

**CITY OF CORPUS CHRISTI
FY2013 ANNUAL ACTION PLAN**

RECOMMENDED FY2013 CDBG PROGRAM					
FY2013 CDBG Allocation					\$2,462,699
Reprogrammed Funds					\$846,149
Program Income from Demolition Liens and Property Clearance					\$150,000
Program Income from Rehabilitation Program (Revolving Loan Fund estimate)					\$700,000
TOTAL FUNDS AVAILABLE FOR FY2013 CDBG PROGRAM					\$4,158,848
#	PROJECT & DESCRIPTION	Page	Request	Staff Recomm	City Council Adopt
1	Code Enforcement Program The Code Enforcement request is to fund staffing for salaries to support 7.25 full time employees (FTE's): 5-Code Enforcement Property Advisors (100%); 1- Code Enforcement Property Advisor (50%); 1- Zoning Project Coordinator (50%); 1- Senior Account Clerk/Administrative Support (100%); Zoning & Code Enforcement Administrator (25%) in the of amount of \$323,296.34 which includes a total of \$7,250.00 (7.25 Staff members @ \$1,000.00 = 7,250.00) for training through classes, seminars and/or conferences for education opportunities and for certifications required for code enforcement. The CE Property Advisors and Zoning Project Coordinator are responsible for the inspection of properties within CDBG eligible areas for violations of approximately seventy five (75) health, safety, and welfare related City Codes. These efforts support the City Council's objective of enhancing the City Council's objective of enhancing the City of Corpus Christi "Pride" initiative through revitalization and sustainability in all CDBG eligible neighborhoods. The Zoning and Code Enforcement Administrator oversees all functions of the Code Enforcement Division including investigating and enforcing substandard structures, junked vehicles, care of premises, zoning, illegal dumping, illegal signage, open storage, accumulation of litter and solid waste, tall weeds which includes the stated approximate 75 City Ordinances. The Senior Account Clerk provides administrative support to the Code Enforcement Property Advisors and Zoning Project Coordinator by processing compliance request through the mail and researching property owner's name and address.	1	\$323,296	\$323,296	
2	CDBG Program Administration This project will fund staff salaries and administrative costs. Staff is responsible for administering the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) Programs. Staff interprets CDBG, HOME, and ESG federal regulations, conducts public hearings/meetings, reviews proposed projects and activities to determine funding and eligibility, monitors Subrecipients for program compliance, provides technical assistance, conducts environmental assessments of funding projects/activities and enforces Davis Bacon Federal wage rate requirements.	3	\$437,000	\$437,000	

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3	Clearance of Vacant Properties Program This project consists of clearance of vacant properties in regards to the removal of accumulation of litter and solid waste and the mowing of high weeds and dangerous weeds; to include, abatement of unsightly and unsanitary matter in all CDBG eligible areas. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred.	5	\$200,000	\$200,000	
4	Demolition Program This program consists of the demolition of substandard structures determined to be health and safety issues and 51% or more deterioration of the general structure. The demolition of these structures is an abatement measure as deemed necessary by the Building Code and Public Safety Officials. The removal of unsafe structures is a priority for neighborhood revitalization within the community and as a goal established by City Council for livable neighborhoods. Each structure will be assessed and surveyed as building case, providing the property owner an opportunity to resolve the substandard conditions within the parameters of the City's Building Codes. The substandard structures will be demolished under the authority of a judge's ruling via Environmental Municipal Court and the Demolition Grant Program that allows the property owner to voluntarily agree to have their structure demolished.	7	\$200,000	\$200,000	
5	Single Family Rehabilitation The Single Family Rehabilitation Loan Program benefits only low and very low income homeowners. The Program provides zero percent and three percent interest loans to homeowners interested in rehabilitating their homes. Funds requested will be used to provide rehabilitation and reconstruction loans; demolition grants; relocation grants and lead base paint grants for remedial activities. Rehabilitation Loan Program. Request of \$700,000 (Loans -\$487,600, Demolition -\$68,575, Lead-base Paint-\$22,500, Relocation - \$121,325)	9	\$700,000	\$700,000	
6	Rehabilitation Services This is the operating budget for staff that service the various housing programs administered by NSD. Included in these funds are the salaries for the staff that manage and administer the Single Family Rehabilitation Loan Program; Emergency Home Repair Grant Program; \$5,000 Homebuyer Assistance Program; and the Type A Homebuyer Program. Services provided include applicant in-take, loan processing, loan settlement, Homebuyer Education Classes, construction monitoring, project estimating, and development of specifications and drawings.	11	\$600,000	\$600,000	
7	Mortgage Servicing Staff salaries and operational funding of our Mortgage Servicing section. Current salaries includes one Senior Account Clerk and one Senior Staff Assistant that manage the servicing of 800 loans provided through the Single Family Rehabilitation Loan Program. Services includes collection loan payments; escrowing of insurance and property taxes; paying of insurance and property taxes; providing Tax Form 1098; preparing end of year escrow analysis ; daily posting of payments; and providing release of liens on loans that are paid off.	13	\$85,877	\$85,877	

