



CHANGE ORDER

INTRODUCTION

This Change Order document ("Change Order") is subject to all terms and conditions of the Software Services Agreement (or, if applicable, the Professional Services Agreement) between Infor and Licensee with an Effective Date of May 15, 2013 (the "Services Agreement") and constitutes a change to the Services Work Order identified below by Work Order Number ("Work Order"). All terms of the Services Agreement and Work Order are incorporated herein by reference. Capitalized terms not defined in this Change Order are defined in the Services Agreement or Work Order. In the event of a conflict, the terms of this Change Order control over the terms of the Services Agreement and Work Order.

1.0 CHANGE ORDER

Licensee (customer)	City of Corpus Christi
Project Name	ERP Implementation
Project Number	32381430
Project Manager	Hank Suenkel
Project Phase	Acceptance Test
Product(s)	IPS (Hansen) 8
Work Order Number	Exhibit 10 to Master Contract, Appendix D
Change Number	CO2015_000
Issue Number	000
Description	Infor Public Sector, CIS Utility Billing Project – Go Live date change from October 1 st 2015 to September 11, 2016
Requestor	Belinda Mercado
Identified Date	2/10/16
Prepared By	Hank Suenkel

1.1 Preliminary identification and assessment

Describe the change in detail

Change in the planned go-live date for Infor Public Sector, CIS Utility Billing Project from October 1st, 2015 to September 1st 2016.

This change also impacts the project budget, and Infor, and City of Corpus Christi resource commitments.

Infor resources will provide services required for additional configuration of all applications and interfaced included in the scope of work. Infor will perform unit testing prior to delivery to City and support resolution of issues after turnover. Additionally, Infor resources will provide support to extended testing activities for system test and full scale test milestones and provide leadership, guidance and support to City team in completing remaining pre-Go-Live tasks.

The following are revised estimated milestone dates. Detailed project completion plan is provided in the attachment and will be maintained by mutual agreement of the project managers.

- S4-6 Milestone – Acceptance Test, 07/17/16
- S4-7 Milestone – System Test, 07/17/16
- S4-8 Milestone – Full Scale Test, 08/14/2016
- S4-9 Milestone – Production Readiness, 9/04/2016
- The Go Live Date shall be Sept 1, 2016
- S4-10 Milestone – Complete Post-Go-Live Support, 10/02/2016
- S4-11 Milestone – Close Project, 10/09/2016

Reason for the change

The City made a decision to delay the go-live from October 1st 2015 to September 11th 2016 to allow for additional time to fully test and validate the CIS Utility Billing solution and targets the project for the beginning of their quarter.

High level impact assessment

Project will timeline will increase by 11 months duration. Infor resources will be engaged to support the City in testing and go-live activities over the 11 month period.

1.2 Approval for detailed impact analysis (optional)

Reviewer

Review Date



1.3 Detailed impact analysis

Impact on project plan

Schedule and Resource constraints

Extends the project timeline by 8 months with new go-live date scheduled for September 1, 2016

Target start date for Project Extension

October 15th, 2015

Impact on resource requirements

Infor resources will be engaged to support the City in testing, conversion and go-live activities over the 11 month period

Additional risk

The project schedule targets the following dates for completion of key activities. Missing these completion dates may require an additional change to the go-live date and result in additional delay and cost to the project.

Technical risk associated with environment management. Merger /migration, environment refresh.

Impact on project cost

Overall Project Budget impact total of \$200,000

Payment Milestone Impact

The payment milestones will be revised to the following:



Stage	Payment Milestone Number	Payment Milestones	Milestone Amount	Holdback	Payment Amount	Revised Milestone Amount	Revised Holdback	Revised Payment Amount	Change	Target Date
Stage VII	S4-1	Milestone - Project Initialization:	\$55,252.20	\$5,525.22	\$49,726.98	\$55,252.20	\$5,525.22	\$49,726.98	\$0.00	Complete
Stage VII	S4-2.1	Milestone - Initiate Laserfiche Interface	\$16,820.00		\$16,820.00	\$16,820.00	\$0.00	\$16,820.00	\$0.00	Complete
Stage VII	S4-2	Milestone - Install the in-scope Products in Project environment:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Complete
Stage VII	S4-4.2	Milestone - Initiate Gas Configuration	\$29,922.00		\$29,922.00	\$29,922.00	\$0.00	\$29,922.00	\$0.00	Complete
Stage VII	S4-3	Milestone - Project Team Learning:	\$33,151.32	\$3,315.13	\$29,836.19	\$33,151.32	\$3,315.13	\$29,836.19	\$0.00	Complete
Stage VII	S4-4	Milestone - Initial Beta Prototype:	\$36,834.80	\$3,683.48	\$33,151.32	\$36,834.80	\$3,683.48	\$33,151.32	\$0.00	Complete
Stage VII	S4-5	Milestone - Final Prototype:	\$55,252.20	\$5,525.22	\$49,726.98	\$55,252.20	\$5,525.22	\$49,726.98	\$0.00	Complete
Stage VII	S4-5.1	Milestone - Final Prototype Laserfiche Interface	\$16,820.00		\$16,820.00	\$16,820.00	\$0.00	\$16,820.00	\$0.00	No change
Stage VII	S4-5.2	Milestone - Final Prototype Gas Configuration	\$34,909.00		\$34,909.00	\$34,909.00	\$0.00	\$34,909.00	\$0.00	No change
Stage VII	S4-6	Milestone - Acceptance Test	\$47,885.24	\$4,788.52	\$43,096.72	\$50,000.00	\$9,000.00	\$50,000.00	\$42,114.76	Value updated
Stage VII	S4-6.1	Milestone - Acceptance Test Gas Configuration	\$34,909.00		\$34,909.00	\$34,909.00	\$0.00	\$34,909.00	\$0.00	No change
Stage VII	S4-7	Milestone - System Test:	\$55,252.20	\$5,525.22	\$49,726.98	\$110,000.00	\$11,000.00	\$99,000.00	\$54,747.00	Value updated
Stage VII	S4-8	Milestone - Full Scale Test:	\$36,834.80	\$3,683.48	\$33,151.32	\$80,000.00	\$0.00	\$80,000.00	\$47,165.20	Value updated
Stage VII	S4-9	Milestone - Production Readiness	\$18,417.40	\$1,841.74	\$16,575.66	\$25,000.00	\$2,500.00	\$22,500.00	\$6,582.60	Value updated
Stage VII	S4-10	Milestone - Complete Post-Go-Live Support:	\$29,467.84	\$2,946.78	\$26,521.06	\$71,948.39	\$7,194.84	\$64,753.55	\$42,480.55	Value updated
Stage VII	S4-11	Milestone - Close Project:	\$36,834.80	\$0.00	\$36,834.80	\$47,743.89	\$0.00	\$47,743.89	\$10,909.09	Value updated
		STAGE TOTAL	\$501,728.00	\$36,834.80	\$501,728.00	\$690,618.91	\$47,743.89	\$690,618.91	\$200,000.00	

Estimated time and costs listed in this Change Order represent a fix fee offer and are in addition to the estimates provided in the original Work Order. Actual project time and cost may vary from the estimates provided. Where a substantial variation from this Change Order is foreseen, both parties must agree in writing to the additional work and document the change in a subsequent Change Order.

Other Projects Affected

None

Who needs to be notified of the change

Belinda Mercado, Michael Hernandez, Gloria Posada, Infor Project Managers, Infor Project Director

Comments

None

2.0 CHANGE APPROVAL / PAYMENT

By signing below, Licensee authorizes Infor to proceed with the work set forth in this Change Order and bill Licensee per the payment terms set forth in the original Work Order for any additional Services fees. Please return a signed copy of this Change Order to Infor PSO.

THE PARTIES have executed this Change Order through the signatures of their respective authorized representatives.



INFOR:

Signature:

Lindsay Pritchard

Printed Name: *Lindsay Pritchard*

Title: *Associate General Counsel*

Address: 380 St. Peter Street

Address: St. Paul, MN 55102

Signature Date: *3/31/16*

LICENSEE:

Signature:

Printed Name:

Title:

Address:

Address:

Signature Date:

