06/2017 -**

**01/2018**

**Senior Scrum Master - Big Data Center Solution**

Working as a Scrum Master for Toyota Connected (TC). The work involved creating a Toyota Big Data Center Solution (TBDC) platform for Toyota using Microsoft Azure Data Lake Storage (ADLS) as the cloud solution and Business Intelligence (BI) module for analytics and reporting. The objective of TBDC was to provide a quick and reliable store vehicle data and transform engineering data to meaningful, consumable telemetry. The need was to capture real time telematics data for making informed decisions and plan for future products. This involved building a flexible and scalable global data infrastructure to meet the current and future business requirements. The platform was built in a way to accept data in any form, type or manner & handle broken, poor or incomplete data. Additionally, the TBDC platform was able to integrate with other third-party applications. The first step towards this was to load data from external data into Windows Azure Storage Blob(WASB) of Microsoft Azure (AWS). The data was then moved to BI platform for various analytical and reporting purposes. The project was done using agile framework. I was working as a Scrum Master for Toyota Connected. This involved working with Product Owners in prioritizing the user stories, having daily stand-up call with the team, conducting sprint planning and review meetings with the scrum team, arranging for demos with the business users etc. Also, was involved in coaching and training the team on the agile framework. Used JIRA/Confluence for scrum activities.

**AT&T - Dallas, Texas**  
**02/2017**

**11/2015 -**

**Project Manager - HR Data Hub**

AT&T acquired Direct TV (DTV) and the work involved creating a centralized HR data hub for both AT&T and DTV systems. The project will create an HR Data Hub (one central database) of workforce information for all AT&T employees (including DTV), non-payroll workers (NPW), and retirees that allows direct, immediate access to facilitate the development and maintenance of regular and ad hoc workforce analysis, dashboards, reports, employee lists etc., to meet the changing needs of business. The HR data hub/database will include information from core HRMS systems such as elink and iHRMs, data from other HR systems such as Amplify and Taleo etc., and have the capability for the client to maintain data, security and access, create and maintain tables as well as load data from other sources such as spreadsheets, retail sales performance etc. The DTV HR system was on Workday. The main users of HR data base would be the HR Workforce Analytics (WFA) team. The HR data hub will be built in accordance to the HR Open Standard Noun. The ultimate aim of the data hub is to serve as an efficient platform which enables smooth functioning of a analytic framework on top of it. This analytics framework on a well-structured and consistent data model like Data Hub will allow AT&T to take smart HR decision based on key metric outcomes of analytics. The project is divided into 6 deployments. We are currently into first deployment which is building the data hub and creating the "Employee Master data" database. The HR data hub is created at a global level and will contain data from 18 countries. BOOMI was used as an ETL tool. The project was done using Agile method.

- As a scrum master, work with business analysts to create EPICS, create User Stories, conducting Sprint planning, Sprint review meeting, backlog refinement, working with Product Owners for prioritization of stories, and doing daily stand ups
- Facilitate, lead, and schedule sprint planning sessions, and refinement sessions
- Generate burndown charts and velocity graphs after end of each sprint
- Issue escalation and resolution with team, coordination with various teams like the In-house development team, vendor, contractors etc.
- Acting as Scrum Coach when needed for our group or for Training group
- Extensively used Rally to manage scrum team user stories

**AT&T - Dallas, Texas**  
**09/2015**

**07/2013 -**

**Project Manager - Online Order Capture Engine & Search**

Infrastructure Project Manager for the Digital Platform Engineering (DETS) team in ATT. As part of DETS team, was responsible for 2 projects - Search and Order Capture Engine (OCE). Search allows customers to do global search on ATT websites for different products. Currently, ATT uses different tools to do their global search. There was a need to standardize the tool so that it will give consistency to the Business users while analyzing the tool results. The first step was to identify all the vendors which can cater to the tool requirements as defined by the business. The next step was to do the evaluations of these tools based on a specific criterion. The objective was to identify the best tool which can support the global search engine. The evaluations included various factors like the cost, performance, scalability, integrating with other systems, after sales support etc. After finalizing the search engine tool, the next step was to implement the tool. This involved implementing the search tool for new websites and also integrating the existing systems to the new product. Once the vendor has been identified, my responsibility involved creating a Statement of Works detailing the scope of work to be performed by vendors.