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8	Emergency Home Repair Grant Program Emergency repair grants up to \$6,500 for repairs and up to \$4,500 for lead based paint remedial activities required by HUD regulations on houses built prior to 1978 . Repairs consist of roof repairs, plumbing electrical, heating, and minor structural repairs. Lead based activities may include actual work or testing required to meet the lead based paint requirements. Assistance through this program is provided to very low income homeowners who are 65 years old or older or disabled.	15	\$50,000	\$50,000	
9	ADA Improvements Design of approximately 10,000 linear feet of 5 foot wide sidewalk and 63 curb rams along Brownlee Blvd. from S. Staples St. to Leopard St. which will be constructed in two phases. The design will separate the phases so the construction from Ph I and Ph II can be bid seperately which will allow for a future grant funding request. Ph I will construct 5,042 lf. of 5 ft. wide sidewalk and 15 curb ramps from Morgan to Staples St. as this area has high pedestrian usage. This project is included in the ADA Master Plan adopted by City Council on December 11, 2012.	17	\$495,100	\$398,400	
10	Ethel Eyerly Senior Center AC Renovation Funding requested for the replacement of two central AC units that are currently not operational. The ability to cool the building is difficult and the seniors are in need to of the AC for the summer months. The replacement of the units will include new duct work to all the rooms, new control systems to operate the system and new venting and return equipment. New units will be efficient and would reduce the operating costs of the center.	21	\$201,500	\$201,500	
11	La Retama Central Library Accessibility Funding requested is to construct an ADA compliant ramp in front of the Library and reconstruct the damaged entrance walkways, which are the primary way for customers to enter the building; they measure 220 linear feet. The west side, north side and east side of the building have damage with the east side only having wheelchair accessibility. Funding also requested is to replace the public access elevator. The current elevator is 2" short of being ADA compliant. Access to second floor services would be impossible for individuals with disabilities or the elderly if the public elevator becomes inoperable due to repair parts being unavailable.	23	\$170,000	\$170,000	
12	Accessible Routes in CDBG Residential Areas Phase 3 This project involves providing accessible routes in CDBG residential areas which do not have sidewalks but have heavy pedestrian traffic. This project will build approximately 2,300 linear feet of 5 foot wide sidewalk and 15 ADA compliant curb ramps. This will allow pedestrians with and without disabilities to travel this area in safety without architectural barriers. The proposed area is between Horne Rd, Greenwood Drive, Baldwin Ave, and Ayers St. Pedestrian travel is high in this area.	25	\$200,000		
13	Lindale Senior Center Roofing Project Renovation of the roofing system on the Senior Center to extend the buildings useful life and protect the assets inside the building. There are leaks in the Arts and Crafts room and in the AC room. Continued leaks will cause structural damage and additional costly repairs in the future if allowed to continue. The roof is a combination of "flat" roof with tar and gravel and sloped roofing with asphalt shingles at approximately 17,400 sq. ft.	29	\$208,000		

