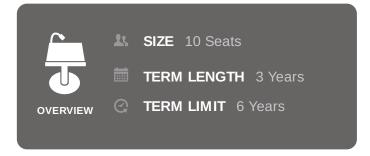


# **BOARD DETAILS**







Hope Herrera (361) 826-3464



hopeh@cctexas.com

The Commission on Children & Youth supports a comprehensive system of services and advance policies to meet the needs of Corpus Christi's children, youth and their families including gathering information from people and entities to act as a source of information and referral on issues concerning children, developing an annual community action plan for children, youth and their families, advising the City Council on acquiring and allocating children and vouth's resources and services, strengthen communications and encourage partnerships between public and private entities working with children and youth, and serve as an advocate for local, state and federal policy benefitting children, youth and their families to the City Council, and to others as authorized by the Council.



#### **COMPOSITION**

The commission shall consist of nine (9) members appointed by the City Council. Each appointee shall have demonstrated interest in the welfare of children or youth through occupation or through association with community-based organizations. Members shall be representative of each of the following fields: 1 - Health and Human Services, 1 - Law Enforcement, 1 - Education, 1 - Youth and Family Services, 1 - Nueces County District Attorney's Office, and 3 - At Large members. One (1) member shall be a youth representative from 16 to 21 years of age at time of appointment. Any member who ceases substantial activity in the field or office represented, automatically resigns from the commission. (On 10-10-95, Council approved the addition of a Police Officer to serve as an Advisory Member to be appointed by the Police Chief.)

CREATION / AUTHORITY

Sec. 2-217; Ord. 021927, 4/26/94; Ord. 022728, 10-15-96, Ord. 023452, 9-29-98, Ord. 029813, 4-30-13.

**MEETS** 

3rd Monday at 5:30 p.m., City Hall, Staff Conference Room.

TERM DETAILS

Three-year staggered terms.

**DEPARTMENT** 

Parks and Recreation Department

# List of Commission on Children and Youth Members Tuesday, May 12, 2015

Three (3) vacancies with terms to 5-1-18 representing the following categories: 1 - At Large, 1 - District Attorney's Office and 1 - Youth and Family Services.

Name	Board name	Status	District	Term	End date	Category	Position	Attendance Rate
Megan Beck	COMMISSION ON CHILDREN & YOUTH	Resigned	District 4	Partial	5/1/15	Youth & Family Svcs.	Member	
Donine Schwartz	COMMISSION ON CHILDREN & YOUTH	Seeking Reappointment	District 2	Partial	5/1/15	At Large	Member	100% 7/7 meetings
Clarissa Silva	COMMISSION ON CHILDREN & YOUTH	Seeking Reappointment	District 2	1	5/1/15	D.A.'s Office	Member	70% 7/10 meetings (1 exc)
Heather Butscher	COMMISSION ON CHILDREN & YOUTH	Active	District 5	1	5/1/16	Health & Human Svcs.	Member	
Denise Etheridge	COMMISSION ON CHILDREN & YOUTH	Active	District 1	1	5/1/16	Youth Rep.	Member	
Dr. Ridge Hammons	COMMISSION ON CHILDREN & YOUTH	Active	District 5	2	5/1/16	Education	Chair	
Warren Andrich	COMMISSION ON CHILDREN & YOUTH	Active	District 2	1	5/1/17	At Large	Member	
David Dow	COMMISSION ON CHILDREN & YOUTH	Active	District 4	1	5/1/17	Law Enforcement	Member	
Danny Kollaja	COMMISSION ON CHILDREN & YOUTH	Active	District 2	2	5/1/17	At Large	Member	
Tim Wilson	COMMISSION ON CHILDREN & YOUTH	Active		N/A		Police Officer	Advisory	

# List of Commission on Children and Youth Applicants Tuesday, May 12, 2015

Name	District	Employer	Work Address	City	ST	Work Phone	Category
Richard Burnett	District 4	TEXAS A&M UNIVERSITY-CC	6300 OCEAN DR.	CORPUS CHRISTI	тх	361-825-2558	At Large and Youth and Family Services
Sonia Castillo	District 5	3RD COAST RESEARCH ASSOCIATES	6000 S. STAPLES, STE. 404	CORPUS CHRISTI	тх	361-288-4668	At Large
Karla Dowden	District 5	SERVPRO	3818 WOW	CORPUS CHRISTI	тх	361-985-6444	At Large
Jo Anne Estrada	District 4	HOUSING AND COMMUNITY SERVICES INC.	8610 N. New Braunfels Ave. #500	SAN ANTONIO	тх	361-903-0465	At Large and Youth and Family Services
Damla Eytemiz	District 4	FULTON COASTCON GENERAL CONTRACTORS	1102 SECOND ST.	CORPUS CHRISTI	тх	361-993-5200	At Large
Debbie L. Brackett Grimaldi	District 5	COASTAL BEND BAY FOUNDATION	1227 Agnes Street, Ste. B-1	CORPUS CHRISTI	тх	361-882-3439	At Large
Rosemary Knippa	District 1	VALDEZ FLEET SALES WHOLESALE VEHICLES				361-815-2008	At Large
Joseph N. Miller	District 2	TEXAS A&M UNIVERSITY-CORPUS CHRISTI	6300 OCEAN DR. MAIL UNIT 5854	CORPUS CHRISTI	тх	361-825-5967	At Large and Youth and Family Services

# BIOGRAPHICAL INFORMATION FORM FOR A CITY BOARD, COMMISSION OR COMMITTEE FOR THE

# **City Of Corpus Christi**

————						
Profile						
	Debbie		L.	Brackett G	rimaldi	
Prefix	First Name		Middle Initial	Last Name		Suffix
6 - 0 10 - 10 10 - 10 - 10						
Email Address						
Which Bo	oards would you like to	o apply for?				
	Y COMMITTEE ON COM REN & YOUTH, COMMIT					TEE, COMMISSION
Street Address					Suite or Apt	
City					State	Postal Code
District 5						
What district do	you live in?					
Please <u>CL</u>	ICK HERE for a map to	verify your d	listrict ass	ignment.		
Primary Phone		Alternate Phone				
-	end Bays Foundation	Program S Fundraisino Job Title	pecialist &			
	es Street, Ste. B-1 Street Address and Suite Number	_				
Corpus Ch WorkAddress - C		_				

Submit Date: Apr 27, 2015

Status: submitted

Work Address - State

Texas

78401 Work Address - Zip Code
361-882-3439 Work Phone
Work Address Preferred Mailing Address
Interests & Experiences
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
I currently serve on the La Amistad Executive Board and the Deaf and Hard-of-Hearing Community Board.
Education, Professional and/or Community Activity (Present)
MA in Educational Administration - California State University, Dominguez Hills - CA BS in Education of the Deaf & Hard-of-Hearing - Texas Woman's University, Denton, TX Former intern for IceRays hockey team raising funds for various nonprofits Former PTA officer serving in various positions over the past 20 years Volunteer fundraiser for the past 35 years for various nonprofits
Registered Voter?
Current resident of the city?
9 If yes, how many years?
Brackett_Grimaldi_Nonprofit_Resume- References.pdf  Upload a Resume
Rosario Martinez recommendation.pdf

Please upload any additional supporting documents

# **Demographics**

Completion of this information is VOLUNTARY. The City will use this information for statistical purposes only, such as tracking the diversity of board and commission appointees. By providing this information, you will help us ensure that appointments represent a broad cross-section of the community.