As part of OCE infrastructure project, we were involved in migration of on-premise infrastructure to a new cloud solution for all voice communications services. This involved setting up of different environments, adding Production and disaster recovery (DR) servers, managing storage

space, configuration of servers, opening up the firewall with offshore, comprehensive testing of servers, doing disaster recovery exercise, testing load balancer and integration of cloud servers with other applications etc.

**RACKSPACE Hosting (Cloud Company) - San Antonio, Texas**  
**12/2012 - 06/2013**

**Project Manager - Product Onboarding & Usage Team**

Project Manager for the Product Onboarding team. As part of the Product Onboarding Group, was responsible for Onboarding of different products for Rackspace. Some of the products were cloud files, cloud sites, load balancers etc. Responsibility involved coming out with a detailed production plan, scheduling, allocation of resources to different tasks, timely issue escalation and resolutions, completion of all test cycles and finally making sure that the product Onboarded is compliant to Rackspace standard.

Involved in the Payment Card Industry (PCI) data security standard compliance process for one of the merchant programs. The PCI DSS is a set of requirements designed to ensure that all companies that process, store or transmit credit card information maintain a secure environment. This involves building and maintaining of secure network, protecting cardholder data and implementing key access control measures as required by Payment Card Industry. Regular monitoring and testing of the network were done as part of the PCI compliance process.

**CAPITAL ONE BANK - Plano, Texas**  
**11/2012**

**05/2007 -**

**1. Project Manager - Business Intelligence / Enterprise Data Warehousing (EDW)**

Project Manager for Business Intelligence / Data Warehousing group. The project was divided into 3 different phases called the Data Excellence Programs (DEP 1/2/3). The objective of the project was to provide a 360-degree view of the customer data at an enterprise wide level. This gave business users easy access to decision making process and a more informed, fact-based decision. Additionally, the business could gain greater control and ability to comply with business practices and industry regulations. As part of data warehousing, we migrated all the application and database from SQL to Teradata platform. As a Project Manager, my involvement started from Project scoping till the final implementation. This includes coming out with detailed project scope, creating detailed project schedule / plan, allocating and managing the funds, capturing all the issues and risks, getting all the required resources on time, coming out with best practices and lesson learnt document at the end of each project/phase etc. Clarity was used for all the Project Management activities. All the risk and barriers were discussed in the status meeting on a weekly basis and updates were made to the project plan / status. A status report was sent to all the stakeholders highlighting the status of the project. Used Clarity as a Project Management tool. Participated in the JAD sessions.

**2. Infrastructure Project Manager & Release Manager - Corporate Real Estate (CRE)**

Infrastructure Project Manager for Corporate Real Estate (CRE) group within Capital One. This was an infrastructure-based project which involved adding / moving servers, increasing storage spaces, upgrading CRE software etc. As part of CRE group, worked for four different systems within Capital One - Voice Response Unit (VRU), Chordiant, ProphIT and platform optimization. Responsibility started from inception till the final release. This includes creating / updating the schedule, creating the scope, capturing the risks, getting all the required resources etc. Came out with different standards of making processes more efficient and effective. Also, partially involved in creating / monitoring release schedules.