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14	Fair Housing Education / Outreach / Remediation Outreach improvements to extend equal opportunity, accessibility, and fair housing through training, education, compliance, and technical assistance to citizens and providers. Through educational outreach, this program intends to meet a community by principally benefiting low income persons. In doing so, this population is preserving or exercising civil protections in the process to obtain housing or to remediate and reside in an equal and fair housing environment free of slums, blight, and discrimination. The estimate number of low/moderate persons to be served is uncapped throughout the year at approximately 96 citywide public venues annually to address areas of concern such as: Landlord/Tenant Issues, Housing Discrimination, Dispute Resolution, Education/Outreach, and Intake Services.	31	\$113,540		
15	Ethel Eyerly Senior Center Fire Alarm System Funding requested includes a complete renovation and upgrade of the fire alarm system. Currently the system is not operational. In order to comply with Fire Marshall's requirement to use the public building, a person needs to be on duty for the sole purpose of fire watch anytime the public is in the building. This means 5 days a week and anytime there is a rental of the facility, a person needs to be on fire duty to walk around the building checking for smoke and fire and evacuation of the building if a fire is detected. The alarm system would be operable 24 hours/day, 7 days/week.	33	\$22,600	\$22,600	
16	Northwest Senior Center Roofing Project Northwest Senior Center roof renovation is to preserve the building, extend its useful life and stop damage to the structure of the building due to water leaks in the valleys and slopes of the roof. The building is used as an activity center for seniors and as a meal provider for an average of 75 persons daily. The building is also used as a social center and events location for people in the community.	35	\$222,500		
17	Garden Senior Center Parking Lot Project Parking lot is over 25 years old and the surface is breaking down. In certain areas, the sub-base has become soft and ruts and holes are forming in the driveways. Parking area needs to be smooth and well lighted to provide a minimal hazard to walking and to avoid tripping in route to the building. 77 parking spaces service the building.	37	\$546,000		
18	Residential Traffic Management Program In April 1998, the City Council approved the Residential Traffic Management Program (RTMP) which provides for installation of speed humps to improve neighborhood traffic safety on local residential streets. This program includes the possibility for residents to share in the cost of the installation of speed humps under certain conditions. The purpose of this request to allocate CDBG funds to bear the installation costs in qualified CDBG eligible tracts. Thus far, since the inception of the RTMP, residential neighborhoods in CDBG areas have not elected or been able to participate in the RTMP due to difficulty in the residents' share of the cost. This request will allow the entire speed hump in CDBG areas to be funded by the grant and therefore there will be no cost to residents at all.	39	\$25,000		

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19	Lindale Senior Center Fire Alarm System Funding requested includes a complete renovation and upgrade of the fire alarm system. Currently the system is not operational. In order to comply with Fire Marshall's requirement to use the public building, a person needs to be on duty for the sole purpose of fire watch anytime the public is in the building. This means 5 days a week and anytime there is a rental of the facility, a person needs to be on fire duty to walk around the building checking for smoke and fire and evacuation of the building if a fire is detected. The alarm system would be operable 24 hours/day, 7 days/week.	41	\$24,900	\$24,900	
20	Greenwood Senior Center Fire Alarm System Funding requested includes a complete renovation and upgrade of the fire alarm system. Currently the system is operational, but there is almost monthly service calls needed to the Fire Alarm Service Company to keep the system operational. The main control panel is no longer available, though repairs have been made, future repairs are not possible. Several "False Alarms" are triggered each year. Currently they are one a month which means the Alarm Company calls staff to check on the building before Fire Dept. is called, which could cause a delay in an actual event. The new alarm system would be operable 24 hours/day, 7 days/week.	43	\$24,900	\$24,900	
21	Greenwood Senior Center Roofing Project Renovation of the roofing system on the Senior center to extend the buildings useful life and protect the assets inside the building. There are leaks in the Arts and Crafts room and in the AC room. Continued leaks will cause structural damage and additional repairs in the future if allowed to continue. The roof is a combination of "flat" roof with tar and gravel and sloped roofing with asphalt shingles at approx. 17,200 sq. ft.	45	\$205,000		
22	Greenwood Senior Center Parking Lot Project Greenwood Senior Center parking lot is used by seniors to access the building for daily social activity and meals. The parking lot is also used by persons using the center for social events. The parking area needs to be smooth and well lighted to provide minimal hazard to walking and to avoid tripping when in route to the building. The rear parking lot is the access route for deliveries to the building such as hot meals, dairy products, and building supplies. It also houses the waste disposal box which is serviced twice a week. The area around and in front of the box is in poor condition. 78 spaces service the building and the back parking lot is shared with the City/County Health Center so only half of the rear parking would be done.	47	\$566,000		
23	Ethel Eyerly Senior Center Pavilion Ethel Eyerly Senior Center Pavilion is in need of replacement. There is deterioration to the wooden support structures and to the roof decking. The pavilion is used for outdoor activities and is also used for rentals and events wanting both an outdoor and indoor venue. The structure is 30x60 feet and includes lighting for night time use. There is a stone BBQ grill at the east end which will be renovated as part of the project to return the pavilion area to it's maximum usefulness.	49	\$166,000		

