

BUILDING STANDARDS BOARD

Four (4) vacancies with terms to 3-3-2023 and 3-3-2024, representing the following preferred but not required categories: 2 - At-Large and 2 - Alternate Members (New).

Duties

The Building Standards Board hears appeals under the Building Standards and Housing Code, which shall be construed to secure the beneficial interests and purposes of safety, health, and general welfare, through structural strength, stability, sanitation, adequate light and ventilation, and safety to life and property from fire and other hazards incident to the construction, alteration, repair, removal, demolition, use and occupancy of buildings or structures.

Composition

Seven (7) members, each of whom shall be a resident of the city. ***Membership in one or more of the following categories is preferred but not required: lawyer, realtor, architect, engineer, general contractor, home builder, or building materials dealer and remaining members at large*** from the residents of the city who are homeowners.

Member size

7

Term length

3 years

Term limit

6 years

Name	District	Term	Appt. date	End date	Appointing Authority	Position	Status	Category
Pete G. Cavazos	District 2	1	9/8/2020	3/3/2023	City Council		Resigned	Member At-Large
Guate Garcia	District 5	Partial	7/27/2021	3/3/2022	City Council		Exceeded the number of absences allowed by resolution	Member At-Large
New Category				3/3/2024	City Council		New	Alternate
New Category				3/3/2024	City Council		New	Alternate
Coretta Graham	District 3	1	9/8/2020	3/3/2023	City Council	Chair	Active	Lawyer
Monica Pareso	District 1	Partial	7/27/2021	3/3/2023	City Council		Active	Member At-Large
Catherine Giffin	District 2	1	2/23/2021	3/3/2024	City Council	Vice-Chair	Active	Member At-Large

BUILDING STANDARDS BOARD

Applicants

Name	District	Status	Category
Matthew R. Forrester	District 5	Applied	At-large Realtor
Johanna Ortiz	District 5	Applied	At-Large
Merced V. Pena	District 2	Applied	At-Large
John B. Solberg	District 5	Applied	At-Large Engineer
Nancy E. Whitfield	District 4	Applied	At-Large Realtor

Application for a City Board, Commission, Committee or Corporation

Profile

Matthew

First Name

R

Middle Initial

Forrester

Last Name

Email Address

6005 Tapestry Dr

Street Address

Corpus Christi

City

TX

State

78414

Postal Code

What district do you live in? *☒ District 5**Current resident of the city?**☒ Yes ☐ No**If yes, how many years?**

3.5 years

Mobile: (361) 739-1696

Primary Phone

Business: (361) 739-1696

Alternate Phone

RE/MAX Elite & The KB Team

Employer

REALTOR

Job Title

Work Address - Street Address and Suite Number

5366 McArdle Rd Suite 102

Work Address - City

Corpus Christi

Work Address - State

TX

Work Address - Zip Code

78411

Work Phone

(361)739-1696

Work E-mail address

[REDACTED]

Preferred Mailing Address

☒ Home/Primary Address

Which Boards would you like to apply for?

BUILDING STANDARDS BOARD: Submitted

Interests & Experiences

Are you a registered voter?

☒ Yes ☐ No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

I do not currently serve in any of these capacities.

Education, Professional and/or Community Activity (Present)

I am a licensed REALTOR in the state of Texas. I try to be involved in events and city council meetings when I can and be connected with what is going on in my city. I currently serve on the Government Affairs committee for the Corpus Christi Association of Realtors.

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

1. Capital Improvements Advisory Committee 2. Building Standards Board 3. Landmark Commission

Why are you interested in serving on a City board, commission or committee?

A committee position where I can best use my experience, leadership skills and passion to serve my city.

Upload a Resume

Are you an ex-Officio member of a City Board, commission or committee?

☐ Yes ☒ No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

☒ Yes ☐ No

Demographics

Gender

☒ Male

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

☐ Yes ☒ No

Do you, your spouse, your business or your spouse's business have a City contract?

☐ Yes ☒ No

Does your employer or your spouse's employer have a City contract?

☐ Yes ☒ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

☐ Yes ☒ No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

☐ Yes ☒ No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

☐ Yes ☒ No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to BUILDING STANDARDS BOARD

The Building Standards Board preferred representatives from certain categories. Do you qualify for any of the following categories? *

☒ Realtor

Question applies to BUILDING STANDARDS BOARD

Are you a Homeowner in the City of Corpus Christi?