- Create and maintain project plan

- Creating a detailed scope document
- Creating a risk and issue document
- Issue escalation and resolution with all the team members
- Status report to all the stakeholders on a weekly basis
- Worked as a release manager; involved creating and monitoring release schedule

### **3. Project Manager & Release Manager - Customer Maintenance Center (CMC)**

Project Manager for Customer Maintenance Center (CMC) of Capital One. This included server and storage installations, environment upgrades and data center migrations. Affinium, a third-party tool from Unica was used as the customer relationship management (CRM) tool for CMC. Multiple upgrades were made to Affinium. This included making server consolidations, adding server spaces, reallocations and adding patches to software. The CMC applications were later extended to offshore. This included opening the firewall and giving access to Capital One Internal Network (COIN) to offshore. The access to offshore was done through CITRIX. As part of this Infrastructure project, I was also involved in doing Oracle Upgrade to 10g (from 9i). This involved having multiple meetings with Integrated Production support (IPS) group to schedule for the downtime of Production box while the upgrade was going on. Additionally, I was involved in creating all the change order / work orders for the Production upgrade and making sure these are approved before the upgrade happens.

- Came out with lesson learned and best practices at end of each sprint
- Captured all the risk and issue within the project
- Released status report on a weekly basis and sending it to all the stake holders
- Worked as a Release Manager for multiple production deployments

### **4. Scrum Master - Real Time Message (RTM)**

Worked as a Scrum Master for Real Time Messaging (RTM) team. This involved arranging scrum of scrum meetings (SOS) with different groups of Capital One, coming out with product backlogs, reviewing / updating backlogs and helping teams use agile values and practices to deliver value to the organization. Additionally, I was also involved in coaching the team on Agile framework and use Agile techniques to confront delivery problems as they occur. I was also involved in preparing release plans and release planning meeting.

- Attend daily stand up with team, communicate upcoming and completed sprint data/releases
- Create Epics, User Stories, backlog grooming, sprint planning, story prioritization, and sprint review
- Create and updating task cards on a daily basis
- Had retrospective meetings with all the team members at end of each sprint
- Released different metrics like velocity graphs, burn down chart, utilization ratio etc.

## **HSBC RETAIL SERVICES - Schaumburg, IL**

**06/2006 - 03/2007**

### **Project Lead**

Credit Management System (CMS), Credit Holder Account Maintenance System (CHAMP), System New Application Processing (SNAP). CMS involved portfolio management, new product launch, maintenance and enhancement, interface development and Production Support. The Enhancement and Conversion was done using Vision Plus on mainframe. Champs and SNAP are a front-end application using Power Builder as the front-end application and Oracle as the back-end database. This involved enhancement and modifications to the front-end screens.

- Involved in the business requirement study, design and data analysis of the legacy system, Understanding and providing system requirements
- Carried out all management activities in planning, task allocation, deliverables to client and regular status meeting with Client Top Management and Stakeholders

- Issued escalation and resolution with team, Co-ordination with various team like In-House development team, vendor, contractors etc.
- Used Clarity for Project related activities like scheduling, tracking, monitoring, resource management, timesheet entries, billing etc.

**CITI GROUP, Dallas, Texas**  
**06/2006**

**11/2004 -**

**Project Lead**

Worked on two projects - Credit Risk Early Warning (CREW) & Customer Relationship Manager (CRM). Project included application upgrades, virtualization, consolidation and expansion of infrastructure servers, storage and network for electronic fund transfer.

- Managed multi projects and provided technical support to the team for on time delivery
- Gathered user requirements, business requirements, functional requirements and documented them to create business rules and business process diagrams thru interviews/JAD questioners
- Gap Analysis & Assessment of existing processes and ITIL processes
- Led the requirement study on application portfolio management; the study includes capacity management, SOX documentation and Implementation of Best Practices ITIL Framework and BCP/DR planning
- Managed the expectation of Business Users / Management /Stake Holders
- Managed the Testing - Unit Testing / User Acceptance Testing/ Regression testing, Production Support after Implementation and Training
- Generated different type of metrics for a detailed analysis of offers

**EXPERIAN INC, Dallas, US & Nottingham, UK**  
**05/2003 - 11/2004**

**Business Analyst**

Advanced Data Management (ADM) solution - The project involved Database Solution (DBS) to various customers of Experian. Some of the customers were Nextel, Verizon and Meridith. The purpose of this solution is to receive, filter, convert, standardize, enhance and assign persistent keys to all the customers. This involved standardization of all the address. This essentially helped integrate data from disparate sources thereby enabling them to identify their potential customers.

- Business Analysis with Functional Team for Application Solution and review for target platform considerations with various options, priority and recommendations
- Gathered user's requirements, business requirements, functional requirements and documented them to create business rules and business process diagrams thru interviews/JAD questioners
- Carried out Software Change and Configuration Management (SCM) using Endeavor
- Used Defect tracking and Defect analysis using Integrated Process Management tool (IPMS)
- Designed review and approval, roll out, and post implementation support
- Implementation of change management process

# Application for a City Board, Commission, Committee or Corporation

## Profile

Mrs Priscilla San Miguel  
 Prefix First Name Last Name

[Redacted]

Email Address

8029 Villefranche Dr  
 Street Address

Corpus Christi  
 City

TX  
 State

78414  
 Postal Code

### What district do you live in? \*

District 5

### Current resident of the city?

Yes  No

### If yes, how many years?

15

Mobile: (361) 445-1143  
 Primary Phone

Home: (361) 445-1143  
 Alternate Phone

Draco Fire and Safety LLC  
 Employer

Chief Financial Officer  
 Job Title

### Work Address - Street Address and Suite Number

5151 Flynn Parkway

### Work Address - City

Corpus Christi

### Work Address - State

Texas

### Work Address - Zip Code

78411



**Work Phone**

3614152390

**Work E-mail address**

priscilla@dracofs.com

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

ARTS & CULTURAL COMMISSION: Submitted

**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

None

**Education, Professional and/or Community Activity (Present)**

Bachelors Degree in Business Management Current CFO

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

Human Relations but any board to help represent our City

**Why are you interested in serving on a City board, commission or committee?**

I would very much like to represent our beautiful City in any capacity

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**Demographics**

**Gender**

Female

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

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## Board-specific questions (if applicable)

Question applies to ANIMAL CARE ADVISORY COMMITTEE

**The Animal Care Advisory Committee preferred representatives from certain categories. Do you qualify for any of the following categories? \***

None of the above

Question applies to ARTS & CULTURAL COMMISSION

**The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \***

Economic Development / Tourism

Business Development Groups / Corporate Representative

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

**Have you resided in the City for at least 3 years?**

Yes  No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

**Have you held public office during the past 3 years?**

Yes  No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

**Are you over 25 years of age?**

Yes  No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

**Are you a U.S. Citizen**

Yes  No

Question applies to CORPUS CHRISTI CONVENTION & VISITORS BUREAU

**The Convention & Visitors Bureau Board must include representatives from certain categories. Do you qualify for any of the following categories? \***

None of the above

Question applies to HUMAN RELATIONS COMMISSION

**The Human Relations Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \***

Business of Renting of Dwellings

Question applies to multiple boards

**Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?**

Yes  No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

**Are you a registered voter?**

Yes  No

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## Verification

### City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

### City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

### Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

### Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

# Application for a City Board, Commission, Committee or Corporation

## Profile

Ms. Maria L. Skidmore  
 Prefix First Name Middle Initial Last Name

[Redacted]  
 Email Address

614 Pennington Dr.  
 Street Address

Corpus Christi TX 78412  
 City State Postal Code

### What district do you live in? \*

District 4

### Current resident of the city?

Yes  No

### If yes, how many years?

47

Mobile: (361) 765-3907  
 Primary Phone

Home: (361) 765-3907  
 Alternate Phone

Retired educaator  
 Employer

Teacher  
 Job Title

### Work Address - Street Address and Suite Number

N/A

### Preferred Mailing Address

Home/Primary Address

### Which Boards would you like to apply for?

ARTS & CULTURAL COMMISSION: Submitted

## Interests & Experiences

Are you a registered voter?

