



AGENDA MEMORANDUM

Action Item for the City Council Meeting May 24, 2022

DATE: May 24, 2022

TO: Peter Zanoni, City Manager

FROM: Maria Gomez-Molina, PE, Consultant Interim-Director of Public Works
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Purchase of Sign Material for Public Works

CAPTION:

Motion authorizing a one-year supply agreement for the purchase of sign material from Dobie Supply, LLC. of Buda, Texas, through the BuyBoard Cooperative, in an amount not to exceed \$180,046.56, to be installed by the Public Works Department, with FY 2022 funding available from the Street Maintenance Fund.

SUMMARY:

This motion authorizes a one-year supply agreement with Dobie Supply, LLC. of Buda, Texas, for the purchase of 4,680 signs and 48 sign sheeting rolls for \$180,046.56. This purchase will provide Public Works' Signs and Markings Division the necessary equipment for new installation and maintenance replacement of traffic signs citywide.

BACKGROUND AND FINDINGS:

The Public Works Department's Signs and Markings Division is responsible for maintaining and operating approximately 50,000 traffic signs across the City. Traffic signs lose retro-reflectivity generally 8 years after installation. It is estimated that the City currently has 20,000 traffic signs that do not meet current standards in federal retro-reflectivity by the Federal Highway Administration (FHWA), and design requirements by the Manual of Uniform Traffic Control Devices (MUTCD). It is estimated that this purchase will purchase enough materials necessary to replace approximately 4,680 traffic signs citywide.

PROCUREMENT DETAIL:

This procurement is through the BuyBoard Cooperative. Contracts awarded through the BuyBoard Cooperative have been competitively procured in compliance with Texas Local and State procurement requirements.

ALTERNATIVES:

City Council could choose not to approve this purchase, which would force Public Works to purchase traffic signs on a per unit basis at retail prices. This would substantially reduce the number of traffic signs the department can replace annually.

FISCAL IMPACT:

The FY 2022 fiscal impact for this purchase to the Public Works Department totals \$180,046.56. Funding for this purchase is included and available in the Street Maintenance Fund's FY 2022 Adopted Budget.

FUNDING DETAIL:

Fund:	1041 – Street Maintenance Fund
Organization/Activity:	12320 – Signs & Markings
Mission Element:	053 – Signals, Signs, & Markings
Project # (CIP Only):	N/A
Account:	520130 – Maintenance & Repairs
Amount:	\$180,046.56

RECOMMENDATION:

Staff recommends approval of the motion authorizing the purchase of Sign Material with Dobie Supply, LLC, as presented by the Public Works Department.

LIST OF SUPPORTING DOCUMENTS:

- Price Sheet
- Supply Agreement
- Presentation