☒ Yes ☐ No

Question applies to LANDMARK COMMISSION

The Landmark Commission preferred representatives from certain categories. Do you qualify for any of the following categories? *

☒ Licensed Real Estate Salesperson

Question applies to CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

The Capital Improvement Advisory Committee must include representatives from certain industries. Do you qualify for any of the following industries? *

☒ Real Estate\,

Question applies to CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

One member shall be a representative of the City's extraterritorial jurisdiction if impact fees are proposed. Do you qualify?

☐ Yes ☒ No

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

☒ I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

☒ I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

☒ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

☒ I Agree

Matthew Forrester

Cell (361)739-1696 [REDACTED]

MatthewForresterElite.com

Objective

A committee position where I can best use my experience, leadership skills and passion to serve my city.

Work Experience

RE/MAX Elite | The KB Team

REALTOR® GRI- Corpus Christi, TX

May 2019 to Present

- Provides exceptional customer service to my clients through the process of helping them buy or sell real estate.
- Top producing agent in Corpus Christi achieving executive club my first year and 100% club my second year.
- Knowledgeable of local real estate markets to help individuals buy and sell residential or commercial properties.
- Promote and advertise properties through open houses, engagement in multiple listing services and social media marketing.
- Established a network of mortgage lenders, contractors, inspectors, title clerks and appraisers to refer my clients to.
- Involved in community outreach programs and community development initiatives to invest in my local market.
- Manages the contracts from execution to close including negotiations, inspections, appraisal, underwriting, compliance and closing, adhering to all contract critical dates to protect my clients throughout the process.
- Builds relationships with clients and business owners to be a passionate, friendly face in our community; to be helpful and a resourceful to those around me.

CarMax Auto Superstore

Assistant General Manager – O’Fallon, IL/Corpus Christi, TX

March 2017 to January 2019

- Strategically identified daily sales or purchase transactions that needed attention or manager involvement. Worked with customer specialists to create an iconic experience with every customer, equipping them with confidence to best assist in varying and complex situations, as well as to increase probability of sale or purchase to meet individual and targeted goals.
- Provided coaching and training to the associates in all areas of the business including sales, service, and facilities.
- Facilitated scheduled/in the moment training sessions to help increase sales and provide exceptional customer service.
- Grand Opening Coordinator and Vendor Liaison for new location build, including hiring and training all staff and working with local construction companies and vendors towards the grand opening at a new location in Corpus Christi, Texas.
- Demonstrated exceptional analysis and decision-making skills in highly complex customer service issues and assisting with sales transactions, helping my team be more efficient.
- Conducted weekly or monthly reviews with associates to provide insight and direction in strengths and development opportunities.
- Oversaw all aspects of the location from facility repair and maintenance, to merchandising, inventory control, and vehicle registration/title work. Continually conducted audits to ensure federal, state, local, and company compliance in order to exceed the standards of operations.
- Traveled to multiple locations to assist with store openings, coverage and growth.
- Conducted multiple visits to the home and regional offices to assist in special projects and program creations.

Sales Manager – Merriam, KS

June 2013 to March 2017

- Coached and provided support to over 60+ sales professionals to increase sales by 150%
- Interviewed, hired, and managed the training plan for all new sales associates
- Handled complex customer service issues and sales transactions.
- Conducted weekly training huddles and monthly associate performance reviews.
- Worked with low performing associates to identify opportunities for growth and increase overall performance.
- Partnered and maintained strong relationships in every business department to create a positive and teamwork-oriented organizational culture.
- Traveled to multiple locations to assist with hiring and staffing needs.

President’s Club Sales Consultant – Independence, MO

February 2011 to June 2013

- Assisted customers through the selection of their next vehicle and/or the sale of their current vehicle while providing excellent customer service through their whole shopping journey.
- Continually set new store records in daily and monthly sales numbers.
- Received multiple recognitions and awards recognizing my contributions as a sales consultant.
- Mentored and trained 20+ new hires, including leading morning training huddles and overseeing the sales mentor program and the community outreach events for the store.

Sprint Nextel Inc.

Payroll & Transactions Specialist II – Overland Park, KS

May 2009 to January 2011

- Processed payroll transaction for over 40,000 employees, while serving as a point of contact for pay cycles that ran periodically throughout the week including: editing pay information, wages and hours, and updating yearly wages.
- Provided timely and accurate resolutions for payroll processing and payroll tax inquiries.
- Tracked employee overpayments and recollection of funds, while adjusting yearly wages accordingly.
- Printed and sent live checks for terminated employees to abide with state labor laws for immediate pay states. Assisted with government and insurance reporting and compliance.