Yes  No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No, I am not serving on any board or commission.

**Education, Professional and/or Community Activity (Present)**

I am a lay Eucharistic Minister at St. Mark's Episcopal Church.

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

I have only applied to one board.

**Why are you interested in serving on a City board, commission or committee?**

As a retired educator I have time to give to city affairs. I have traveled to Europe, Canada, and Mexico and feel that my travels have given me an insight on what makes an attractive city. This commission would give me the chance to give back to the Corpus Christi in a meaningful way.

[Upload a Resume](#)

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

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## Demographics

**Gender**

Female

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

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### Board-specific questions (if applicable)

Question applies to ARTS & CULTURAL COMMISSION

**The Arts & Cultural Commission preferred representatives from certain categories. Do you qualify for any of the following categories? \***

- Visual Arts (painting, sculpture, arts media)
- Public Art / Public Space
- Youth / Education

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## Verification

### City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

### City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

### Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree



**Oath**

**I swear that all of the statements included in my application and attached documents, if any, are true and correct.**

**I Agree**

# Maria Skidmore

614 Pennington Dr. Corpus Christi, TX 78412

(361) 765-3907

## Professional Summary

In my forty years as an educator in Corpus Christi I have taught from Kinder to middle school students as well as adults. Most of my instructional years were spent as a teacher of Spanish, Art, as well as all elementary school subjects including math, reading, science, social studies, and bilingual education. As a teacher of adults I instructed students from all over the world in English as a Second Language. I have taught students in private schools as well as students in lower income areas. The adult students were enrolled at Del Mar College.

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## Employment History

Del Mar College Adult Literacy Program

Corpus Christi, Texas

### **ESL Instructor**

September 2017 – June 2018

- Instructed English literacy to adults from various parts of the world including Turkey, Viet Nam, Korea, Italy, Spain, and several countries in Central and South America, as well as Mexico.
- Increased student attainment of the ability to read, write, speak and understand spoken English by 80%.
- Logged 4,139.25 hours of student attendance.
- Taught two levels of Cambridge Ventures Program concurrently.
- Provided opportunities for students to personalize the grammar and vocabulary lessons being taught.

Del Mar College Family Literacy

Corpus Christi, Texas

### **ESL Tutor and Substitute Teacher**

January 2017 – May 2017

- Instructed adult students of all ages from all over the world, including Turkey, Viet Nam, China, Europe, and Latin America from beginning level ESL to Advanced or pre-GED level.
- Increased student achievement by 90%.
- Created materials to suit student needs 100%.
- Adapted lessons to suit student level 100%.
- Strengthened students' confidence in communicating in English 90%.

Corpus Christi Independent School District

Corpus Christi, Texas

Oak Park Special Emphasis School

### **Fifth Grade Bilingual Teacher**

2005-2014.

- Taught a diverse population of 5<sup>th</sup> grade students including newly arrived immigrants.
- Organized STAAR review activities for medium to high level groups.
- Increased student success on STAAR test by 50%
- Created dual language lesson plans teaching Texas Essential Knowledge and Skills.
- Optimized Instructional time by integrating subjects teaching in both Social Studies and Reading.
- Raised students' self-esteem by improving their language skills.
- Communicated with parents and guardians through parent-teacher meetings, Open House events, and telephone calls.
- Implemented classroom management techniques and incentives.
- Assisted students with language speaking skill development.

## Education

Texas A&M University – Corpus Christi, Master of Science in Curriculum & Instruction

Graduated 1992

University of Texas, Austin - Bachelor of Arts in Interdisciplinary Studies

Graduated 1971

## Certifications

Del Mar College, Education Best Plus Oral Test Administrator

Spring 2017

Texas A&M University, Bilingual Education

2009

Corpus Christi State University, Elementary Education

1984