



AGENDA MEMORANDUM

Corpus Christi Business and Job Development Corporation Meeting
January 10, 2022

DATE: January 6, 2022

TO: President and Honorable Board Members,
Corpus Christi Business and Job Development Corporation

FROM: Tracey K. Cantu, Interim Director of Neighborhood Services
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Briefing on the City's Down Payment and Closing Cost Assistance Program

STAFF PRESENTER(S):

| <u>Name</u> | <u>Title/Position</u> | <u>Department</u> |
|--------------------|------------------------------|--------------------------|
| 1. Jennifer Buxton | Assistant Director | Neighborhood Services |

BACKGROUND:

As requested by the Board Chair, staff will provide a briefing on the City's Down Payment and Closing Cost Assistance Program. The briefing will address the Board Chair's questions about closing costs, the number of applications received and the income qualifications for the program.

The City's Down Payment and Closing Cost Assistance Program does not charge any fees. The program pays for most closing costs charged by the lenders and the title companies.

The City received 647 applications for the FY 2022 Down Payment and Closing Cost Assistance Program. Of these applications, 79 have been or are being actively worked. Of the 79, 27 are working with lenders, 29 had credit issues and 23 were over the income limit. The City has received completed applications and lender packets for two applicants and those homebuyers should close in January contingent on the lenders' and homebuyers' timelines.

The City's Down Payment and Closing Cost Assistance Program is funded by the U.S. Department of Housing and Urban Development (HUD). HUD sets requirements for income eligibility determinations. These requirements include reviewing paystubs, bank statements, tax returns, benefit statements and other documents. The program requires that income be determined based on anticipated income and not past income.

LIST OF SUPPORTING DOCUMENTS:

Presentation