Contact Center Specialist – Overland Park, KS

October 2007 to May 2009

- Worked in the Finance/Human Resource Division by providing customer service to employees related to Benefits, Payroll, Commissions, Sprint University, and Corporate Cards; Trusted to manage highly confidential information for employees.
- Worked with outside vendors and internal transaction teams to update employee information.
- Responded to escalated inquiries via with investigation and team work to provide accurate, up-to-date information for our customers.

Additional skills/assets

- Strong work ethic with projects, problem solving, multi-tasking, and new process implementations.
- Quick learner with an ability to work alone or on a team of people.
- Exceptional written and verbal communication.
- Experience using Microsoft Office, Salesforce, and Workday.

Education

- High School Diploma - Home Schooled 3.3 GPA Lake Mills, WI
- Honor Academy Internship Nominated for Director's Award Tyler, TX

The purpose of this two-year internship was to cultivate leaders whose lives would demonstrate leadership, discipline, and personal integrity as they are prepared to enter the workforce.

Application for a City Board, Commission, Committee or Corporation

Profile

Johanna

First Name

Ortiz

Last Name

Email Address

7009 Brandon

Street Address

Corpus Christi

City

TX

State

78413

Postal Code

What district do you live in? *☒ District 5**Current resident of the city?**☒ Yes ☐ No**If yes, how many years?**

41

Mobile: (361) 425-1409

Primary Phone

Home: (361) 425-1409

Alternate Phone

Self employed - Residential
Drafting & Design

Employer

Owner

Job Title

Work Address - Street Address and Suite Number

7009 Brandon

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78413

Work Phone

361-425-1409

Work E-mail address

superiordesigners@yahoo.com

Preferred Mailing Address

☒ Home/Primary Address

Which Boards would you like to apply for?

BUILDING STANDARDS BOARD: Submitted

Interests & Experiences**Are you a registered voter?**

☒ Yes ☐ No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Why are you interested in serving on a City board, commission or committee?

I have an interest in helping people and serving my community.

Are you an ex-Officio member of a City Board, commission or committee?

☐ Yes ☒ No

Demographics**Gender**

☒ Female

Code of Ethics - Rules of Conduct/Conflicts of Interest**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

☐ Yes ☒ No

Do you, your spouse, your business or your spouse's business have a City contract?

☐ Yes ☐ No

Does your employer or your spouse's employer have a City contract?

☐ Yes ☐ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

☐ Yes ☐ No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

☐ Yes ☐ No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

☐ Yes ☐ No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to BUILDING STANDARDS BOARD

The Building Standards Board preferred representatives from certain categories. Do you qualify for any of the following categories? *

☒ None of the above

Question applies to BUILDING STANDARDS BOARD

Are you a Homeowner in the City of Corpus Christi?

☐ Yes ☐ No

Verification

City Code Requirement - Residency

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☒ I Agree

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☒ I Agree

Consent for Release of Information

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☒ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

☒ **I Agree**

Application for a City Board, Commission, Committee or Corporation

Profile

Merced

First Name

V.

Middle Initial

Pena

Last Name

Email Address

4622 Brookdale Dr.

Street Address

Corpus Christi TX

Suite or Apt

Corpus Christi

City

TX

State

78415

Postal Code

What district do you live in? *☒ District 2**Current resident of the city?**☒ Yes ☐ No**If yes, how many years?**

70 years

Home: (361) 429-5955

Primary Phone

Alternate Phone

Retired

Employer

Job Title

Work Address - Street Address and Suite Number**Work E-mail address**

Mercedormybizness@gmail

Preferred Mailing Address☒ Home/Primary Address**Which Boards would you like to apply for?**

BUILDING STANDARDS BOARD: Submitted

Interests & Experiences

Merced V. Pena

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

None

Education, Professional and/or Community Activity (Present)

High school, associate degree, counselor, administrator

Why are you interested in serving on a City board, commission or committee?

Help the city.

Are you an ex-Officio member of a City Board, commission or committee?

☐ Yes ☒ No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

☒ Yes ☐ No

Demographics

Gender

☒ Male

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

☐ Yes ☒ No

Do you, your spouse, your business or your spouse's business have a City contract?

☐ Yes ☒ No

Does your employer or your spouse's employer have a City contract?

☐ Yes ☒ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

☐ Yes ☒ No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

☐ Yes ☒ No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

☐ Yes ☒ No

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n/a

Board-specific questions (if applicable)

Question applies to BUILDING STANDARDS BOARD

The Building Standards Board preferred representatives from certain categories. Do you qualify for any of the following categories? *

☒ None of the above

Question applies to BUILDING STANDARDS BOARD

Are you a Homeowner in the City of Corpus Christi?

☒ Yes ☐ No

Question applies to CORPUS CHRISTI CONVENTION & VISITORS BUREAU

The Convention & Visitors Bureau Board must include representatives from certain categories. Do you qualify for any of the following categories? *

☒ None of the above

Question applies to CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Are you a qualified voter* residing in the Authority? (Note: Authority includes the following services areas: Nueces County and the municipalities, Bishop, Corpus Christi, Driscoll, Gregory, Banquete, Agua Dulce, San Patricio, Port Aransas and Robstown)

☒ Yes ☐ No

Question applies to CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

The City Council designates at least one of its appointees to represent the interests of the "transportation disadvantaged". "Transportation disadvantaged" is defined as meaning the elderly, persons with disabilities, and low-income individuals. State law does not mandate that the board member be transportation disadvantaged. Can you represent the interests of the "transportation disadvantaged"?

☐ Yes ☒ No

Question applies to CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Explain how you represent the interests of the transportation disadvantaged. (If No, enter "N/A")

Question applies to LANDMARK COMMISSION

The Landmark Commission preferred representatives from certain categories. Do you qualify for any of the following categories? *

☒ At-Large

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

(For Port of CC) Are you a resident of the Port Authority district and an elector* of Nueces County?

☒ Yes ☐ No

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

(For Port of CC) Have you been a resident of Nueces County for at least 6 months?

☒ Yes ☐ No

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

☒ I Agree

City Code Requirement - Attendance

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☒ I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

☒ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

☒ I Agree

Application for a City Board, Commission, Committee or Corporation

Profile

John

First Name

B

Middle Initial

Solberg

Last Name

Email Address

5106 Kings Ct

Street Address

Corpus Christi

City

TX

State

78413

Postal Code

What district do you live in? *☒ District 5**Current resident of the city?**☒ Yes ☐ No**If yes, how many years?**

17

Home: (361) 244-1881

Primary Phone

Business: (361) 961-3551

Alternate Phone

United States Army

Employer

Aerospace Engineer

Job Title

Work Address - Street Address and Suite Number

308 Crecy St

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78419

Work Phone

3619613551

Work E-mail address

john.b.solberg.civ@army.mil

Preferred Mailing Address

☒ Home/Primary Address

Which Boards would you like to apply for?

BUILDING STANDARDS BOARD: Submitted

Interests & Experiences

Are you a registered voter?

☒ Yes ☐ No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

BS Aerospace Engineering Purdue University MS Mechanical Engineering UTSA

If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)

Capital Improvements Advisory Committee Civil Service Board Building Standards Board

Why are you interested in serving on a City board, commission or committee?

I am 60 years old and I feel my experience can be beneficial to the city of Corpus Christi.

Upload a Resume

Are you an ex-Officio member of a City Board, commission or committee?

☐ Yes ☒ No

Demographics

Gender

☒ Male

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

☐ Yes ☒ No

Do you, your spouse, your business or your spouse's business have a City contract?

☐ Yes ☒ No

Does your employer or your spouse's employer have a City contract?

☐ Yes ☒ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

☐ Yes ☒ No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

☐ Yes ☒ No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

☐ Yes ☒ No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to BUILDING STANDARDS BOARD

The Building Standards Board preferred representatives from certain categories. Do you qualify for any of the following categories? *

☒ Engineer

Question applies to BUILDING STANDARDS BOARD

Are you a Homeowner in the City of Corpus Christi?

☐ Yes ☒ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you resided in the City for at least 3 years?

☐ Yes ☐ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you held public office during the past 3 years?

☐ Yes ☐ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Are you over 25 years of age?

☐ Yes ☐ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Are you a U.S. Citizen

☐ Yes ☐ No

Question applies to CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Are you a qualified voter* residing in the Authority? (Note: Authority includes the following services areas: Nueces County and the municipalities, Bishop, Corpus Christi, Driscoll, Gregory, Banquete, Agua Dulce, San Patricio, Port Aransas and Robstown)

☐ Yes ☐ No

Question applies to CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

The City Council designates at least one of its appointees to represent the interests of the “transportation disadvantaged”. “Transportation disadvantaged” is defined as meaning the elderly, persons with disabilities, and low-income individuals. State law does not mandate that the board member be transportation disadvantaged. Can you represent the interests of the “transportation disadvantaged”?

☐ Yes ☐ No

Question applies to CORPUS CHRISTI REGIONAL TRANSPORTATION AUTHORITY

Explain how you represent the interests of the transportation disadvantaged. (If No, enter "N/A")

Co-worker is fully handicapped (wheel chair bound).

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

(For NCAD) Are you a resident and qualified elector* of the District (Nueces County)?

☐ Yes ☐ No

Question applies to NUECES COUNTY TAX APPRAISAL DISTRICT

(NCAD) Have you resided in the District for at least 2 years?

☐ Yes ☐ No

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

(For Port of CC) Are you a resident of the Port Authority district and an elector* of Nueces County?

☒ Yes ☐ No

Question applies to PORT OF CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX

(For Port of CC) Have you been a resident of Nueces County for at least 6 months?

☒ Yes ☐ No

Question applies to TRANSPORTATION ADVISORY COMMISSION

The Transportation Advisory Commission must have at least one member who represents the bicycling community. Do you qualify for this category?

☒ Yes ☐ No

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

☒ Yes ☐ No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

Are you a registered voter?

☒ Yes ☐ No

Question applies to CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

The Capital Improvement Advisory Committee must include representatives from certain industries. Do you qualify for any of the following industries? *

☒ Real Estate\,

Question applies to CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

One member shall be a representative of the City's extraterritorial jurisdiction if impact fees are proposed. Do you qualify?

☐ Yes ☒ No

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

☒ I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

☒ I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.


☒ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

☒ I Agree

RESUME

CURRENT ORGANIZATION: FCDD-AMA-M
308 Crecy Street, Stop #55
Corpus Christi, TX 78419-5260
361-961-3551 (W)


NAME: John B. Solberg
5106 Kings Ct
Corpus Christi, TX 78413-5126
361-244-1881 (H)

PRESENT TITLE, SERIES, GRADE: Aerospace Engineer, DB-0861-03, 40 hrs/wk

EDUCATION: Purdue University, West Lafayette, Indiana, 1980 to 1985, Bachelor of Science in Aeronautical and Astronautical Engineering. University of Texas at San Antonio, San Antonio, Texas, 1994 to 2000, Master of Science in Mechanical Engineering (GPA 3.7/4.0).

SPECIAL COURSES (SPRDE): Fundamentals of Systems Acquisition Management, September 1985. Intermediate Systems Planning, Research, Development and Engineering, June 1996. Advanced Systems Planning, Research, Development and Engineering, May 2003. Intermediate Systems Acquisition Management, January 2004.

SPECIAL COURSES (System Safety Officer, MIL-STD-882): Systems Safety Management, May 1993.

AWARDS: Civilian Appraisal Performance Awards received 2015, 2016, 2017, 2018 and 2019. Current performance rating 97%.

PROFESSIONAL CERTIFICATIONS: Acquisition Personnel Development Program (APDP) 2 Dec 1992 certified Level I in Systems Planning, Research, Development and Engineering. APDP 30 Jun 2004 certified Level III in Systems Planning, Research, Development and Engineering. Army Acquisition Corp member.

WORK HISTORY SUMMARY

Aerospace Engineer, DB-0861-03, FCDD-AMA-M, Corpus Christi, TX, Jun 16 – date

Job Responsibilities and Accomplishments: Maintenance Engineer for US Army Aviation and Missile Center on-site at Corpus Christi Army Depot (CCAD). Responsible for engineering support for overhaul of Army helicopter drive systems during depot maintenance. Apply knowledge of US Army airworthiness practices to the overhaul of Critical Safety Items.

Chief responsibilities include AH-64 drive systems. Exercises cognizance over field and depot level maintenance standards, performing analysis of failures and trends to develop improvements to the standards and specialized instructions that clarify and authorize maintenance standards not covered by published technical data. Implement changes to Depot Maintenance Work Requirements by writing Maintenance Engineering Orders, preserving integrity of OEM designs and coordinating with platform divisions. Sign off on single part unique waivers using Maintenance Engineering Calls. Provides comprehensive support to organic and commercial maintenance, including spares procurement activities, through oversight, deficiency analysis, verification, a variety of testing efforts, and development of special processes or instructions. Participate in SAFR parts reviews. Participate in Production Verification Audits at CCAD and contractor facilities. Participate in Supplier Interface and Oversight Program and quality reviews. Review Aviation Safety Action Messages. Review Frozen Process Plans for CCAD and contractors. Initiate repair development on rotor head and transmission components, preserving integrity of OEM design and coordinating with platform divisions.

Aerospace Engineer, DB-0861-03, RDMR-AEM, Corpus Christi, TX, Feb 14 – Jun 16

Responsibilities include T55 Engine. Exercises cognizance over field and depot level maintenance standards, performing analysis of failures and trends to develop improvements to the standards and specialized instructions that clarify and authorize maintenance standards not covered by published technical data. Implement changes to Depot Maintenance Work Requirements by writing Maintenance Engineering Orders, preserving integrity of OEM designs and coordinating with platform divisions. Sign off on single part unique waivers using Maintenance Engineering Calls. Provides comprehensive support to organic and commercial maintenance, including spares procurement activities, through oversight, deficiency analysis, verification, a variety of testing efforts, and development of special processes or instructions. Participate in SAFR parts reviews. Participate in Production Verification Audits at CCAD and contractor facilities. Participate in Supplier Interface and Oversight Program and quality reviews. Review Aviation Safety Action Messages. Review Frozen Process Plans for CCAD and contractors. Initiate repair development on engine components, preserving integrity of OEM design and coordinating with platform divisions.

Aerospace Engineer, DB-0861-03, RDMR-AEM, Corpus Christi, TX, Nov 09 – Feb 14

Job Responsibilities and Accomplishments: Maintenance Engineer for US Army Aviation and Missile Research, Development, and Engineering Center on-site at Corpus Christi Army Depot (CCAD). Responsible for engineering support for overhaul of Army helicopter drive systems during depot maintenance. Apply knowledge of US Army airworthiness practices to the overhaul of Critical Safety Items.

Chief responsibilities include UH-60 drive systems. Exercises cognizance over field and depot level maintenance standards, performing analysis of failures and trends to develop improvements to the standards and specialized instructions that clarify and authorize maintenance standards not covered by published technical data. Implement changes to Depot Maintenance Work Requirements by writing Maintenance Engineering Orders, preserving integrity of OEM designs and coordinating with platform divisions. Sign off on single part unique waivers using Maintenance Engineering Calls. Provides comprehensive support to organic and commercial maintenance, including spares procurement activities, through oversight, deficiency analysis, verification, a variety of testing efforts, and development of special processes or instructions. Participate in SAFR parts reviews. Participate in Production Verification Audits at CCAD and contractor facilities. Participate in Supplier Interface and Oversight Program and quality reviews. Review Aviation Safety Action Messages. Review Frozen Process Plans for CCAD and contractors. Initiate repair development on rotor head and transmission components, preserving integrity of OEM design and coordinating with platform divisions.

Aerospace Engineer, DB-0861-03, RDMR-AEM, Corpus Christi, TX, Nov 04 – Nov 09

Responsibilities include CH-47 drive systems and rotor head. Responsible for engineering support of overhaul of all bearings at CCAD Bearing Shop. Exercises cognizance over field and depot level maintenance standards, performing analysis of failures and trends to develop improvements to the standards and specialized instructions that clarify and authorize maintenance standards not covered by published technical data. Implement changes to Depot Maintenance Work Requirements by writing Maintenance Engineering Orders, preserving integrity of OEM designs and coordinating with platform divisions. Sign off on single part unique waivers using Maintenance Engineering Calls. Provides comprehensive support to organic and commercial maintenance, including spares procurement activities, through oversight, deficiency analysis, verification, a variety of testing efforts, and development of special processes or instructions. Participate in SAFR parts reviews. Participate in Production Verification Audits at CCAD and contractor facilities. Participate in Supplier Interface and Oversight Program and quality reviews. Review Aviation Safety Action Messages. Review Frozen Process Plans for CCAD and contractors. Initiate repair development on rotor head and transmission components, preserving integrity of OEM design and coordinating with platform divisions. Supported initial contracts for overhaul and maintenance of CH-47 drive systems at Northstar Aerospace and Columbia Helicopters. Supported initial contracts for overhaul and maintenance of UH-1H and OH-58 drive systems at Israeli Aerospace Industries and National Maintenance Program at Fort Rucker, Alabama.

Aerospace Engineer, GS-0861-13, OC-ALC/LR, Tinker AFB, OK, Feb 03 – Oct 04

Job Responsibilities and Accomplishments: Command Staff Aerospace Engineer working directly under the Air Force Propulsion Product Group Manager, a Senior Executive Service (SES) position. Managed the Propulsion Product Group Manager's world class consultant Executive Independent Review Team, including the identification, pursuit, and application of necessary resources and training required for mission success.