Causacian/Non Hignoria
Caucasian/Non-Hispanic  Ethnicity
Female
Gender
Verification
City Code Requirement
As a board, commission, or committee member, you will be asked to adhere to:City Code of Ordinances, Section 2-65, states that all members of city boards and commissions,including ad hoc committees, appointed by the city, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served. City Code of Ordinances, Section 2-61, provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.
Consent for Release of Information
I understand that if any member of the public makes a request for information included in this application for appointment must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.
⊠IAgree
Oath
I swear that all of the statements included in my application are true and correct.

Board-specific questions (if applicable)
Question applies to CLEAN CITYADVISORY COMMITTEE.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>□ Primary, Secondary or High School Educator in City</li> <li>□ Local Chamber of Commerce Member</li> <li>□ Commercial Solid Waste Hauler</li> <li>□ Beautify Corpus Christi Association Member</li> </ul>
Question applies to COMMISSION ON CHILDREN & YOUTH.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
⊠ Education

# DEBBIE L. BRACKETT GRIMALDI

# SEEKING CHALLENGING POSITION

#### **OBJECTIVE**

A position in the nonprofit sector in which my skills in organization, financial and personnel management, public relations, marketing, and event coordination can be utilized to promote an organization's service level, financial status and productivity.

# SUMMARY OF QUALIFICATIONS

- Consistently procure sponsorship and donations from local small businesses on a yearly basis
- Coordinate and complete grant reports and expense reports and process invoices for grant reimbursement
- Schedule and organize committee meetings and volunteer trainings
- Monitor, review and analyze expenditures in budget. Provide consultants, supervisors and other department leaders with monthly budget updates and reports.
- Identify budget variances, errors, and anomalies.
- Collaborate with city departments and agencies, local businesses, universities, and community-based organizations
- Research stakeholders, community organizations and businesses for potential sponsors, donors and volunteers
- Ability to multi-task and work in a fast paced environment to meet daily, monthly and annual goals
- Experience with project coordination, community engagement and expense management
- Experience with social media and online/web communications
- Ability to function independently with minimal supervision and high attention to detail
- Excellent written/oral communication skills, as well as demonstrated skills in consultation and meetings management
- Ability to work in a team environment and interact with all levels of staff, volunteers and the public
- Proven background and willingness to work in an atmosphere requiring flexibility and change
- Expertise in creating documents in MS Office Suite
- Fundraising, Marketing, Sales and Game Operations
- Coordinate fundraising efforts with interdisciplinary teams from various backgrounds.
- Document fundraising accomplishments, business contacts and finances received.

#### RELEVANT WORK HISTORY

COASTAL BEND BAYS FOUNDATION - Corpus Christi, TX - July 2011 - present Program Specialist, Event Coordinator and Fundraising Coordinator (part-time position)

# MIRELES ELEMENTARY SCHOOL, 2007 to 2010:

• Parent Volunteer Fundraiser Chair Public Relations Co-Chair

# HERITAGE ELEMENTARY SCHOOL. 2004 to 2007:

Parent Volunteer PTA Public Relations Chair Fundraiser Chair

The Preserve at Thomaston Overlook Homeowners Association, Secretary and Treasurer, 2005 to 2007.

# **COMPUTER SKILLS**

Microsoft Office including Word, Excel, and PowerPoint; Windows 2000/XP, Lotus 1-2-3, FoxPro, Quicken, and various other Macintosh and PC software programs. Experienced in creating spreadsheets for mail merge documents as well as the documents themselves.

# Debbie L. Brackett Grimaldi – cell:

#### PROFESSIONAL DEVELOPMENT

Selected activities in fundraising include:

- Presently working with Coastal Bend Bays Foundation consistently procure over \$60,000.00 in sponsorship and \$15,000.00 in donations from local businesses on a yearly basis
- Workshops in Grant Writing and Nonprofit Business Management
- Succeeded in raising over \$30,000.00 in silent auction for Los Alamitos Elementary School
- Succeeded in raising over \$15,000.00 in silent auction for Mireles Elementary School
- Succeeded in raising over \$11,000.00 in silent auction for Heritage Elementary School
- Attended Interpreter's Program for sign language interpretation
- Willingness to learn, and desire to help others, drives me to become a professional event coordinator and fundraiser

# PREVIOUS WORK HISTORY

CORPUS CHRISTI INDEPENDENT SCHOOL DISTRICT, Corpus Christi, TX 2008-2011 Deaf/Hard-of-Hearing Teacher / Parent Infant Advisor

BIBB COUNTY BOARD OF EDUCATION, Macon, GA 2006-2007 Deaf/Hard-of-Hearing Teacher, 2006-2007 Substitute Teacher, 2006

CENTRALIA SCHOOL DISTRICT, Buena Park, CA 2004 Deaf/Hard-of-Hearing Teacher

ORANGE COUNTY DEPARTMENT OF EDUCATION, Costa Mesa, CA 2001-2004 Deaf/Hard-of-Hearing Teacher (Parent/Infant Education & Support Program), 2002-2004 Deaf/Hard-of-Hearing First Grade Teacher, 2001-2002

LONG BEACH UNIFIED SCHOOL DISTRICT, Long Beach, CA 1998-2001 Special Education Teacher

Prior to 1998, volunteered in various fundraising/marketing positions and held additional positions in speech pathology, deaf education, sales, and office management.

# **EDUCATION AND CERTIFICATIONS**

Master of Educational Administration with administrator certification, summa cum laude, from California State University, Dominguez Hills, CA.

Bachelor of Science in Education of the Hearing Impaired with teacher certification, magna cum laude, Texas Woman's University, Denton, TX.

Certified in Parent-Infant Advisor Program (SKI\*HI) by SKI\*HI Institute in Texas and California to work with children from birth to age 3 and families to improve communication and understanding of special needs among family members.

Previously certified as Associate Speech Pathologist in Texas.

Fluent in Signed English; developing skills in American Sign Language and other forms of sign language.

# DEBBIE L. BRACKETT GRIMALDI PROFESSIONAL REFERENCES

Ismael "Smiley" Nava Executive Director Coastal Bend Bays Foundation	Julio Rodriguez  Marketing Coordinator - Entravision
Teresa A. Carrillo Associate Director Ismael "Smiley" Nava Executive Director Coastal Bend Bays Foundation	Larry Elliott Vocational Rehabilitative Supervisor TX Dept. of Assistive & Rehabilitative Services
	Angela Coutts - Principal
Rosario Martinez Senior Project Manager Coastal Bend Bays and Estuaries Program	Jacqueline Jacobsen Vice President, Wealth Management Morgan Stanley Smith Barney
Jace Tunnell Director Mission-Aransas National Estuarine Research Reserve University of Texas at Austin Marine Science Institute	Dr. Erin Weaver – Principal Bibb County Board of Education Central High School
Laura Gonzales Jasso Corpus Christi Parks & Recreation	Kay Fielder – Program Specialist Centralia School District



# Coastal Bend Bays & Estuaries Program, Inc.

1305 N. Shoreline, Suite 205, Corpus Christi, Texas 78401-1500 • 361-885-6202 • 361-881-5168 (fax)

January 12, 2015

# To Whom It May Concern:

It is with pleasure that I write this letter of recommendation for Debbie Grimaldi. I have worked with Debbie for the past 3 years in my interactions with the Coastal Bend Bays Foundation. I have found her extremely competent and easy to work with. She is very resourceful. Rather than say she cannot complete a task, she will find the resources to make it happen. During team meetings, she provides valuable input and suggestions for improvements.

