



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of April 9, 2013  
Action Item for the City Council Meeting of April 23, 2013

**DATE:** April 3, 2013

**TO:** Ronald L. Olson, City Manager

**FROM:** Daniel Biles, P. E., Director of Engineering Services  
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### **Engineering Design Contract**

Community Park Development and Improvements  
Bond Issue 2012

#### **CAPTION:**

Motion authorizing the City Manager, or designee, to execute a Contract for Professional Services with Martinez, Guy & Maybik, Inc. of Corpus Christi, Texas in the amount of \$156,780.00, for Community Park Development and Improvements for design, bid, and construction phase services **BOND ISSUE 2012**.

#### **PURPOSE:**

The purpose of this Agenda Item is to execute the Contract for Professional Services with Martinez, Guy & Maybik, Inc. for Community Park Development and Improvements.

#### **BACKGROUND AND FINDINGS:**

The scope of this project includes irrigation system infrastructure upgrade and extension at Bill Witt/Oso Creek Park. Additionally this project will include specialty use amenities, shade structures, landscaping, trails, parking improvements and other items designed for community parks in compliance with the Parks and Recreation Open Space Master Plan.

Martinez, Guy & Maybik, Inc. of Corpus Christi, Texas was selected for this project as a result of RFQ No. 2012-03 Bond Issue 2012 and CIP Projects, dated August 31, 2012.

#### **ALTERNATIVES:**

1. Execute the Contract for Professional Services with Martinez, Guy & Maybik, Inc. as proposed.
2. Do not execute the Contract for Professional Services with Martinez, Guy & Maybik, Inc. as proposed.

#### **OTHER CONSIDERATIONS:**

This project was approved November 6, 2012 in the Bond Issue 2012 Package under Proposition No. 4 – Parks and Recreation Improvements

**CONFORMITY TO CITY POLICY:**

The Contract for Professional Services and selection process comply with the Professional Procurement Act and City Policy. Martinez, Guy & Maybik, Inc. was selected based upon qualifications, wide working knowledge of applicable project fundamentals, and understanding of project requirements.

**EMERGENCY / NON-EMERGENCY:**

Not applicable

**DEPARTMENTAL CLEARANCES:**

Parks and Recreation

**FINANCIAL IMPACT:**

☐ Operating ☐ Revenue ☒ Capital ☐ Not applicable

| <b>Fiscal Year<br/>2012-2013</b>                | <b>Project to Date<br/>Expenditures<br/>(CIP only)</b> | <b>Current Year</b> | <b>Future Years</b> | <b>TOTALS</b>  |
|---|--|---------------------|---------------------|----------------|
| Line Item Budget                                |  | \$1,250,000.00      | \$3,750,000.00      | \$5,000,000.00 |
| Encumbered/Expended<br>Amount                   |  |                     |                     |                |
| This item                                       |  | \$156,780.00        |                     | \$156,780.00   |
| Future Anticipated<br>Expenditures This Project |  | \$1,093,220.00      | \$250,000.00        | \$1,343,220.00 |
| BALANCE   |  | 0                   | \$3,500,000.00      | \$3,500,000.00 |

Fund(s): Parks and Recreation Bond Issue 2012

**Comments:** The Contract for Professional Services will result in the expenditure of an amount not to exceed \$156,780.00.

**RECOMMENDATION:**

City Staff recommends the approval of the Contract for Professional Services Martinez, Guy & Maybik, Inc.

**LIST OF SUPPORTING DOCUMENTS:**

Project Budget  
Location Map  
Contract