



Agenda Memorandum

First Reading for the City Council meeting of February 15, 2022
Second Reading for the City Council meeting of February 22, 2022

DATE: February 15, 2022

TO: Peter Zaroni, City Manager

FROM: Mike Markle, Chief of Police
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Appropriating funds from the Auto Theft Prevention Grant Program Income
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CAPTION:

Ordinance appropriating \$10,000 from the Auto Theft Prevention Grant program income into the Auto Theft Prevention Grant for the purchase of a replacement 2021 Ford F-150 crew cab vehicle.

SUMMARY:

This item is for the appropriation of \$10,000 in grant funds to be used toward the purchase of a replacement 2021 Ford F-150 crew cab vehicle that will be utilized in grant operations focusing on the prevention of auto theft. The current vehicle used in the grant operations focusing on the prevention of auto theft is a 2010 Chevrolet Tahoe that was originally purchased with funds from the Auto Theft Prevention Grant. The vehicle has now reached the end of its service life per Fleet Maintenance and needs to be replaced.

BACKGROUND AND FINDINGS:

The current vehicle is a 2010 Chevrolet Tahoe and is used in grant operations focusing on the prevention of auto theft. The vehicle was originally purchased with funds from the Auto Theft Prevention Grant. Auto Theft Prevention program income currently is available to assist with the purchase of the replacement vehicle, which is estimated at a cost of \$48,000. The current vehicle will be traded in for \$31,850. The remaining balance will come from the Auto Theft Prevention Grant funds which have been approved by State grant officials. Authorization has been obtained through both the City's Asset Management and Finance Departments to trade-in the vehicle.

Income for the Auto Theft Prevention Program is generated by Auto Theft Prevention officers conducting 68-A inspections of trailers or vehicles twice a month for individuals with homemade trailers, trailers transferring title to another state, or other vehicles that have issues with their title work. The inspections are conducted at the City's vehicle impound lot twice per week. In 2021, 440 inspections were completed, generating \$9,160 in revenue. The current fund balance for the Auto Theft Prevention program is \$35,427.87. The program has been in existence for 21 years.

ALTERNATIVES:

The alternative is not to appropriate the program income and instead utilize General Funds from the Police budget; however, this option would create an unplanned budget deficit in the amount of \$10,000.00 in the Police General Fund since grant funds are available in the amount of \$10,000.00 to use toward the purchase of the replacement vehicle.

FINANCIAL IMPACT:

The financial impact is an increase in funding in the Police Grants Fund from the Auto Theft Prevention grant in the amount of \$10,000.00.

Funding Detail:

Fund: 1061 Police Grants Fund
Organization/Activity: 822325S
Mission Element: 151 Respond to Calls for law enforcement
Project # (CIP Only): N/A
Account: 550020 Vehicles & Machinery

RECOMMENDATION:

Staff recommends approving the appropriation, as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance