



## **AGENDA MEMORANDUM**

Future Item for the City Council Meeting of September 13, 2016  
Action Item for the City Council Meeting September 20, 2016

---

**DATE:** September 13, 2106

**TO:** Margie C. Rose, City Manager

**FROM:** Robert Rocha, Fire Chief  
[RRocha@cctexas.com](mailto:RRocha@cctexas.com)  
(361) 826-3932

Maria Pedraza, Procurement Manager  
[mariape@cctexas.com](mailto:mariape@cctexas.com)  
(361) 826-3176

<b>Supply Agreement for Fire Department Medications</b>
---

**CAPTION:**

Motion approving the Supply Agreement for Fire Department Medications from Life-Assist, Inc. Rancho Cordova, California for a total contract amount of \$163,867.84. The award is based on the lowest, responsive, responsible bidder. Funds have been budgeted by the Fire Department in FY 2016-2017. The term of this contract will be for one year.

**PURPOSE:**

This item is to approve the Supply Agreement for Fire Department Medications.

**BACKGROUND AND FINDINGS:**

The majority of calls from 911 routed to the Corpus Christi Fire Department (CCFD) are requests for Emergency Medical Services. As such, various pharmaceuticals are needed to provide intervention and support to citizens found with cardiac issues, diabetic emergencies, seizure activity, overdoses, etc. These medications are carried by CCFD ambulances and fire apparatus responsible for emergency response.

The CCFD does not have a current supplier for medications. The pharmaceuticals purchased through Life Assist, Inc. will allow the CCFD to continue operating in an Advanced Life Support (ALS) capacity. This supply agreement will supply needed medications to the response fleet for 12 months.

**ALTERNATIVES:**

Not applicable.

**OTHER CONSIDERATIONS:**

Not applicable.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Fire Department

**FINANCIAL IMPACT:**

☒ Operating      ☐ Revenue      ☐ Capital      ☐ Not applicable

<b>Fiscal Year: 2015-2016</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$470,924.69	\$163,867.84	\$634,792.53
Encumbered / Expended Amount		\$418,618.87	\$0.00	\$418,618.87
This item		\$0.00	\$163,867.84	\$163,867.84
BALANCE		\$52,305.82	\$0.00	\$52,305.82

Fund(s): General Fund

**Comments:**

Funding for the purchase has been approved in the FY 2016-2017 budget.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Supply Agreement.

Bid Tabulation.