



AGENDA MEMORANDUM

Future Item for the City Council Meeting of April 26, 2016

Action Item for the City Council Meeting of May 10, 2016

DATE: April 8, 2016

TO: Ronald L. Olson, City Manager

FROM: Belinda Mercado, Director of Municipal Information Systems
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Additional Professional Services
For Development Services
Infor Community Development Regulation (CDR) Project

CAPTION:

Ordinance appropriating \$250,000 from the unreserved fund balance in Development Services Fund No. 4670 for implementation of the Infor Community Development Regulation module; amending the FY 2015-2016 Operating Budget adopted by Ordinance No. 030620 to increase expenditures by \$250,000; and authorizing the City Manager or designee to execute change orders for additional consulting services related to the Infor Community Development Regulation project.

PURPOSE:

The purpose of this item is to appropriate funds to execute change orders for additional Infor US Inc. and Bentley Systems, Inc. consulting services for Development Services that includes additional time to fully test and validate the Infor and Bentley products and complete data conversion activities from the city's current software.

BACKGROUND AND FINDINGS:

Software currently in use by Development Services (SunGard Public Sector) was first installed in 2002 and handles processes for permitting, licensing, and building inspections. After the selection of the Infor ERP software, Development Services reviewed Infor's CDR module and determined it was a good fit for the organization. In December 2013, council approved the purchase of the Infor CDR module at a cost of \$1,648,183 for software and professional services. In January 2015, council approved the purchase of electronic play review solution from Bentley Systems, Inc. Since the original approval, the Health Department (with council approval) and additional small dollar change orders have been approved to enhance the department's use of the product for additional efficiencies.

In 2014, the project encountered resource changes with both Infor and city staff. Due to departures of critical staff on both sides, the project was placed on hold. The project was re-started in 2015

with the vendor providing a zero-dollar change order to extend the project timeline to January 2016. Our new timeline to add an additional five months to the schedule is at a cost of \$150,000 for additional services from Infor and includes an implementation date of June 2016. In addition, Bentley change orders of \$100,000 are included. One change order has been received for \$43,750 and is included as an attachment for an integration to the city's enterprise document system. An additional change order is expected within the next month for additional functionality that is planned for after the June implementation date at an estimated cost of \$40,000.

ALTERNATIVES:

1. Approve the change order for continued consulting services to complete the project.
2. Do not approve the change order for consulting services. Without approval, city staff will have limited access to Infor staff and may not complete the project. (Not recommended).

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

The proposed purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY/NON-EMERGENCY:

Non-Emergency

DEPARTMENTAL CLEARANCES:

Municipal Information Systems Department
Office of Management and Budget
Development Services

FINANCIAL IMPACT:

☒ Operating ☐ Revenue ☐ Capital ☐ Not applicable

| Fiscal Year: 2015-2016 | Project to Date Expenditures (CIP only) | Current Year | Future Years | TOTALS |
|-------------------------------|--|---------------------|---------------------|---------------|
| Line Item Budget | | \$250,000.00 | | \$250,000.00 |
| Encumbered / Expended Amount | | | | |
| This item | | \$250,000.00 | | \$250,000.00 |
| BALANCE | | | | |

Fund(s):4670

Comments: No matching funds required.

RECOMMENDATION:

Staff recommends approval of this agenda item.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Infor Change Order
Bentley Change Order