



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of April 23, 2013  
Action Item for the City Council Meeting of April 30, 2013

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**DATE:** April 23, 2013

**TO:** Ronald L. Olson, City Manager

**FROM:** Michael Barrera, Assistant Director of Financial Services  
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<b>FIRE HYDRANTS</b>
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**CAPTION:**

Motion approving a Supply Agreement with HD Supply Waterworks, Corpus Christi, Texas for fire hydrants in accordance with Bid Invitation No. BI-0104-13 based on lowest responsible bid for an estimated annual expenditure of \$114,139.70, of which \$28,534.93 is required for FY 2013. The term of the contract will be for twelve months with an option to extend for up to two additional twelve month periods subject to the approval of the supplier and the City Manager or designee. Funds are available from Warehouse Stores for FY 2012-2013.

**PURPOSE:**

The fire hydrants will be purchased into Warehouse Inventory and used by the Water Department for new and replacement installations.

**BACKGROUND AND FINDINGS:**

The Water Department determines locations for new fire hydrants based on various factors, including development of an area and proximity to existing hydrants. Worn and damaged hydrants are replaced as required.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Water Department

**FINANCIAL IMPACT:**

☒ Operating

☐ Revenue

☐ Capital

☐ Not applicable

<b>Fiscal Year: 2012-2013</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$2,579,691.00	\$85,604.77	\$2,665,295.77
Encumbered / Expended Amount		\$1,250,420.81	\$0	\$1,250,420.81
This item		\$28,534.93	\$85,604.77	\$114,139.70
BALANCE		\$1,300,735.26		\$1,300,735.26

Fund(s): Stores Fund

**Comments:** The \$28,534.93 financial impact shown above represents three months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$85,604.77 for the last nine months of the contract will be requested during the normal FY 2013 - 2014 budget approval process.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Bid Tabulation