



AGENDA MEMORANDUM

Corpus Christi Business and Job Development Corporation Meeting 4.21.14

DATE: April 21, 2014

TO: President and Honorable Board Members,
Corpus Christi Business and Job Development Corporation

THROUGH: Ronald L. Olson, City Manager

FROM: Julian Grant, Senior Assistant City Attorney
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Adoption of Rules of Meeting Procedure

CAPTION:

Motion to approve new Rules of Procedure for the Board.

PURPOSE:

As authorized by the Corporation's bylaws, the Board may adopt Rules of Procedure for its regular and special meetings. These will help the Chair and Executive Director conduct the meeting and associated procedures in an orderly fashion.

BACKGROUND AND FINDINGS:

These Rules have been reviewed and approved by the Executive Director, the Board's attorney, and the City Secretary.

DEPARTMENTAL CLEARANCES:

Legal, City Manager, City Secretary

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☐ Capital ☒ Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				

BALANCE				
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Fund(s):

RECOMMENDATION:

Staff recommends approval of the motion.

LIST OF SUPPORTING DOCUMENTS:

Rules of Procedure