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24	Ethel Eyerly Senior Center Renovation Project Phase 2 Funding requested would include expanding the hall or event room to the west of the entranceway, expand the office area, renovate the Heating and AC system in the building, and other items as lined out in the plans. Phase I was funded out of CDBG FY2012. If Phase II is funded, the request for HVAC renovation in FY2013 will not be needed as this request covers both.	51	\$664,500		
25	Northwest Senior Center Fire Alarm System Funding requested includes a complete renovation and upgrade of the fire alarm system. Currently the system is not operational. In order to comply with Fire Marshall's requirement to use the public building, a person needs to be on duty for the sole purpose of fire watch anytime the public is in the building. This means 5 days a week and anytime there is a rental of the facility, a person needs to be on fire duty to walk around the building checking for smoke and fire and evacuation of the building if a fire is detected. The alarm system would be operable 24 hours/day, 7 days/week.	53	\$24,300	\$24,300	

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	CDBG NON-PROFIT ORGANIZATIONS				
1	Mary McLeod Bethune Day Nursery, Inc. Funding request is for a new 4,000 sq. ft. Building "C". The John Chapman Building will be constructed on the footprint of the old Building "C". The new Building "C" will have 2 classrooms, 2 restrooms, an activity room, an office, a janitor's room, a foyer, and a covered porch. The John Chapman Building will allow Bethune to continue to provide the highest quality of day care services, expand programming, and most importantly provide a safe environment for the low income and homeless students and their families. Capital Contribution: \$105,000	55	\$393,000	\$393,000	
2	Corpus Christi Housing Authority The Navarro Place construction of concrete drive and parking lot asphalt overlay project will consist of construction of concrete drive, 5"x18" wide by 2054 with radii, and to overlay existing parking with 1 1/2" compacted asphalt pavement and apply traffic control striping, speed hump, and accessible symbols. Capital Contribution: \$15,000	77	\$195,430	\$195,430	
3	Corpus Christi Housing Authority The La Armada I New Playground project request is for an accessible playground to be placed in an open space area behind the central office. The project will also provide for accessible walkways and ramps for participants with accessible needs. This space is 50'x56'. The playground will serve low to moderate income families.	97	\$55,000	\$55,000	
4	Gulf Coast Council of La Raza, Inc. The project entails the construction of a parking lot with dimensions of 200x150 or 30,000 sq. ft. The construction will be the paving of a parking lot. The school serves approximately 335 low income students per year from pre-school to 12th grade. The parking will allow for students to be dropped off and parents to park for meetings. Capital Contribution: \$5,000	117	\$330,000		
5	Nueces County Community Action Agency To provide weatherization and minor home repairs to housing for elderly-disabled and single parents and families with children 5 years and younger. Improvements will include, but not limited to, ADA ramps/bathroom modifications, replacing windows, replacing water heaters, etc., and other minor home repairs. Leverage Contribution: \$461,044	135	\$100,000		
6	Cliff Maus Village Trust Cliff Maus Village Trust operates a 110 unit apartment complex for low and very low income residents. The project will replace aging and cumbering cast iron plumbing with modern plumbing materials, protecting the health and safety of the residents while at the same time preserving the integrity of the facility. Capital Contribution: \$5,000	151	\$414,375		

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7	Wesley Community Center Funds requested to cover the areas of exposed concrete around the façade of the building to prevent further problems of falling concrete. The façade improvement is necessary because concrete is falling on the children's areas and in areas where clients enter or leave the building. The concrete blocks in the rear of the child care classrooms are uneven and present a danger to the children. Plan is to remove the concrete and create green spaces for the children to enjoy learning activities that helps in the development of their cognitive skills.	167	\$200,000		
8	Coastal Bend Center for Independent Living The project shall provide barrier removal to include building ramps and home modifications for eligible individuals with disabilities within the City of Corpus Christi.	179	\$100,000		
9	Corpus Christi Metro Ministries The new Corpus Christi Metro Ministries Transformational Center will house administration offices, staff offices, community meeting rooms, restrooms, storage area, and a small kitchen. The project includes the acquisition of property, securing property (fencing), environmental studies, architectural evaluation, possible partial demolition, and possible rehabilitation. Capital Contribution: \$5,000	191	\$150,000		
	Total Non-Profit		\$1,937,805	\$643,430	\$0
	Total City Projects		\$6,476,013	\$3,462,773	\$0
	Overall Total		\$8,413,818	\$4,106,203	\$0