Debbie has done an excellent job at the Coastal Bend Bays Foundation, and I do not hesitate to recommend her for any position in your organization. I will be happy to provide additional information or answer any questions, if needed.

Sincerely,

Rosario Martinez

Senior Project Manager

Coastal Bend Bays and Estuaries Program

1305 N. Shoreline Blvd, Ste. 205

Corpus Christi, Texas 78401

# BIOGRAPHICAL INFORMATION FORM FOR A CITY BOARD, COMMISSION OR COMMITTEE FOR THE

# **City Of Corpus Christi**

TX

Work Address - State

Profile					
Prefix	Richard First Name	Middle Initial	Burnett Last Name		Suffix
Email Addre	255				
Which	Boards would you like to	o apply for?			
	SSION ON CHILDREN & YOUNG COMMITTEE, MAYOR'S				
Street Addre	ess			Suite or Apt State	Postal Code
District 4	4 t do you live in?				
Please 9	CLICK HERE for a map to	verify your district a	ssignment.		
Primary Pho	one	Alternate Phone ASSISTANT DIRECTOR	J TUR UF		
TEXAS Employer	A&M UNIVERSITY-CC	CONDITIONING  Job Title			
	CEAN DR. ss - Street Address and Suite Number	_			
CORPU	IS CHRISTI ss - City	_			

Submit Date: Jul 16, 2013

Status: submitted

78412 WorkAddress - Zip Code
361-825-2558 Work Phone
Work Address Preferred Mailing Address
Interests & Experiences
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
NO
Education, Professional and/or Community Activity (Present)
STRENGTH COACH FOR ISLANDERS SINCE 2011 EDUCATION: B.S. IN KINESIOLOGY - EXERCISE SCIENCE MS IN KINESIOLOGY CERTIFICATIONS: NATIONAL STRENGTH AND CONDITIONING ASSOC AND COLLEGIATE STRENGTH AND CONDITIONING COACHES ASSOC. WORKED WITH AHA-CORPUS CHRISTI IN LEADING A WARM-UP FOR A HEART WALK AT WHATABURGER FIELD WORKED WITH MAYOR'S FITNESS COUNCIL UNDER ADAM FARRELL AT PINNACLE PERFORMANCE AND FITNESS FOR CCY CATEGORIES: EDUCATION, AT-LARGE FOR MAYOR'S FITNESS COUNCIL CATEGORIES: WORKSITE WELLNESS, YOUTH INITIATIVES, AT-LARGE
Registered Voter?
○ Yes ○ No
Current resident of the city?
23
If yes, how many years?
Upload a Resume
Please upload any additional supporting documents

# Demographics Completion of this information is VOLUNTARY. The City will use this information for statistical purposes only, such as tracking the diversity of board and commission appointees. By providing this information, you will help us ensure that appointments represent a broad cross-section of the community. Other Ethnicity Gender Verification City Code Requirement

As a board, commission, or committee member, you will be asked to adhere to:City Code of Ordinances, Section 2-65, states that all members of city boards and commissions,including ad hoc committees, appointed by the city, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served. City Code of Ordinances, Section 2-61, provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

# **Consent for Release of Information**

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#### Oath

I swear that all of the statements included in my application are true and correct.

⊠IAgree			

# **Board-specific questions (if applicable)**

Question applies to COMMISSION ON CHILDREN & YOUTH.

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \*

- $\bowtie$  Health and Human Services
- $\boxtimes$  Youth and Family Services

Question applies to MAYOR'S FITNESS COUNCIL.

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \*

# **City Of Corpus Christi**

TX

# **Profile** Sonia Castillo Prefix First Name Middle Last Name Suffix Initial Email Address Which Boards would you like to apply for? COMMISSION ON CHILDREN & YOUTH, CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION, MAYOR'S FITNESS COUNCIL, MUSEUM OF SCIENCE AND HISTORY ADVISORY BOARD, OIL AND GAS ADVISORY COMMITTEE, PARKS AND RECREATION ADVISORY COMMITTEE, REGIONAL HEALTH AWARENESS BOARD, TRANSPORTATION ADVISORY COMMISSION Street Address Suite or Apt City State Postal Code District 5 What district do you live in? Please **CLICK HERE** for a map to verify your district assignment. Primary Phone Alternate Phone 3RD COAST RESEARCH **ASSOCIATES** COORDINATOR Employer Job Title 6000 S. STAPLES, STE. 404 Work Address - Street Address and Suite Number CORPUS CHRISTI Work Address - City

Submit Date: Aug 18, 2014

Status: submitted

78413
WorkAddress - Zip Code
361-288-4668
Work Phone
Hama/Drimany Addross
Home/Primary Address  Preferred Mailing Address
Tielened Manning Address
Interests & Experiences
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
NO.
NO
Education, Professional and/or Community Activity (Present)
BACHELOR OF ARTS - NATURAL SCIENCE MASTER OF SCIENCE - ENVIRONMENTAL SCIENCE
CLINICAL RESEARCH INDUSTRY/MEDICAL RESEARCH INDUSTRY - 16 YEARS COMMUNITY
OUTREACH REGARDING CLINICAL RESEARCH AWARENESS
Registered Voter?
Yes ○ No
Current resident of the city?
<u>5</u>
If yes, how many years?
Upload a Resume

# **Demographics**

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Hispanic
Ethnicity
Gender
Verification
City Code Requirement
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Oath

I swear that all of the statements included in my application are true and correct.

Board-specific questions (if applicable)
Question applies to COMMISSION ON CHILDREN & YOUTH.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>☐ Health and Human Services</li> <li>☐ Law Enforcement</li> <li>☐ Education</li> <li>☐ Youth and Family Services</li> <li>☐ Nueces County District Attorney's Office</li> <li>☐ Youth Representative, 16 - 21 years of age at time of appointment</li> </ul>
Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION.  Are you a qualified elector* of the City?
● Yes ○ No
Question applies to MAYOR'S FITNESS COUNCIL.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>☐ Health Care / Medical Professionals</li> <li>☐ Worksite Wellness</li> <li>☐ Disability Networks</li> <li>☐ Senior Initiatives</li> <li>☐ Youth Initiatives</li> <li>☐ Community Outreach</li> </ul>
Question applies to MUSEUM OF SCIENCE AND HISTORY ADVISORY BOARD.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>□ K - 12 Education</li> <li>□ Higher Education</li> <li>□ Business Community</li> <li>□ Friends of the Museum Nominee</li> </ul>
Question applies to OIL AND GAS ADVISORY COMMITTEE .

Per city ordinance, the committee must include representatives from certain categories. Do you

☐ Oil and Gas Well Industry Nominee☐ Not Connected with Oil and Gas Well Industry

qualify for any of the following categories? \*

Question applies to multiple boards.

\*Qualified elector/voter means a person who is 18 years of age or older; a United States citizen; has not been determined by a final judgement of a court to be mentally incapacitated; has not been finally convicted of a felony or, if so convicted has fully discharged the person's sentence including incarceration, parole or supervision, or completed a period of probation ordered by any court; and a resident of this State.

Question applies to TRANSPORTATION ADVISORY COMMISSION.

Per city ordinance, at least one member of this commission shall represent the bicycling community. Do you qualify for this category?

$\cap$	Yes	$\cap$	NΩ
$\cup$	100	$\cup$	

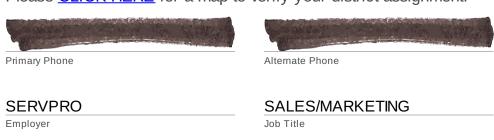
# BIOGRAPHICAL INFORMATION FORM FOR A CITY BOARD, COMMISSION OR COMMITTEE FOR THE

City O	f Corpus Christi			
Profile				
Prefix	Karla First Name	Middle Initial	Dowden Last Name	Suffix
Email Addre	28			
Which	Boards would you like	to apply for?		
CHILDR DEVELO DEVELO RELATION MARINA COMMI	REN & YOUTH, COMMITT OPMENT (78415) PROG OPMENT CORPORATIO ONS COMMISSION, ISLA ADVISORY COMMITTE TTEE, PLANNING COMMINION PROGRAM ADVIS	EE FOR PERSONS WITH FRAM STEERING COMM N, CORPUS CHRISTICO AND STRATEGIC ACTION E, MAYOR'S FITNESS COMISSION, REGIONAL HEA	& CULTURAL COMMISS TH DISABILITIES, COMMUNITEE, CORPUS CHRIST DINVENTION & VISITORS IN COMMITTEE, LANDMA OUNCIL, PARKS AND RE ALTH AWARENESS BOA ERSHORE AND BEACH	JNITY YOUTH IT BUSINESS AND JOB BUREAU, HUMAN ARK COMMISSION, ECREATION ADVISORY RD, SENIOR
Street Addre			Suite or A	at the same of the
Street Address			Suite of A <sub>1</sub>	
City			State	Postal Code
District 5	5 t do you live in?			

Submit Date: Apr 22, 2015

Status: submitted

Please **CLICK HERE** for a map to verify your district assignment.



# 3818 WOW

Work Address - Street Address and Suite Number

CORPUS CHRISTI	
WorkAddress - City	
TX	
WorkAddress - State	
78413	
WorkAddress - Zip Code	
261 005 6444	
361-985-6444 Work Phone	
Home/Primary Address	
Preferred Mailing Address	
Interests & Experiences	
	y board, commission or committee at this time? If so,
please list:	
NO	
Education, Professional and/or Commun	itv Activity (Present)
I JUST MOVED HERE FROM INDIANA IN AU	GUST. SEE ATTACHED RESUME.
Registered Voter?	
⊕ Vac. ○ No	
Yes ○ No	
Current resident of the city?	
@ Vac O No	
Yes ○ No	
If yes, how many years?	



Please upload any additional supporting documents

# **Demographics**

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Caucasian/Non-Hispanic	
Ethnicity	
Female	
Gender	

# Verification

# **City Code Requirement**

As a board, commission, or committee member, you will be asked to adhere to:City Code of Ordinances, Section 2-65, states that all members of city boards and commissions,including ad hoc committees, appointed by the city, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served. City Code of Ordinances, Section 2-61, provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

# Consent for Release of Information

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Oath
I swear that all of the statements included in my application are true and correct.
⊠ IAgree
Board-specific questions (if applicable)
Question applies to ARTS & CULTURAL COMMISSION.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>Visual Arts (painting, sculpture, arts media)</li> <li>Public Art / Public Space</li> <li>Youth / Education</li> <li>Higher Education</li> <li>Architecture</li> <li>Economic Development / Tourism</li> <li>Marketing</li> <li>Business Development Groups / Corporate Representative</li> <li>Performing Arts (music, dance, drama, film)</li> </ul>
Question applies to COMMISSION ON CHILDREN & YOUTH.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>☐ Health and Human Services</li> <li>☐ Law Enforcement</li> <li>☐ Education</li> <li>☐ Youth and Family Services</li> <li>☐ Nueces County District Attorney's Office</li> <li>☐ Youth Representative, 16 - 21 years of age at time of appointment</li> </ul>
Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION.  Are you a qualified elector* of the City?
Question applies to CORPUS CHRISTI CONVENTION & VISITORS BUREAU.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
☐ Hotel Industry ☐ Attraction Industry ☐ Restaurant Industry

Question applies to HUMAN RELATIONS COMMISSION.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>☐ Selling of Dwellings</li> <li>☐ Renting of Dwellings</li> <li>☐ Legal Aid Society Staff Member</li> <li>☐ Youth Representative (not more than 20 years of age at time of appointment)</li> </ul>
Question applies to ISLAND STRATEGIC ACTION COMMITTEE.  Do you reside or own property on Mustang or Padre Island? *
⊠ No
Question applies to ISLAND STRATEGIC ACTION COMMITTEE.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
Question applies to LANDMARK COMMISSION.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>☐ Historian</li> <li>☐ Licensed Real Estate Salesperson</li> <li>☐ Registered Architect</li> <li>☐ Structural or Civil Engineer</li> <li>☐ Title Search and/or Property Surveyor</li> </ul>
Question applies to MARINAADVISORY COMMITTEE.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>☐ Engineer</li> <li>☐ Environmentalist</li> <li>☐ Restaurant Representative (located within boundaries of marina)</li> <li>☐ Scientist, i.e. Marine Biologist</li> </ul>
Question applies to MAYOR'S FITNESS COUNCIL.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>☐ Health Care / Medical Professionals</li> <li>☐ Worksite Wellness</li> <li>☐ Disability Networks</li> <li>☐ Senior Initiatives</li> <li>☐ Youth Initiatives</li> <li>☐ Community Outreach</li> </ul>

Question applies to multiple boards.

\*Qualified elector/voter means a person who is 18 years of age or older; a United States citizen; has not been determined by a final judgement of a court to be mentally incapacitated; has not been finally convicted of a felony or, if so convicted has fully discharged the person's sentence including incarceration, parole or supervision, or completed a period of probation ordered by any court; and a resident of this State

resident of this State.			
Question applies to SENIOR COMPANION PROGRAMADVISORY COMMITTEE.  Per city ordinance, the committee must include members representing certain categories. Do you qualify for any of the following categories? *			
<ul> <li>□ SCP Volunteer (Active Volunteer for one-year/serve minimum fifteen (15) hours per week)</li> <li>□ SCP Volunteer Workstation Representative (Executive, Director or similar leadership position at a current SCP Volunteer Station)</li> </ul>			
Question applies to WATERSHORE AND BEACH ADVISORY COMMITTEE.  Per city ordinance, the committee must include members representing certain categories. Do you qualify for any of the following categories? *			
<ul> <li>Scientist i.e.,Marine Biologist)</li> <li>Engineer</li> <li>Environmentalist</li> <li>Owner or Representative of a Hotel or Condo Located on North Padre Island or Mustang Island</li> <li>Corpus Christi Convention and Visitors Bureau Member</li> </ul>			

# **Summary**

Conscientious, tech-savvy and confident Business Development Specialist with 10+ years in Business Development and PR. Diplomatic and tactful in all communications, poised and competent team builder and natural leader who thrives in fast-paced corporate environments.

# Highlights

- Promotional Campaigns
- Project Management
- Dead-line Driven
- Marketing and Sales Specialist
- Customer-Service focused
- Organized and Efficient
- Motivated team player
- Sound judgment
- Sponsorships
- Multi-tasker
- Relationship Building Expert

# Accomplishments

Initiated a public relations campaign for a non-profit organization raising over \$17,000. Initiated a public relations campaign for a non-profit organization raising over \$10,000. Led Hays and Sons Restoration to receive the Small Business of the year award in 2007. Led Hays and Sons Restoration to receive the Volunteer of the Month Award in 2009.

# **Experience**

Business Development Manager, ServiceMaster By Clean Air, Lafayette, Indiana

2014-2014

Ordered Pack Outs, Scheduled/Attended Luncheons, Acquire new clients and generate new business,
Proactively research new opportunities thoroughly, Manage the sales process from initial contact through closed sale,
Provide sales forecasts and projections, Maintained the CRM system, Develop well-written and effective proposals, Sales
Operations, Business to Customer Sales, Business to Business Sales, Business Development, Cold Calls, Contract
negotiations with Sub-Contractors, Daily contact with Client, Work closely with the Project Managers, Designed
Marketing Material, Scopes of job, Social Media, Contract Negotiations with Vendors, Conducted Seminars, Conducted CE
Classes, Other various duties and Networking group

Insurance Agent/Producer, Indiana Farm Bureau, Fowler, Indiana

2013-2014

Life Insurance, P&C Insurance, Health Insurance, Annuities, Crop Insurance, Farm Insurance, Customer Service, C.A.R.E. Reviews, other various duties.

Business Developer, Hays and Sons Complete Restoration, Lafayette Indiana

2005-2013

Ordered Pack Outs, Scheduled/Attended Luncheons, Acquire new clients and generate new business, Proactively research new opportunities thoroughly, Manage the sales process from initial contact through closed sale, Provide sales forecasts and projections, Maintained the CRM system, Develop well-written and effective proposals, Sales Operations, Business to Customer Sales, Business to Business Sales, Business Development, Cold Calls, Contract

negotiations with Sub-Contractors, Daily contact with Client, Work closely with the Project Managers, Designed Marketing Material, Scopes of job, Social Media, Contract Negotiations with Vendors, Conducted Seminars, Conducted CE Classes, Other various duties and Networking group

Business Developer, CRDN if of Fort Wayne, Fort Wayne Indiana

2003-2005

Ordered Pack Outs, Scheduled/Attended Luncheons, Acquire new clients and generate new business, Proactively research new opportunities thoroughly, Manage the sales process from initial contact through closed sale, Provide sales forecasts and projections, Maintained the CRM system, Develop well-written and effective proposals, Sales Operations, Business to Customer Sales, Business to Business Sales, Business Development, Cold Calls, Contract negotiations with Sub-Contractors, Daily contact with Client, Work closely with the Project Managers, Designed Marketing Material, Scopes of job, Social Media, Contract Negotiations with Vendors, Conducted Seminars, Conducted CE Classes, Other various duties and Networking group.

# Education

Harrison High School, West Lafayette Indiana Ivy Tech Community College-Public Relations Lafayette Indiana 1983-1987

Marketing, Public Relations and Journalism coursework

1998-2000

 Coursework in Business, Communications and Advertising

License

Texas State Insurance Producer

#### Certifications

Excel Spreadsheet Certification, AMIT Certification, Management – Basics Certification, Management – Assistants
Certification, Management – Co-Manager Certification, Management-Leadership Certification, Management –
Performance Management Module I and II, Management – General Management, Wendys Serv-Safe Certification, Water Restoration Tech, Serv-Safe Certification, IICRC Certified /WRT Certification- Water and Odor, Dale Carnegie Certification.

#### **Technical Skills**

MS Applications, QuickBooks, Quicken, Lotus Notes, AS400, Web-based Distance Learning and Training Tools, Web-based Application Systems and Online Recruiting Tools, PowerPoint, Proficient at learning new software packages, Windows XP, Windows 7

#### **Professional Affiliations**

**Board Member-**Habitat for Humanity, Lafayette Indiana **Board Member-**American Red Cross, Lafayette Indiana **Board Member-**Tippecanoe County Apartment Association, Lafayette Indiana **Member-**Chamber of Commerce, Lafayette Indiana

# **Non-For Profit Affiliations**

Volunteer, Make A Wish Foundation, Indianapolis Indiana
Volunteer, Lynn Treece Boys Club, Lafayette Indiana
Volunteer, Make A Wish Foundation, Indianapolis Indiana

Volunteer, Muscular Dystrophy Association, Indianapolis Indiana

Volunteer, Shop With A Firefighter

**Volunteer**, Toys for Tots

<sup>\*</sup>References upon request

# BIOGRAPHICAL INFORMATION FORM FOR A CITY BOARD, COMMISSION OR COMMITTEE FOR THE

# **City Of Corpus Christi**

# **Profile** Jo Anne Estrada Last Name Prefix First Name Middle Suffix Initial Email Address Which Boards would you like to apply for? COMMISSION ON CHILDREN & YOUTH Street Address Suite or Apt City State Postal Code District 4 What district do you live in? Please **CLICK HERE** for a map to verify your district assignment. Primary Phone Alternate Phone Housing and Community Regional Services Manager Services, Inc. Job Title Employer 8610 N. New Braunfels Ave. #500 Work Address - Street Address and Suite Number San Antonio Work Address - City

Submit Date: Apr 13, 2015

Status: submitted

78217

Texas

Work Address - State

361-903-0465
Work Phone
Llomo /Driman / Addraga
Home/Primary Address Preferred Mailing Address
Interests & Experiences
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
No
Education, Professional and/or Community Activity (Present)
Professional Service Coordinator Certification, Community Outreach Director for the Minority Advancement Project, Board of Directors for the Coastal Bend Community Response Coalition
Registered Voter?
Current resident of the city?
7 years
If yes, how many years?
TODECLINE 2015 days
JORESUME_2015.docx Upload a Resume
Please upload any additional supporting documents

# **Demographics**

Completion of this information is VOLUNTARY. The City will use this information for statistical purposes only, such as tracking the diversity of board and commission appointees. By providing this information, you will help us ensure that appointments represent a broad cross-section of the community.

Hispanic
Ethnicity
Female Gender
Verification
City Code Requirement
As a board, commission, or committee member, you will be asked to adhere to:City Code of Ordinances, Section 2-65, states that all members of city boards and commissions,including ad hoc committees, appointed by the city, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.City Code of Ordinances, Section 2-61, provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.
⊠ IAgree
Consent for Release of Information
I understand that if any member of the public makes a request for information included in this application for appointment must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.
⊠ IAgree
Oath
I swear that all of the statements included in my application are true and correct.

# **Board-specific questions (if applicable)**

Question applies to COMMISSION ON CHILDREN & YOUTH.

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \*

# **Professional Summary**

A professional career in a social service agency that will utilize my administrative experience, initiative and interpersonal skills.

# Experience

# Housing and Community Service, Inc.

Regional Services Manager

- Supervise Services Managers and oversee programming at 15 properties
- facilitates resident oriented activities with the goal of developing cohesive community
- Ensure compliance and observe internal QA procedures and evaluate their effectiveness
- Serves as official liaison and channel of communications for all matters relating to the community learning center
- Assists residents in the development and maintenance of a resident council or similar organization
- Provide weekly, monthly and quarterly reports to Director of Resident Services and Board of Directors

# Women's Shelter of South Texas

Criminal Justice Advocate

07/2011 to 3/2014

Assist victims of domestic violence and sexual assault navigate the legal system

Evaluate clients' eligibility for immigration benefits and possible bars to immigration.

Assist eligible clients with completion of appropriate immigration benefit application and proper filing.

Assist immigrants with filling out immigration forms

Prepare affidavits for VAWA and U-Visa applications

Attend trainings on immigration law and keep updated by reading e-mails and other sources.

Accompany clients to court for civil and criminal proceedings

Assist clients with filling out applications for protective orders and Crime Victims Compensation

#### **Corpus Christi Metro Ministries**

05/2010 to 07/2011

Client Services Coordinator
Community outreach and education
Assist clients with information and referral
Assist clients with obtaining/retaining employment

# **Women's Shelter of South Texas**

03/2014 to Present

Client Services Manager

01/2008 to 01/2010

Supervise staff for a 24 hour shelter: case managers, resident advocates, legal advocate, receptionist and housekeeper

Provide training for staff on family violence issues and advocacy

Maintain the shelter facility and coordinate repairs and special projects

Facilitating staff meetings, reviewing timesheets and making sure that all documentation and case notes are correct and complete in a timely manner

Community outreach and education

Develop relationships with community partners, distribute culturally relevant prevention and education materials and deliver bilingual Spanish presentations on domestic violence and sexual assault issues.

Develop and maintain programs to assist clients in obtaining and retaining employment

Evaluate clients' eligibility for immigration benefits and possible bars to immigration.

Assist eligible clients with completion of appropriate immigration benefit application and proper filing.

Assist immigrants with filling out immigration forms

Prepare affidavits for VAWA and U-Visa applications

Attend trainings on immigration law and keep updated by reading e-mails and other sources.

Accompany clients to court for civil and criminal proceedings

Assist clients with filling out applications for protective orders and Crime Victims Compensation

10/2004 to 01/2008

# The Bridge Over Troubled Waters

Case Manager

Assist survivors of domestic violence and sexual assault with long term and short term goal planning

Assist clients with legal accompaniments for prosecution in criminal cases, protective orders, child support, custody and divorce.

Provided information and referral, safety planning, and needs assessment

Assist clients with the VAWA and U-visa application process

Evaluate clients' eligibility for immigration benefits and possible bars to immigration.

Assist eligible clients with completion of appropriate immigration benefit application and proper filing.

Assist immigrants with filling out immigration forms

Prepare affidavits for VAWA and U-Visa applications

Attend trainings on immigration law and keep updated by reading e-mails and other sources.

Accompany clients to court for civil and criminal proceedings

Assist clients with filling out applications for protective orders and Crime Victims Compensation

On call accompaniments to hospitals and police departments

Starting, organizing, and facilitating support groups in the community

Liaison for Pasadena, South Houston, Jacinto City and Galena Park police departments

# Education

2006-2009

#### School

Pursuing a degree in Psychology

Deans List Spring Semester 2007, Phi theta Kappa Honors Society

#### **Special Skills**

Fluent in Spanish and English

Extensive experience working with immigrants from various cultures and countries, such as: Mexico, El Salvador, Guatemala, Honduras, Columbia, Cuba, China and Canada

#### **Interests**

I am currently the Community Outreach Director for the Minority Advancement Project (MAP) in Corpus Christi, TX and serve on the Board of Directors for the Coastal Bend Community Response Coalition

Region 8 representative for the Legal Advocacy Network (TCFV), Co-Chair for the Legal Advocacy Network, Voces Unidas (TCFV), Planning and Networking Advisory Committee MHMR, Arte Sana, ALAS, Corpus Christi Bay Kiwanas, Promotions Director Hurricane Alley Roller Derby, Board of Directors Creative Connections (Festival of the Arts)

# References

Solomon Ortiz Jr. / Minority Advancement Project

Robert Garza / Texas RioGrande Legal Aid, Inc.

Patricia Castillo / P.E.A.C.E. Initiative

George Vela / Corpus Christi Metro Ministries

Ruth Alvarado / The Women's Shelter of South Texas

# BIOGRAPHICAL INFORMATION FORM FOR A CITY BOARD, COMMISSION OR COMMITTEE FOR THE

# **City Of Corpus Christi**

City O	i Corpus Ciiristi				
Profile					
Prefix	Damla First Name	Middle Initial	Eytemiz Last Name		Suffix
Email Addre	SS				
Which I	Boards would you like to	apply for?			
	IG STANDARDS BOARD, O H, SISTER CITY COMMITTE		EALTH BOARD, (	COMMISSION	ON CHILDREN
Street Addre	SS			Suite or Apt State	Postal Code
	do you live in?				
Primary Pho	CLICK HERE for a map to	verify your district assi	gnment.		
	I COASTCON GENERAL ACTORS	SPECIAL PROJECTS MANAGER Job Title	5		
	ECOND ST. s - Street Address and Suite Number	-			
CORPU	S CHRISTI s-City	-			

Submit Date: Feb 25, 2015

Status: submitted

TX

Work Address - State

78404
WorkAddress - Zip Code
361-993-5200
Work Phone
Home/Primary Address
Preferred Mailing Address
Interests & Experiences
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
NO
Education, Professional and/or Community Activity (Present)
TEXAS A&M ALUMNI BOARD DRISCOLL CHILDREN'S HOSPITAL FIESTA COMMITTEE AGC YCC HABITAT FOR HUMANITY SEE ATTACHED RESUME
Registered Voter?
Current resident of the city?
Maria have manuscare?
If yes, how many years?
Eytemiz.pdf Upload a Resume
ομισαι α περιπε
Please upload any additional supporting documents

## **Demographics**

Completion of this information is VOLUNTARY. The City will use this information for statistical purposes only, such as tracking the diversity of board and commission appointees. By providing this information, you will help us ensure that appointments represent a broad cross-section of the community.

Other
Ethnicity
Female
Gender
Verification
City Code Requirement
As a board, commission, or committee member, you will be asked to adhere to:City Code of Ordinances, Section 2-65, states that all members of city boards and commissions,including ad hoc committees, appointed by the city, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served. City Code of Ordinances, Section 2-61, provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.
⊠ IAgree
Consent for Release of Information
I understand that if any member of the public makes a request for information included in this application for appointment must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.
⊠ IAgree
Oath
I swear that all of the statements included in my application are true and correct.

Question applies to BUILDING STANDARDS BOARD.	
Per city ordinance, the committee must include representatives from certain categories. Do y qualify for any of the following categories? *	'ou
⊠ General Contractor	

Question applies to BUILDING STANDARDS BOARD.

**Board-specific questions (if applicable)** 

Are you a Homeowner in the City of Corpus Christi?

Question applies to COMMISSION ON CHILDREN & YOUTH.

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \*

 $\bowtie$  Education

## **Damla Eytemiz**

Special Project Manager at Fulton Construction

### Summary

I'm truly passionate about my work and always eager to connect with other people. I strongly believe in my communication, management and marketing skills. I have a unique ability to manage multidisciplinary projects and navigate complex challenges. I wake up everything with different ideas and a great motivation. I run toward fires. I believe in teamwork. I speak three languages and I know I have more to learn For me, learning is eternal. I love the team work, I am a great listener and a good speaker. To me, other people's happiness is as important as mine as we share one world. My motto: "If one can do it, I can do it. If no one can do it, I must do it."

## Experience

#### Director of Special Projects at Fulton Construction

January 2013 - Present (2 years 2 months)

#### Coordinator of Team Members at Yoginos: Yoga for Youth

**July 2011 - October 2014** (3 years 4 months)

Developing and maintaining the excellent sales strategy based on customers and company's conditions. Finding ways of driving business growth of the company. Creating new ways of marketing. Developing plans to increase the revenues. Using all e-sources to market and sell the products.

#### GSO President, UCSO Secretary at Texas A&M University-Corpus Christi

February 2011 - March 2012 (Tyear 2 months)

Accomplishments: 14 new student organizations, Student Org Conduct Process Awarded monetary prizes at UCSO Organization Fair Sponsored 2 participants in the Alternative Spring Break Program Accomplishments of Organizations: under UCSO Islander Improv: Won regional competition and earned spot in nationals Lunabotics Club competed in NASA Robotics competition

#### Freelance Translator at Odak Translation Office

January 2006 - November 2009 (3 years 11 months)

#### Freelance Translator at Teknik Translation Agency

May 2005 - November 2009 (4 years 7 months)

#### English&Turkish Teacher - Education Counselor at TESL International Education Center

September 2008 - June 2009 (10 months)

Teaching English as a Second Language Teaching Turkish as a Second Language Education Counselor Give private lessons to the students who learn English as a second language. Give private lessons to the students who learn Turkish as a second language. Help people in translating their paper works. Help students who want to have education abroad. Contact with the companies and universities abroad. Attend the fairs to represent the company and to provide the help between my company and the universities. Provide support to our clients via email or cell phone during their application procedures by contacting the universities, schools and companies abroad.

#### Assistant at Izmir University of Economics

June 2005 - August 2008 (3 years 3 months)

Help an American doctoral candidate's research by interpreting during her interviews. Organize her interview notes and type the responses in English Make appointments with the interviewees and provide transportation for her Help all the American students in Turkish language Make translation Works with them. Go to city tours and make them understand the Turkish culture

2 recommendations available upon request

#### Translator at 8th International Izmir Short Film Festival

September 2007 - October 2007 (2 months)

Translating the subtitles of the films that attended to the competition

#### Assistant - Translator at Aegean Region Chamber of Industry

August 2007 - September 2007 (2 months)

#### Translator and Host at European Young Women's Handball

July 2007 - August 2007 (2 months)

#### Honors and Awards

#### **Outstanding Achievement**

Ricordo Soto, Department of the Tresury - Internal Revenue Service April 2014

Outstanding public service contributed to your community through SPEC (Stakeholder Partnership, Education and Communication) VITA (Volunteer Income Tax Assistance) and TCE (Tax Counseling for the Elderly) Programs

#### Courses

#### Master Degree, Business Administration

Texas A&M University-Corpus Christi Marketing Management Organizational Behavior and Communication Statistical and Decision Analysis Administrative Strategy and Policy Financial Management Concepts
Marketing Concepts
Software Based Business Solutions
Operations Management
Managerial Economics
Accounting Topics
Managerial Finance

.....

#### Independent Coursework

OSHA 30 hour Certified

Osha Recordkeeping Advanced Certified

#### **OSHA Fall Protection Certified**

Languages

English (Native or bilingual proficiency)

Turkish (Native or bilingual proficiency)

**German** (Full professional proficiency)

## Volunteer Experience

#### PR at Mission Fit Possible

May 2012 - Present (2 years 10 months)

The goal of our project is to encourage adolescents to lead healthier lifestyles by eating healthier, exercising daily, and having good sleep habits. We plan to do this by hosting booths at health fairs and contests at schools to encourage children to become fit. Our project will be more effective than others like this because we are teenagers and we speak the language of adolescence.

#### Volunteer at Driscoll Children's Hospital

August 2014 - Present (7 months)

Carousel Gift Shop http://www.driscollehildrens.org/giftshop/

# Volunteer Income Tax Assistant - Tax Counselor for the Elderly at U.S. Department of the Treasury April 2014 - Present (11 months)

Offering free tax help to people who generally make \$53,000 or less, persons with disabilities, the elderly and limited English speaking taxpayers who need assistance in preparing their own tax returns. Providing free basic income tax return preparation with electronic filing to qualified individuals. Offering free tax help for

all taxpayers, particularly those who are 60 years of age and older, specializing in questions about pensions and retirement-related issues unique to seniors.

### VITA Project Volunteer at United Way of the Coastal Bend

January 2014 - Present (1 year 2 months)

VITA (Volunteer Income Tax Assistance) during tax season.

#### Fundraising - Fiesta de los Niños - Corpus Christi at Driscoll Children's Hospital

August 2014 - Present (7 months)

Helping with Silent and Live Auction for Fiesta de los Niños Event of Driscoll Children's Hospital - Corpus Christi

### Skills & Expertise

**English** 

**Teaching** 

**Turkish** 

Research

**International Relations** 

**Public Speaking** 

**Public Relations** 

**PowerPoint** 

**Microsoft Office** 

German

Social Media

Market Research

Microsoft Word

**Editing** 

**Social Networking** 

Microsoft Excel

**Blogging** 

Marketing

**Event Planning** 

**Event Management** 

**Customer Service** 

Outlook

**Project Planning** 

**Marketing Strategy** 

Leadership

Management

Coaching

Strategic Planning

Fundraising

Time Management

**Translation** 

Teamwork

**Marketing Communications** 

Analysis

Training

**Higher Education** 

Social Media Marketing

**Data Analysis** 

**Cost Saving Initiatives** 

**Communication Skills** 

Access

Teaching English as a Second Language

**Nonprofits** 

**Project Management** 

**Intercultural Communication** 

Photoshop

**Team Leadership** 

**International Business** 

**ESL** 

Advertising

#### Education

#### Texas A&M University-Corpus Christi

Master Degree, Business Administration, 2010 - 2012

Activities and Societies: University Center Student Organization - Secretary Graduate Students Organization - President

4 recommendations available upon request

#### **Izmir University of Economics**

Bachelor of Arts and Science, Interpretation and Translation, 2005 - 2009

1 recommendation available upon request

#### Izmir 9 Eylul University, Faculty of Education

Teaching English, 2007 - 2008

## Damla Eytemiz

Special Project Manager at Fulton Construction



## 7 people have recommended Damla

"During my undergraduate courses, Damla made frequent, valuable, and eloquent contributions to our discussions. I have great respect for the seriousness that Damla brings to her studies, for the disposition that enables her to meet new challenges cheerfully, and ffor the sophistication of her formulations."

— Lutfiye Oktar, Prof.Dr., Izmir University of Economics, managed Damla at Izmir University of Economics

"Damla is a hard working, reliable, helpful and intelligent person who is very good at team work and has strong communication skills."

— Hur#ide Taço#lu, Conference Interpreter, self employed, was a consultant or contractor to Damla at Izmir University of Economics

"Damla is an incredibly dedicated, hard-working and creative teacher who makes her students excited to learn and takes great pleasure from their learning."

— Brandon Chalifoux, Student, Rice University, studied with Damla at Texas A&M University-Corpus Christi

"She is quite interested, careful, painful,hard working, research and knowledge beloved in course of her job and deliveres it just in time without any defect, error or any other lack.. I like to work with her in translation... when sending a job to her, I am sure that it shall be in my hand in due time and in accordance with stipulated conditions.. kind regards gultekin rengial"

— gultekin rengial, #ngilizce-Frans#zca-Türkçe Çevirmen / D## Ticaret Uzman#, Freelance Translator, advised Damla at Texas A&M University-Corpus Christi

"In Fall 2011, Damla Eytemiz was a student in the course I teach in the MBA program, ECON 5315, Managerial Economics. Damla exhibited the characteristics that lead to success: always attended on time, showed enthusiasm, asked good questions, worked well in her research group - according to evaluations from all of her peer group members, participated in discussion during every class meeting, came to see me during my office hours and made special appointments whenever she felt the need for clarification and guidance, and interacted well with me and her classmates. Damla will be an exceptionally good worker; I expect her to

advance into positions of greater responsibility - especially in situations that require team work and work with customers/clients."

