



# City of Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes - Draft

### Corpus Christi Business and Job Development Corporation - Type A

---

Monday, July 18, 2022

2:00 PM

City Council Chambers

---

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (at 361-826-3105) at least 48 hours in advance so that appropriate arrangements can be made.

The mission of the Business & Job Development (Type A) and B Corporations is to promote and enhance the City of Corpus Christi's economic base by supporting projects and programs that create primary jobs, improve small business and affordable housing opportunities, and improve infrastructure in our City.

**A. President Lee Trujillo to call the meeting to order.**

President Lee Trujillo called the meeting to order at 2:04 p.m.

**B. Call Roll:**

City Secretary Rebecca Huerta called the roll and verified that a quorum of the Board was present to conduct the meeting.

Scott Harris arrived at 2:23 p.m.

**Present:** 6 - Board Member Scott Harris, Board Member Leah Pagan Olivarri, Secretary Diana Summers, Vice-President Robert Tamez, President Lee Trujillo and Board Member Alan Wilson

**Absent:** 1 - Board Member John Valls

**C. PUBLIC COMMENT:**

President Trujillo referred to Public Comment. There were no comments from the public.

**D. MINUTES / EXCUSE ABSENCES:**

1. [22-1177](#) Approval of Minutes of the Type A Board June 13, 2022 Regular Meeting.

President Trujillo referred to Item 1. Mr. Wilson made a motion to approve the minutes as presented, seconded by Mr. Tamez, and passed unanimously.

**E. FINANCIAL REPORT:**

2. [22-1174](#) Type A Financial Reports as of May 31, 2022

President Trujillo referred to Item 2. Director of Finance Heather Hurlbert presented the financial reports as of May 31, 2022.

F. **CLOSED SESSION ITEMS:**

G. **AGENDA ITEMS:**

3. [22-1276](#) Motion to approve the Corpus Christi Business and Job Development Corporation's Fiscal Year 2022 - 2023 operating budget for the Seawall Fund, the Seawall Debt Service Fund, the Arena Facility Fund, the Arena Debt Service Fund, and the Business/Job Development Fund

President Trujillo referred to Item 3. Director of Management and Budget Eddie Houlihan presented fiscal year 2022-20223 operating budget.

Mr. Houlihan presented the following budget items: Budgeted Revenues - Seawall; Proposed Expenses - Seawall; CIP - Seawall Project Budgets and Current Status; Approved FY2022 CIP - Seawall; Proposed FY2023 CIP - Seawall; Budget Overview - Seawall; Budget Overview - Seawall Debt Service; Budgeted Revenues - Arena Facility; Proposed Expenses - Arena Facility; Transfer to Visitors Facilities; Budget Overview - Arena Facility; Budget Overview - Arena Debt Service; Budgeted Revenues - Business & Job Development; Proposed Expenses - Business & Job Development; Affordable Housing; Major Business Incentives; Small Business Projects and Budget Overview - Business & Job Development.

Board Members and Mr. Houlihan discussed the following topics: whether a report will be presented to the board for Harbor Point East Connectivity Project as there were concerns with the project amount and construction details; Science Museum flood gate project increase; whether the Type A Board would dissolve once the accounts have been closed out.

Mr. Tamez made a motion to approve item 3, seconded by Mr. Wilson, and passed unanimously.

4. [22-1127](#) Resolution amending and reaffirming the Corpus Christi Business and Job Development Corporation's Investment Policy and Investment Strategy for the Fiscal Year 2022-2023

President Trujillo referred to Item 4. A motion to approve the Type A Investment Policy and Investment Strategy for fiscal year 2022-2023.

Mr. Wilson made a motion to approve item 4, seconded by Ms. Olivarri, and passed unanimously.

5. [22-1275](#) Discussion and possible action for Type A Board members to attend the Texas Municipal League annual conference.

President Trujillo referred to Item 5. Director of Finance Heather Hurlbert said the purpose of this item is to discuss the possible action for Type A Board members to attend the Texas Municipal League (TML) annual conference.

Ms. Hurlbert stated the conference was not budgeted in the Type A fund and will need to go to City Council for final approval. There are three members interested in attending the conference.

City Manager Peter Zanoni stated Type A funds have never been used to send board members to the TML conference and Type A Members already attend a training required by the state.

Mr. Tamez made a motion authorizing an expenditure not to exceed \$6,135 for Type A Board Members to attend the TML Annual Conference, seconded by Mr. Harris. The motion failed with the following votes: Mr. Tamez, Mr. Harris and Mr. Trujillo, voting "Aye", Mr. Wilson voting "No", Ms. Summers and Ms. Olivarri abstained; and Mr. Valls was absent.

#### H. **PRESENTATION ITEMS:**

6. [22-1262](#) Engineering Services Quarterly Update.

President Trujillo referred to Item 6. Director of Engineering Services Jeffrey Edmonds presented the Engineering Services quarterly updates.

Mr. Edmonds presented an update on the following projects: McGee Beach Breakwater and Marina Dredging; Salt Flats Levee Improvements; Art Museum Repairs and Improvements; Art Center Repairs and Improvements; Restoration of the Water Gardens; Marina Piers ABCD&L Replacement and Dredging; Marina Facilities and Boardwalk; and Flood Wall Upgrades at Science Museum.

Board Members, Mr. Edmonds and City Manager Peter Zanoni discussed the following topic: whether there is an update on the fuel station at the piers; changes to the design and cost of the floodwall upgrades at the Science Museum and discussing the additional cost with the Port.

#### I. **EXECUTIVE DIRECTOR COMMENTS:**

President Trujillo referred to the Executive Director comments. City Manager Peter Zanoni stated the proposed operating budget will be presented to City Council next week, and will be adopted in the near future.

Board Members discussed the benefits of attending the Texas Municipal League (TML)

Conference, President Trujillo ask to add the TML Conference to the next meeting agenda.

**J. ADJOURNMENT**

There being no further business, President Trujillo adjourned the meeting at 3:00 p.m.

*This meeting may be held via videoconference call pursuant to Texas Government Code § 551.127. If this meeting is held via videoconference call or other remote method of meeting, then a member of this governmental body presiding over this meeting will be physically present at the location of this meeting unless this meeting is held pursuant to Texas Government Code § 551.125 due to an emergency or other public necessity pursuant to Texas Government Code § 551.045.*