



AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 24, 2016
Action Item for the City Council Meeting of May 31, 2016

DATE: May 24, 2016

TO: Ronald L. Olson, City Manager

FROM: Steven Viera, Interim Director of Human Resources
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Temporary Staffing Services Service Agreement Extension

CAPTION:

Resolution ratifying one year contract extensions effective as of May 15, 2016, and authorizing the City Manager or designee to execute one-year extensions to the service agreements with Unique Employment Services, Advance'd Temporaries, Inc., JAT Partners, LLC dba Remedy Intelligent Staffing, and Express Employment Professionals to continue the provision of temporary staffing services for a total expenditure not to exceed \$9,057,000 of which approximately \$3,773,750 is required for the remainder of the fiscal year.

Unique Employment Services
Corpus Christi, Texas
\$5,222,000

JAT Partners, LLC
Dbas Remedy Intelligent Staffing
Corpus Christi, Texas
\$1,236,000

Advance'd Temporaries, Inc.
Corpus Christi, Texas
\$2,500,000

Express Employment Professionals
Corpus Christi, Texas
\$99,000

PURPOSE:

Approval to extend service agreements with temporary staffing agencies to continue to provide temporary staffing to departments as needed for day-to-day operations.

BACKGROUND AND FINDINGS:

On 02/28/2012, staff inadvertently proposed to City Council to take action to approve service agreements for temporary staffing services with staffing agencies for terms of two years with options to extend for up to two additional years instead of the option to extend for up to three additional years as specified in the solicitation and service agreements signed by contractors acknowledging the additional three year-year extension terms. The term of the third one-year extension will extend the contractors'

service agreements from May 15, 2016 through May 14, 2017. The contractors agree to be bound by the same terms and conditions specified in existing service agreements made effective May 15, 2012.

Bid solicitations have been created to establish new temporary staffing agreements; however the Human Resources Department is currently in the process of transitioning to an in-house temporary staffing services program.

The goal of this extension is to allow time for the Human Resources Department to develop and provide administrative control and oversight to the agreements and implement an internal City temporary employee program to reduce the City's dependency on staffing agencies.

ALTERNATIVES:

There are no other alternatives at this time to establish new service agreements in time.

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures along with the State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

N/A

DEPARTMENTAL CLEARANCES:

Various City Departments

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2015-2016	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$3,773,750	\$5,283,250	\$9,057,000
Encumbered / Expended Amount		\$0	\$0	\$0
This item		\$3,773,750	\$5,283,250	\$9,057,000
BALANCE		\$0	\$0	\$0

Fund(s): Various City Departments

RECOMMENDATION:

Staff recommends approval of the resolution

LIST OF SUPPORTING DOCUMENTS:

- Resolution, Presentation
- Extension III SA12-061
- Extension III SA12-063
- Extension III SA 12-064
- Extension III SA12-065