



AGENDA MEMORANDUM

Future Item for the City Council Meeting of September 22, 2015
Action Item for the City Council Meeting of September 29, 2015

DATE: September 22, 2015

TO: Ronald L. Olson, City Manager

FROM: Maria Pedraza, Procurement Manager
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Purchase of Sport Utility Vehicles

CAPTION:

Motion approving the purchase of two sport utility vehicles from Caldwell Country Ford in accordance with the State of Texas Cooperative Purchasing Program for a total expenditure of \$53,218.00. Funds have been budgeted by Code Enforcement in FY 2014- 2015.

PURPOSE:

To approve the purchase of two sport utility vehicles.

BACKGROUND AND FINDINGS:

These units will be additions to the fleet.

ALTERNATIVES:

These two sport utility vehicles (SUVs) are not manufactured as compressed natural gas (CNG).

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Fleet Maintenance
Code Enforcement

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☒ Capital ☐ Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$103,582.00	\$0	\$103,582.00
Encumbered / Expended Amount		\$45,412.00	\$0	\$45,412.00
This item		\$53,218.00	\$0	\$53,218.00
BALANCE		\$4,952.00		\$4,952.00

Fund(s): General Fund

Comments:**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet