

FRANK BROGAN CONSULTING
200 NORMANDY AVE.
SAN ANTONIO, TEXAS 78209

April 19, 2016

Mr. Ron Olson, City Manager
City of Corpus Christi
P.O. Box 9277
Corpus Christi, Texas 78469-9277

Subject: Management Review of City Engineering Department -Phase I Report

Dear Mr. Olson:

The attached report was performed in accordance with a Contract for Professional Services dated February 8, 2016. The purpose of the Management Review was to evaluate the performance of the City Engineering Department and make recommendations to improve the efficiency and operational effectiveness of the department.

A phased approach to the Management Review was agreed upon during negotiations since it was clear that many areas needing review could be fairly evaluated in a relatively short time frame while it was not clear if other areas would require more time and effort. Any areas needing further investigation were to be identified during the first phase. The decision to do any further study (i.e. Phase II) would be made by the City after a review of the Phase I report conclusions and recommendations. The majority of the areas needing review were fully evaluated and addressed in this Phase I Report.

The Management Review included a series of interviews with individuals both internal and external to City Hall, review of a significant amount of information provided by staff, and review of standard practices for many components of the engineering and construction process. The Engineering Department's workload, staffing, organizational structure and operating processes were examined including its use of augmented staff. This report includes recommendations for improvements in these areas and outlines areas needing further research.

I appreciate the opportunity to assist the City of Corpus Christi in this review.

Sincerely,



Frank C. Brogan

Cc: Margie C. Rose, Deputy City Manager
Saundra Thaxton, Assistant Director of Strategic Management