Provide technical expertise to organization and customers across the DOD Enterprise. Interfaces with Department of Defense, Secretary of the Air Force, Air Force Materiel Command (AFMC), and cross service personnel to resolve issues, refine procedures, and update policy. Briefs Senior Leadership on status of programs. Responsible for development, preparation, and delivery of technical information through all media to a broad range of personnel from shop floor to general officer level and industry. The position required effective coordination with systems engineers, program management offices, contractors, management and higher headquarters regarding all engine engineering/airworthiness issues, and developing and communicating sound rational technical positions to the Propulsion Director, Propulsion Product Group Manager, Air Logistics Center Commander, Air Force Materiel Command, Air Force Chief of Staff and DOD Staff. Represent the Propulsion Product Group Manager at meetings with the customer on technical and programmatic issues. Coordinated message activity including all safety of flight Aviation Safety Action Messages, Aviation Maintenance Action Messages, Maintenance Work Orders, and Maintenance Information Messages.

Lead Aerospace Engineer, GS-0861-13, OC-ALC/LPFRA, Tinker AFB, Oklahoma, Sep 00 – Jan 03

Job Responsibilities and Accomplishments: Served as Subject Matter Expert for Program Management Office F100-PW-100/-200/-220/-220E Engine, responsible for guiding and mentoring a group of eight to ten technical personnel working multiple complex projects simultaneously providing budget inputs for the team, and coordinating work of other Government agencies/contractors and provides effective overall technical management as Subject Matter Expert for maintaining airworthiness and flight safety.

Provides comprehensive support to organic and commercial maintenance, including spares procurement activities with weekly production meetings, responding to production issues, reviewing technical waivers and deviations, and reviewing materiel non-conformances. Advised journeyman level engineers on a daily basis. Consulted on Accident Investigation Board and Safety Investigation Board investigations, including implementing corrective actions.

Approving authority support of official message activity including all safety of flight Aviation Safety Action Messages, Aviation Maintenance Action Messages, Maintenance Work Orders, and Maintenance Information Messages. Responsible for development, preparation, and delivery of technical information through all media to a broad range of personnel from shop floor to general officer level and industry.

From an airworthiness perspective, provides technical expertise to organization and customers across the AF and DOD, encompassing commercial and organic (both military and civilian) aviation maintenance activities, and all logistic, program, life cycle, and sustainment managers. Coordinates workload for all assigned weapon systems and maintain open communication with all customers with respect to support requirements, emerging issues, and resources. Provides direction, coordination, engineering review, issue resolution, and technical expertise for Maintenance Engineering Calls, Maintenance Engineering Orders, field and depot level technical data content, and repair development for all assigned weapon systems. Performs engineering reviews, correction, and development of regulations, standing operating procedures (SOPs), and other documentation in support of assigned programs. Trains, coaches, and mentors junior engineers, and other personnel, in the responsive maintenance engineering support of all assigned weapon systems.

Responsibilities include the identification, pursuit, and application of necessary resources and training required for mission success. The leadership and management responsibilities included leading a team of engineers by identifying, distributing and balancing workload and monitoring and reporting on progress of work, identifying all team budget requirements to include estimating manpower support required for programs/projects, identifying training requirements, travel requirements, and monitor execution of budgeted resources. Responsibilities include supporting the team's customers in all engine issues and represent the Division at meetings with the customer on technical and programmatic meetings, developing a team of engineers through communicating goals and expectations and coaching, training and advising on problem solving methods, practices and procedures, advising the supervisor on performance appraisal of team members, developing and communicating sound rationale technical positions in the area of expertise to the Division and Branch Chief.

Managed the \$50M Component Improvement Program (CIP) effort, applying knowledge of specification and qualification requirements, and mentor team and customer personnel regarding aviation propulsion airworthiness. The position required effective coordination with systems engineers, program management offices, contractors, management and higher headquarters regarding all engine airworthiness issues.

Aerospace Engineer, GS-0861-12, SA-ALC/LPFE, Kelly AFB, Texas, Jan 93 – Aug 00

Job Responsibilities and Accomplishments: Program Management Office Systems Engineer for sustainment of F100-PW-100/-200/-220/-220E engine for F-15 and F-16 aircraft. Various responsibilities including F100-PW-100/-200/-220/-220E external accessory components, lubrication systems, airframe/engine integration, engine ground testing and flight testing. The leadership and management responsibilities included leading the -220/-220E Full Authority Digital Electronic Control (FADEC) software development ground and flight testing within the branch.