# — Marilyn Spencer, professor of economics, Texas A&M University-Corpus Christi, taught Damla at Texas A&M University-Corpus Christi

"I've known Damla since Spring 2010 in my capacity as Director of the Office of International Education and advisor for the international students. She has been a very active student in a number of organizations since her arrival to this campus and quickly demonstrated her leadership abilities. She is one of the founding members of the Turkish Student Association. She was elected President to the Graduate Student Organization (GSA) and she is the Secretary of the University Center of Student Organizations (UCSO). Damla is responsible, self-directed, works well with people of all ages and has been an asset to TAMUCC."

## — Ana Billeaux, Director - Office of International Education, Texas A&M University-Corpus Christi, advised Damla at Texas A&M University-Corpus Christi

"I have know Damla For 6 years. She takes her profession very seriously, and she constantly pursues ways and means to excel in her career. She is a very hard-working and conscientious person. Her relationship with her friends and supervisors has always been very healthy. She is a very dependable person. She is cooperative and ready to take additional responsibilities. Moreover, she is a very reliable person with very civilized and polite manners. She is extremely academic and has a very high level of English, both in the oral and written form."

— evrim üstünlüo#lu, Asst. Prof., Izmir University of Economics, taught Damla at Izmir University of Economics

Contact Damla on LinkedIn

# BIOGRAPHICAL INFORMATION FORM FOR A CITY BOARD, COMMISSION OR COMMITTEE FOR THE

City Of Co	rpus	Christi
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Profile	1					
Prefix	Rosemary First Name		Middle Initial	Knippa Last Name		Suffix
Email Addre	ess					
Which	Boards would you like	e to apply for	?			
	SSION ON CHILDREN & ISAL DISTRICT, TRANSF				NUECES COL	JNTY TAX
ALLIVA	DAL DISTRICT, TRANSI	ONTATIONAL	VISORTER			
Street Addre	988				Suite or Apt	
City					State	Postal Code
District 2	1 t do you live in?					
Please !	CLICK HERE for a map	to verify your	district ass	ignment.		
TO THE LAND						
Primary Pho		Alternate Pho	ne			
	Z FLEET SALES SALE VEHICLES	OWNER  Job Title				
Lilipioyei		Job Title				
WorkAddres	ss - Street Address and Suite Number					
WorkAddres	ss - City					
Work Address	ss - State					

Submit Date: Sep 26, 2014 Status: submitted

VorkAddress - Zip Code
861-815-2008 Vork Phone
Home/Primary Address referred Mailing Address
nterests & Experiences
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
NO
Education, Professional and/or Community Activity (Present)
SERVED ON APPRAISAL REVIEW BOARD 6 YEARS RETIRED FROM TELEPHONE CO MANAGER OF SALES, TRAINING ON SALES, SAFETY, SETTING UP NEW OFFICES THROUGH OUT SOUTH TEXAS AND TRAINING STAFF EDUCATION - 2 YEARS BUSINESS COLLEGE- DEL MAR 2 YEARS
Registered Voter?
Yes ○ No
Current resident of the city?
Yes ○ No
50
yes, how many years?
pload a Resume
lease upload any additional supporting documents

## **Demographics**

Completion of this information is VOLUNTARY. The City will use this information for statistical purposes only, such as tracking the diversity of board and commission appointees. By providing this information, you will help us ensure that appointments represent a broad cross-section of the community.

Hispanic
Ethnicity
Gender
Verification
City Code Requirement
As a board, commission, or committee member, you will be asked to adhere to:City Code of Ordinances, Section 2-65, states that all members of city boards and commissions,including ad hoc committees, appointed by the city, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served. City Code of Ordinances, Section 2-61, provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.
⊠ IAgree
Consent for Release of Information
I understand that if any member of the public makes a request for information included in this application for appointment must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.
⊠ IAgree
Oath
I swear that all of the statements included in my application are true and correct.

Board-specific questions (if applicable)
Question applies to COMMISSION ON CHILDREN & YOUTH.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>☐ Health and Human Services</li> <li>☐ Law Enforcement</li> <li>☐ Education</li> <li>☐ Youth and Family Services</li> <li>☐ Nueces County District Attorney's Office</li> <li>☐ Youth Representative, 16 - 21 years of age at time of appointment</li> </ul>
Question applies to MAYOR'S FITNESS COUNCIL.  Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *
<ul> <li>☐ Health Care / Medical Professionals</li> <li>☐ Worksite Wellness</li> <li>☐ Disability Networks</li> <li>☐ Senior Initiatives</li> <li>☐ Youth Initiatives</li> <li>☐ Community Outreach</li> </ul>
Question applies to NUECES COUNTY TAXAPPRAISAL DISTRICT.  Are you a resident and qualified elector* of the District (Nueces County)?
Question applies to NUECES COUNTY TAXAPPRAISAL DISTRICT.  Have you resided in the District for at least 2 years?
Question applies to multiple boards.  *Qualified elector/voter means a person who is 18 years of age or older; a United States citizen; has not been determined by a final judgement of a court to be mentally incapacitated; has not been finally convicted of a felony or, if so convicted has fully discharged the person's sentence including incarceration, parole or supervision, or completed a period of probation ordered by any court; and a resident of this State.
Question applies to TRANSPORTATION ADVISORY COMMISSION.  Per city ordinance, at least one member of this commission shall represent the bicycling community. Do you qualify for this category?
○ Yes ○ No

# BIOGRAPHICAL INFORMATION FORM FOR A CITY BOARD, COMMISSION OR COMMITTEE FOR THE

## **City Of Corpus Christi**

TX

Work Address - State

Profile						
Prefix	Joseph First Name		N. Middle	Miller Last Name		Suffix
			Initial			
Email Address	3					
Which B	soards would you like to	apply for?				
	SION ON CHILDREN & YOU DEVELOPMENT (78415) PF				WITH DISABIL	ITIES, COMMUNITY
Street Address					Suite or Apt	
City					State	Postal Code
District 2 What district of	lo you live in?					
Please C	LICK HERE for a map to v	erify your o	district assi	gnment.		
Primary Phon	e	Alternate Phone				
	&M UNIVERSITY- S CHRISTI		R OF COM			
	EAN DR. MAIL UNIT 5854  Street Address and Suite Number					
CORPUS WorkAddress	S CHRISTI - City					

Submit Date: Jan 06, 2015

Status: submitted

78412
WorkAddress - Zip Code
361-825-5967
Work Phone
Work Address Preferred Mailing Address
Interests & Experiences
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
NO
Education, Professional and/or Community Activity (Present)
B.A. PSYCHOLOGY, SWTSU 1989, MASTER OF PUBLIC ADMINISTRATION, TAMUCC 2011. EMPLOYED IN COMMUNITY OUTREACH AT TAMUCC; 2004-PRESENT. CURRENTLY SERVING ON REGIONAL SELECTIVE SERVICE COMMISSION BOARD, MOODY INNOVATION ACADEMY ADVISORY BOARD, LOCAL EMERGENCY PLANNING COMMITTEE. NUMEROUS VOLUNTEER ACTIVITIES. NUMEROUS UNIVERSITY COUNCILS AND COMMITTEES.
Registered Voter?
Current resident of the city?
19
If yes, how many years?
Upload a Resume
Please upload any additional supporting documents

## **Demographics**

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Caucasian/Non-Hispanic
Ethnicity
Male
Gender
Verification
City Code Requirement
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I swear that all of the statements included in my application are true and correct.

## **Board-specific questions (if applicable)**

Question applies to COMMISSION ON CHILDREN & YOUTH.

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? \*

 $\boxtimes$  Education