Systems engineering responsibilities included F100 System Safety Manager and aircraft mishap investigations, maintaining airworthiness and flight safety of F100-PW-100/-200/-220/-220E engine systems. Initiated safety of flight Aviation Safety Action Messages, Aviation Maintenance Action Messages, Maintenance Work Orders, and Maintenance Information Messages. Joint Oil Analysis Program subject matter expert for Propulsion Directorate. Subject matter expert for bearings.

Managed the \$25M engine Component Improvement Program (CIP) test effort, applying knowledge of specification and qualification requirements, and mentor team and customer personnel regarding aviation propulsion airworthiness. The position required effective coordination with systems engineers, program management offices, contractors, management and higher headquarters regarding all engine airworthiness issues.

Project Engineer, GS-0861-12, ASC/YZEF, Wright-Patt AFB, Ohio, Oct 90 – Dec 92

Job Responsibilities and Accomplishments: Program Management Office Systems Engineer for development and acquisition of the F100-PW-229 engine for F-15 and F-16 aircraft. Developed and managed engine ground test with Arnold Engineering Development Center (AEDC) and flight test programs with Edwards Flight Test Center, in conjunction with the Original Equipment Manufacturer. Originated the first ever Accelerated Mission Test (AMT) engine, using ram air engine test facility at AEDC.

This position required in-depth understanding of aviation propulsion turbine engine technology, project engineering, system design, qualification, operation, and maintenance of engine systems. Responsible for engine performance analysis. Responsible for engine and propulsion system development and testing. The position required effective coordination with systems engineers, program management offices, contractors, management and higher headquarters regarding all engine airworthiness issues.

Project Engineer, GS-0861-12, ASC/NAE, Wright-Patt AFB, Ohio, Apr 87 – Sep 90

Job Responsibilities and Accomplishments: Propulsion Systems Engineer for research and development of propulsion system for National Aerospace Plane Joint Program Office, working with NASA, Navy and contractor counterparts. Co-located with Air Force Aero Propulsion Laboratory. Responsible for propulsion system design, aircraft integration, component development, and testing. Member of Joint Army, Navy, NASA and Air Force (JANNAF) committee to develop innovative test techniques.

CERTIFICATION STATEMENT: I certify that all statements made in this resume are true, complete and correct to the best of my knowledge and belief, and are made in good faith.

_____/s/_____
(Signature of Applicant)

____12 Mar 20____

Application for a City Board, Commission, Committee or Corporation**Profile**

Mrs Nancy E Whitfield
Prefix First Name Middle Initial Last Name

Email Address

4138 Harry Street

Street Address

Corpus Christi

City

TX

State

78411

Postal Code

What district do you live in? *

☒ District 4

Current resident of the city?

☒ Yes ☐ No

If yes, how many years?

56

Mobile: (361) 774-9071

Primary Phone

Mobile: (361) 774-9071

Alternate Phone

CB Pacesetter Steel Realtors

Employer

Broker Associate

Job Title

Work Address - Street Address and Suite Number

5034 Holly Road

Work Address - City

Corpus Christi

Work Address - State

Texas

Work Address - Zip Code

78411

Preferred Mailing Address

☒ Home/Primary Address

Which Boards would you like to apply for?

BUILDING STANDARDS BOARD: Submitted

Interests & Experiences

Are you a registered voter?

☒ Yes ☐ No

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

High School Graduate. Realtor. Various educational requirements

Why are you interested in serving on a City board, commission or committee?

I'd like to be of service to my community on a volunteer basis

Are you an ex-Officio member of a City Board, commission or committee?

☐ Yes ☒ No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

☒ Yes ☐ No

Demographics

Gender

☒ Female

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

☐ Yes ☒ No

Do you, your spouse, your business or your spouse's business have a City contract?

☐ Yes ☒ No

Does your employer or your spouse's employer have a City contract?

☐ Yes ☒ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

☐ Yes ☒ No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

☐ Yes ☒ No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

☐ Yes ☒ No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

Board-specific questions (if applicable)

Question applies to BUILDING STANDARDS BOARD

The Building Standards Board preferred representatives from certain categories. Do you qualify for any of the following categories? *

☒ Realtor

Question applies to BUILDING STANDARDS BOARD

Are you a Homeowner in the City of Corpus Christi?

☒ Yes ☐ No

Verification

City Code Requirement - Residency

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